

Report to Council



Date: April 10, 2017
File: 0530-00
To: City Manager
From: Darryl Astofooroff, Public Works Manager
Subject: Review of Council Policies Related to Public Works

Recommendation:

THAT Council receive for information the April 10, 2017 report of the Public Works Manager, reviewing Council policies related to Public Works;

AND THAT Council Policy No. 07, Road Closure Gate – Field Road, be rescinded as outlined in the Report from the Public Works Manager dated April 10, 2017;

AND THAT Council Policy No. 162, Traffic Control – School Zones be rescinded as outlined in the Report from the Public Works Manager dated April 10, 2017;

AND THAT Council Policy No. 216, Traffic Control – Special Events be rescinded as outlined in the Report from the Public Works Manager dated April 10, 2017;

AND THAT Council Policy No. 245, No Exemption – Garbage Collection Tax Levy be rescinded as outlined in the Report from the Public Works Manager dated April 10, 2017;

AND THAT Council Policy No. 252, Culvert Supply and Installation – Ongoing Maintenance be rescinded as outlined in the Report from the Public Works Manager dated April 10, 2017;

AND THAT Council Policy No. 321, Ditch Maintenance and Inspection be amended as outlined in the Report from the Public Works Manager dated April 10, 2017;

AND THAT Council Policy No. 331, Sidewalk and Walkway Maintenance and Inspection be amended as outlined in the Report from the Public Works Manager dated April 10, 2017;

AND THAT Council Policy No. 332, Snow and Ice Control be amended as outlined in the Report from the Public Works Manager dated April 10, 2017;

AND THAT Council Policy No. 358, Roadside Memorials be amended as outlined in the Report from the Public Works Manager dated April 10, 2017;

AND FURTHER THAT Council Policy No. 373, Tourist Oriented Destination Signs be amended as outlined in the Report from the Public Works Manager dated April 10, 2017;

Purpose:

To review and update ten Council policies administered by the Public Works Branch.

Background:

As part of a City-wide review of Council policies, the Public Works Branch reviewed ten policies and staff recommend:

- That the following policies be rescinded for the reasons provided:
 - Policy No. 07, Road Closure Gate – Field Road
This is a private gate and this policy is not required.
 - Policy No. 162, Traffic Control – School Zones
School zone signs are covered within Traffic Bylaw 8120 and therefore Policy No. 162 is no longer needed.
 - Policy No. 216, Traffic Control – Special Events
Traffic Control is a requirement of the approval process for special events and Policy No. 216 is no longer needed.
 - Policy No. 245, No Exemption – Garbage Collection Tax Levy
Key components of garbage collection regulations are within Solid Waste Management Regulation Bylaw No. 10106 and therefore Policy No. 245 is no longer needed.
 - Policy No. 252, Culvert Supply and Installation – Ongoing Maintenance
Key Policy statements are addressed in Policy 321 Ditch Maintenance and Inspection and therefore Policy No. 252 is no longer needed.
- That the following policies be re-formatted to fit the new City policy template. While some wording has been amended, no revisions have been made to key policy statements:
 - Policy No. 321, Ditch Maintenance and Inspection
 - Policy No. 331, Sidewalk and Walkway Maintenance and Inspection
 - Policy No. 332, Snow and Ice Control
 - Policy No. 358, Roadside Memorials
 - Policy No. 373, Tourist Oriented Destination Signs

Internal Circulation:

Stephen Fleming – Acting Divisional Director, Corporate & Protective Services

Jodie Foster – Community Communications Manager

Stephen Bryans - Roadway Operations Supervisor

Fred Wollin - Traffic Operations Supervisor

Chris Babcock - Event Development Supervisor

Scott Hoekstra - Solid Waste Supervisor
George King – Financial Planning Manager

Existing Policy:

Policy No. 07, Road Closure Gate – Field Road
Policy No. 162, Traffic Control – School Zones
Policy No. 216, Traffic Control – Special Events
Policy No. 245, No Exemption – Garbage Collection Tax Levy
Policy No. 252, Culvert Supply and Installation – Ongoing Maintenance
Policy No. 321, Ditch Maintenance and Inspection
Policy No. 331, Sidewalk and Walkway Maintenance and Inspection
Policy No. 332, Snow and Ice Control
Policy No. 358, Roadside Memorials
Policy No. 373, Tourist Oriented Destination Signs

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Financial/Budgetary Considerations:

Personnel Implications:

External Agency/Public Comments:

Communications Comments:

Alternate Recommendation:

Submitted by:

D. Astofooroff, Public Works Manager

Approved for inclusion:



Joe Creron, Deputy City Manager, Operations

cc: Corinne Boback, Legislative Coordinator