



## City of Kelowna Regular Council Meeting Minutes

Date: Monday, February 6, 2017  
 Location: Council Chamber  
 City Hall, 1435 Water Street

Members Present: Mayor Colin Basran, Councillors Maxine DeHart, Ryan Donn, Gail Given, Tracy Gray, Brad Sieben, Mohini Singh\* and Luke Stack

Members Absent: Councillor Charlie Hodge

Staff Present: City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; Corporate Communications Supervisor, Tom Wilson\*; Divisional Director, Community Planning & Real Estate, Doug Gilchrist\*; Community Planning Department Manager, Ryan Smith\*; Suburban & Rural Planning Manager, Todd Cashin\*; Planner, Laura Bentley\*; Senior Airport Finance & Corporate Services Manager, Shayne Dyrda\*; Cultural Services Manager, Sandra Kochan\*; Community Recreation Coordinator, Caroline Ivey\*; Deputy Fire Chief, Lou Wilde\*; Acting Revenue Manager, Matt Friesen\*; Utility Services Manager, Kevin Van Vliet\*; Legislative Coordinator (Confidential), Arlene McClelland

(\* Denotes partial attendance)

### 1. Call to Order

Mayor Basran called the meeting to order at 1:31 p.m.

Mayor Basran advised that the meeting is open to the public and all representations to Council form part of the public record. A live audio and video feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.

### 2. Confirmation of Minutes

Moved By Councillor DeHart/Seconded By Councillor Donn

**Ro88/17/02/06** THAT the Minutes of the Regular Meetings of January 30, 2017 be confirmed as circulated.

**Carried**

### 3. Reports

#### 3.1 Council Priorities Update

Mayor Basran:

- Displayed a PowerPoint Presentation and provided an update of Council Priorities.
- Advised that changes had been made to include four new priorities, being; Housing Diversity; Homelessness; Public Safety and Preservation of Agricultural Land.
- Advised that the list of Council Priorities can be found on the City's website.

#### **4. Public in Attendance**

##### **4.1 Heritage Week Committee**

Shannon Jorgenson, Managing Director Central Okanagan Heritage Society and Carol Millar, COHS Director

- Displayed a PowerPoint Presentation summarizing the upcoming Heritage Week events and responded to questions from Council.

##### **4.2 City of Kelowna Heritage Grants Program**

Shona Harrison, Heritage Grants Program Committee Member

- Displayed a PowerPoint Presentation summarizing the 2016 Heritage Grants Program and responded to questions from Council.

Moved By Councillor Stack/Seconded By Councillor DeHart

**Ro89/17/02/06** THAT Council directs staff to report back on the recommendations contained in the Heritage Grants Program presentation for Council consideration.

**Carried**

#### **5. Development Application Reports & Related Bylaws**

##### **5.1 (E of) Upper Canyon Dr, OCP16-0027 & Z16-0075 - Glenwest Properties Ltd**

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor Singh

**Ro90/17/02/06** THAT Official Community Plan Map Amendment Application No. OCP16-0027 to amend Map 4.1 in the Kelowna 2030 – Official Community Plan Bylaw No. 10500 by changing the Future Land Use designation of portions of The South West 1/4 of Section 5 Township 23 ODYD Except Plans KAP83526, KAP88266, EPP9195, EPP24895, EPP24897 and EPP55131, located at Upper Canyon Dr (E of), Kelowna, BC from the S2RESH – Single / Two Unit Residential – Hillside designation to the PARK – Major Park / Open Space (Public) designation, as shown on Map “A” attached to the Report from the Community Planning Department dated February 6, 2017, be considered by Council;

AND THAT the Official Community Plan Map Amending Bylaw be forwarded to a Public Hearing for further consideration;

AND THAT Council considers the Public Hearing to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT Rezoning Application No. Z16-0075 to amend the City of Kelowna Zoning Bylaw No. 8000 by changing the zoning classification of portions of The South West 1/4 of Section 5 Township 23 ODYD Except Plans KAP83526, KAP88266, EPP9195, EPP24895, EPP24897 and EPP55131, located at Upper Canyon Dr (E of), Kelowna, BC from the RU1h – Large Lot Housing

(Hillside Area) zone to the P3 – Parks and Open Space and RU4h – Low Density Cluster Housing (Hillside Area) zones, as shown on Map “B” attached to the Report from the Community Planning Department dated February 6, 2017, be considered by Council;

AND THAT the Rezoning Bylaw be forwarded to a Public Hearing for further consideration;

AND THAT final adoption of the Rezoning Bylaw be considered subsequent to the outstanding conditions of approval as set out in Schedule “A” attached to the Report from the Community Planning Department dated February 6, 2017;

AND FURTHER THAT final adoption of the Rezoning Bylaw be considered in conjunction with Council’s consideration of a Development Permit and Development Variance Permit for the subject property.

**5.2 (E of) Upper Canyon Dr, BL11355 (OCP16-0027) - Glenwest Properties Ltd**

Moved By Councillor Donn/Seconded By Councillor Gray

R091/17/02/06 THAT Bylaw No. 11355 be read a first time.;

AND THAT the bylaw has been considered in conjunction with the City's Financial Plan and Waste Management Plan.

Carried

**5.3 (E of) Upper Canyon Dr, BL11357 (Z16-0075) - Glenwest Properties Ltd**

Moved By Councillor Donn/Seconded By Councillor Gray

R092/17/02/06 THAT Bylaw No. 11357 be read a first time.

Carried

**6. Bylaws for Adoption (Development Related)**

**6.1 1855 Bennett Rd, 1005 Clifton Rd N & (E of) Paly Rd BL11159 (OCP14-0018) - Lakeside Communities Inc.**

Councillor Singh declared a conflict of interest as she resides on Bennett Road and departed the meeting at 2:54 p.m.

Moved By Councillor Donn/Seconded By Councillor Given

R093/17/02/06 THAT Bylaw No. 11159 be adopted.

Carried

**6.2 1855 Bennett Rd, 1005 Clifton Rd N & (E of) Paly Rd BL11160 (Z14-0033) Lakeside Communities Inc.**

Moved By Councillor Donn/Seconded By Councillor Given

R094/17/02/06 THAT Bylaw No. 11160 be adopted.

Carried

Councillor Singh returned to the meeting at 2:55 p.m.



## 7. Non-Development Reports & Related Bylaws

### 7.1 Royal Star Enterprises Inc. – Sublease with respect to the operation of a public car parking facility at Kelowna International Airport

Staff:

- Provided an overview of the Sublease and responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor Donn

**R095/17/02/06** THAT Council approves the City entering into a new sublease agreement with Royal Star Enterprises Inc. for the operation and maintenance of a public car parking facility at Kelowna International Airport in the form attached to the report of the Senior Airport Finance & Corporate Services Manager dated February 6, 2017;

AND THAT the Mayor and City Clerk be authorized to execute the sublease agreement.

**Carried**

### 7.2 Kelowna Glycol Facilities Corporation Sublease of space at Kelowna International Airport

Staff:

- Provided an overview of the Glycol Facility sublease and responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor Given

**R096/17/02/06** THAT Council approves entering into a Sublease with Kelowna Glycol Facilities Corporation over a portion of land at Kelowna International Airport for the operation of a glycol facility, as set out in Appendix A to the Report of the Senior Airport Finance & Corporate Services Manager dated February 6, 2017;

AND THAT the Mayor and City Clerk be authorized to execute the Sublease.

**Carried**

### 7.3 2017 Professional Operating Grants

Staff:

- Displayed a PowerPoint presentation summarizing the operating grants and responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor Given

**R097/17/02/06** THAT Council receives, for information, the report dated February 6, 2017 from the Cultural Services Manager;

AND THAT Council approves the 2017 Professional Operating Grants as recommended in the report dated February 6, 2017 from the Cultural Services Manager, for the following organizations:

\$62,000 to the Okanagan Symphony Society;  
 \$36,000 to the Kelowna Ballet Society;  
 \$26,000 to the Okanagan Artists Alternative Association (operating as Alternator Centre for Contemporary Art); and  
 \$16,000 to the Bumbershoot Children's Theatre Society.

**Carried**

#### **7.4 2017 Cultural General Operating and Project Grants**

Staff:

- Displayed a PowerPoint presentation summarizing the Cultural Operating and Project Grants and responded to questions from Council.

Moved By Councillor Stack/Seconded By Councillor Gray

**R098/17/02/06** THAT Council receives, for information, the list of 2017 recipients for cultural General Operating and Project Grants as outlined in the report from the Cultural Services Manager dated February 6, 2017.

**Carried**

#### **7.5 UBCM Grant Application Firesmart**

Staff:

- Provided an overview of the UBCM Grant Application.

Moved By Councillor Given/Seconded By Councillor DeHart

**R099/17/02/06** THAT Council receives, for information, the Report from the Deputy Fire Chief dated February 6, 2017 to support FireSmart initiatives within our community;

AND THAT Council approves a grant application by staff to the Union of BC Municipalities (UBCM) Strategic Wildfire Prevention Initiatives program;

AND FURTHER THAT upon confirmation of the grant award, the 2017 Financial Plan be amended to include the receipt up to \$10,000 for the FireSmart Partners Home Ignition Zone Assessment Pilot Project.

**Carried**

#### **7.6 Transit 2016/2017 Amended Annual Operating Agreement**

Staff:

- Provided an overview of the amended Transit Operating Agreement and responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor Singh

**R100/17/02/06** THAT Council approve Amendment #1 to the 2016/2017 Annual Operating Agreement for Custom Transit.

**Carried**

#### **7.7 Water Utility Rates 2017 - 2018**

Staff:

- Displayed a PowerPoint Presentation summarizing the 2017-2018 Water Utility rates and responded to questions from Council.

Moved By Councillor DeHart/Seconded By Councillor Sieben

**R101/17/02/06** THAT Council receives, for information, the report of the Utility Services Manager dated January 31, 2017, regarding Water Utility Rates;

AND THAT Council approves a two percent increase to water utility user rates and a 2 percent increase to the Water Quality Enhancement Reserve Fund for 2017 and 2018 for the operation,

maintenance, infrastructure renewal and capital improvements to the Utility with the first billing cycle of May of each year;

AND THAT 2017 financial plan be amended to reflect the rate increase;

AND THAT Bylaw No. 11351 being amendment No. 8 to the Water Regulation Bylaw 10480 be forwarded to Council for reading consideration.

**Carried**

**7.8 BL11351 - Amendment No. 8 to Water Regulation Bylaw No. 10480**

Moved By Councillor DeHart/Seconded By Councillor Stack

**R102/17/02/06** THAT Bylaw No. 11351 be read a first, second and third time.

**Carried**

**7.9 Wastewater Utility Rates 2017-2018**

Staff:

- Displayed a PowerPoint Presentation summarizing the 2017-2018 Wastewater Utility rates and responded to questions from Council.

Moved By Councillor Stack/Seconded By Councillor Donn

**R103/17/02/06** THAT Council receives, for information, the report of the Utility Services Manager dated January 31, 2017, regarding Wastewater Utility Rates;

AND THAT Council approves a two percent increase per year to Wastewater utility user rates for 2017 and 2018 for the operation, maintenance and capital improvements to the Utility with the first billing cycle of May of each year;

AND THAT the 2017 Financial Plan be amended to reflect the rate increase;

AND THAT Bylaw No. 11352 being amendment No. 32 to the Sewerage System User Bylaw 3480 be forwarded to Council for reading consideration.

**Carried**

**7.10 BL11352 - Amendment No. 34 to Sewerage System User Bylaw No. 3480**

Moved By Councillor Stack/Seconded By Councillor DeHart

**R104/17/02/06** THAT Bylaw No. 11352 be read a first, second and third time.

**Carried**

**7.11 Proposed Road Closure – Adjacent to 1930 Knox Crescent**

Moved By Councillor Singh/Seconded By Councillor Sieben

**R105/17/02/06** THAT Council receives, for information, the Report from the Manager, Real Estate Services dated February 6, 2017, recommending that Council adopt the proposed closure of a portion of road adjacent to 1930 Knox Crescent;

AND THAT Bylaw No. 11331, being proposed road closure of a portion of land adjacent to 1930 Knox Crescent, be given reading consideration.

**Carried**



**7.12 BL11331 - Road Closure and Removal of Highway Dedication - Portion of Knox Cres**

Moved By Councillor DeHart/Seconded By Councillor Singh

R106/17/02/06 THAT Bylaw No. 11331 be read a first, second and third time.

Carried

**8. Bylaws for Adoption (Non-Development Related)**

**8.1 BL11309 - Amendment No. 17 to Bylaw No. 7900**

Moved By Councillor Singh/Seconded By Councillor DeHart

R107/17/02/06 THAT Bylaw No. 11309 be adopted.

Carried

**8.2 Gordon Dr (Portion of), BL11327 - Road Closure Bylaw**

Mayor Basran invited anyone in the gallery who deems themselves affected by the proposed road closure to come forward.

No one from the gallery came forward.

Moved By Councillor DeHart/Seconded By Councillor Sieben

R108/17/02/06 THAT Bylaw No. 11327 be adopted.

Carried

**9. Mayor and Councillor Items**

Councillor DeHart:

- Spoke to her attendance at the Knights of Columbus Brotherhood Banquet last week.
- Reminder of the Community Sports Hero Awards on February 8<sup>th</sup>.
- Encouraged residents to attend the Heritage Week events.

Councillor Singh:

- Spoke to the Lady of the Lake contestants and their civic responsibilities.
- Spoke to large number of residents who attended the memorial at the local Mosque.

Councillor Sieben:

- Spoke to his attendance at the Canadian Culinary Championships Saturday evening.
- Gave a shout out to the Interior Savings Western Canada Basketball Tournament and the KSS Owls.

Councillor Gray:

- Reminder of the Chamber of Commerce State of the City address by the Mayor this week.
- Two residents from the UK reached out to her to see if they could contact the person who helped them while they were visiting Kelowna and it was an off duty Kelowna Firefighter.

Councillor Donn:

- Acknowledged the busy season of events at the Community Theatre.

Councillor Given:

- Spoke to her attendance at the Local Government Leadership Forum and will share materials and resources with Council over the next few weeks in particular "Lead Every time You Speak" presentation.

Mayor Basran:

- Announced that Fire Chief Carlisle will be retiring as of March 3, 2017 after a distinguished 42-year public service career including the past 6 years with the City of Kelowna.

**10. Termination**

This meeting was declared terminated at 4:06 p.m.

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Mayor

/acm

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City Clerk

DRAFT