

# Report to Council



**Date:** November 6, 2017  
**File:** 0705-25  
**To:** City Manager  
**From:** Rafael Villarreal, Integrated Transportation Department Manager  
**Subject:** STPCO Update Draft Governance Review and STPCO 2018-2020 Work Plan

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## **Recommendation:**

THAT Council receives for information, the report from the Integrated Transportation Department Manager, dated November 6, 2017 regarding the Strategic Transportation Partnership of the Central Okanagan (STPCO) Update Draft Governance Review and STPCO 2018-2020 Work Plan;

AND THAT Council supports the City of West Kelowna, who has given notice to withdraw from the partnership, to have the ability to rescind this notice by December 22, 2017.

## **Purpose:**

Following up on the memo shared with Council "STPCO Draft Governance Review and Draft STPCO 2018-2020 work plan" this report and presentation provides: a verbal update of the evolution of the STPCO; presents the draft outcomes of the Governance Review of the Strategic Partnership of the Central Okanagan; and presents the draft 2018-2020 STPCO work plan.

In addition, Council's support is sought for a one-time request from the City of West Kelowna to allow their Council extra time to consider their participation in the partnership.

## **Background:**

### **Governance Review and 2018-2020 Work Plan**

Established formally in 2013, the Sustainable Transportation Partnership of the Central Okanagan (STPCO) was formed as the result of the evolution of decades of regional cooperation. After four years, the Executive Committee felt it prudent to do a review of the organization and mandate to ensure it remains relevant in an ever changing environment. In spring of 2017, Urban Systems was engaged to perform a comprehensive review of the partnership. The review aimed to achieve the following objectives:

- Document the factors leading to the establishment of the STPCO
- Clarify the current STPCO mandate
- Understand how the STPCO is serving member municipalities and achieving its mandate – what are the successes and where is the partnership falling short

- Engage directly with both staff and elected officials to understand opportunities for regional transportation collaboration

Suggest renewed mandate for the Partnership (if applicable), along with specific opportunities for collaboration. The report recommends a move from highly operational delivery to strategic collaboration and advocacy, however, the shift from operations and project delivery to strategic collaboration will occur over the course of several years. Initially, it is important to undertake simple changes that can elevate the partnership to discussion and collaboration around strategic items related to the recommended focus areas. The actions are intended to be completed within the existing framework and agreements that govern the STPCO. More substantial shifts may be appropriate once momentum around the focus areas has been established.

Some highlighted recommendations from the report:

- Invite Provincial collaboration into the STPCO to support the region in thinking strategically about moving each of the focus areas forward.
- Revise roles and responsibilities of STPCO members and staff to help support a shift from operations and delivery to strategic collaboration.
- Schedule presentations by the STPCO Director to each of the six member Councils in 2018.
- Establish the Executive Team and host an inaugural meeting. Use the initial meeting to establish a high level work plan and strategic actions to move ahead in 2018. (LGA Board Meeting, December 6th)
- Establish STPCO staff responsibilities and duties related to the 2018 work plan (related to communications, administration, measurement/tracking, and operations.)
- Develop an STPCO newsletter to be shared with Councils and the public.
- Create a highlight reel of activities and decisions following from each Executive and Board meeting.
- Establish protocols for quick communication between the Executive Team in between formal meetings (i.e., email; conference call; individual meetings with Director, etc.)
- Establish key indicators for the STPCO related to operations and strategy in 2018. Measurement should be closely related to the 2018 work plan.

### **2018-2020 Work plan**

The STPCO three-year draft work plan (2018-2020), prepares the STPCO for the next evolution of the Regional Partnership, while delivering on key initiatives that have the potential change the face of transportation in our region. Following the recommendations of the review conducted by Urban Systems, the three areas of focus for the next 3-year term of the partnership (2018 – 2020) will be Transit and Programs Delivery, Regional Transportation Planning and Partnerships.

Overall, this review of the STPCO and the 2018-2020 Work Plan are a further step in the evolution of regional cooperation. One of the key objectives of the 2018-2020 work plan will also be to establish the reformation of the partnership and preparing the transition for a future model for regional collaboration in 2021-2024.

### **West Kelowna notice to withdraw extension**

Membership in the STPCO is voluntary for all local government partners. The partnership is structured in 3 year terms with partners given the opportunity to express their desire to leave the

partnership before November 1<sup>st</sup> in the 2<sup>nd</sup> year of any 3-year term, which currently occurs this year.

The results of the Governance Review will be discussed at the STPCO Local Government Advisory Board meeting on December 6. As such, the City of West Kelowna requested the November 1 notice deadline extended to allow them to consider the discussions around the review. While extending the deadline is not possible within the current timelines, the CAO committee recommends each Council support the ability for the City of West Kelowna to rescind their notice to withdraw from the partnership by December 22nd, 2017.

Kelowna City Council support of this one-time request from West Kelowna, is respectfully requested to allow their Council the extra time they require.

**Internal Circulation:**

Divisional Director, Infrastructure  
Communications Consultant, Corporate Strategic Services  
Strategic Transportation Planning Manager, Infrastructure  
Transit and Programs Manager, Infrastructure  
Active Transportation Coordinator, Infrastructure

**Considerations not applicable to this report:**

Financial/Budgetary Considerations  
Legal/Statutory Authority  
Legal/Statutory Procedural Requirements  
Existing Policy  
Personnel Implications  
Communications Comments  
Alternate Recommendation  
External Agency/Public Comments

Submitted by:

R. Villarreal, Integrated Transportation Department Manager

**Approved for inclusion:**



A. Newcombe, Divisional Director, Infrastructure

Attachments: STPCO Update Council Presentation City of Kelowna November 2017

cc: Divisional Director, Infrastructure  
Communications Consultant, Corporate Strategic Services  
Strategic Transportation Planning Manager, Infrastructure  
Transit and Programs Manager, Infrastructure  
Active Transportation Coordinator, Infrastructure