

CITY of KELOWNA HERITAGE GRANTS PROGRAM

Tuesday September 20, 2016

COHS Office: #11 – 368 Industrial Avenue

3:00-4:30pm

Regular Meeting Minutes

In Attendance: Tracey Read (chair), Julie Cosgrave, Shona Harrison, Peter Chataway and Lorri Dauncey (CoKHGP manager)

Regrets: Ian Crichton, Randi Fox, Alasdair Smith, Birte Decloux

Recorded by: Lorri Dauncey

1. Call to Order: Tracey Read chaired the meeting

2. Marietta Lightbody: The committee took time to remember Marietta Lightbody, who had passed in July. Marietta had been on the committee since 2010. Her love and knowledge of Kelowna's built history has been invaluable to the committee.

3. Review Minutes of June 21, 2016:

MOVED by Julie Cosgrave, SECONDED by Peter Chataway

THAT the Minutes of the CoKHGP Regular Meeting on June 21, 2016 be adopted as circulated. **Motion Carried.**

4. Conflict of Interest: Standing agenda item: In the following current applications, committee members removed themselves from the deliberations due to the potential of a conflict of interest:

2279 Benvoulin, McIver House (H15-809): COHS owns the McIver House. Shona Harrison is the COHS Board representative on the grants committee.

5. New Business:

Update on CoKHGP Grant Money Available: The CoKHGP Manager, Lorri Dauncey, distributed the *City of Kelowna Heritage Grants Program Grant Money Available for 2016 (Refer to: Attachment 1)* to advise the committee on the amount of grant money available for distribution for the September 20th 2016 meeting. At the beginning of 2016, there was \$49,855.14 available for grant distribution. With \$31,579 allotted + \$2,296 in grant savings at the March and June meetings, there was **\$20,572.14 left for the rest of the year.**

There were a number of new and on-going enquires about the heritage grant program and about heritage buildings in general since the beginning of the year. There are a couple of homeowners who are considering applying for funding, possibly this fall or next year. The program received one (1) new application as well as one (1) application with new quotes (as requested by the committee at the June meeting), two (2) project completions and one (1) extension request for consideration for the September 20th, 2016 meeting. As there are a number of applications and limited funds, the committee members were reminded that residential and designated properties receive priority (as stated in the

program guidelines) in the granting process, if the qualifying grants amount is larger than the total amount of money available.

608-650 Sutherland Ave, St. Michael's (H16-908): At the June meeting, the Diocese of Kootenay (Archbishop, Rev. John Privett), applied for a grant for assistance towards the repair of three stone corbels, stone wall repair work, chimney flashing repairs and repair of the south side stone wall on St. Michael and All Angels Cathedral located at 608-650 Sutherland Ave. The committee felt that the work proposed was not appropriate for this significant heritage building and requested that new quotes be submitted based on the committee's recommendations:

The committee put together its recommendations (including a drawing) on how to properly repair and protect the stone corbels and the use of lead (or copper) flashing for the chimney instead of the proposed galvanized metal. The removal of an old lead metal flashing was also included, which was of concern to the committee, as its removal may create more damage. It was recommended that this flashing be left and possibly may only need bending in order for it to properly shed water away from the stone walls. As the south stone wall is not included in the CDE in the SOS, the committee wanted more information on when it was built and any history on its significance. (Source: CoKHGP June minutes)

Based on these recommendations, the committee received two new quotes for the work, as well as the history of the church's south stone wall (which satisfied the committee on the wall's heritage value). Both quotes were similar and reasonable and included the four components of the conservation work. The committee approved a grant based on the low quote for the conservation work.

MOVED by Peter Chataway, SECONDED by Julie Cosgrave:

THAT St. Michael and All Angels Cathedral located at 608-650 Sutherland Avenue receive funding for 50% of the cost of the repair of three stone corbels, a section in the northwest wall and a chimney, as well as the repair (not replacement) of the south stone wall up to a maximum total of \$3,163, based on the low quote of \$6,325 + GST. Motion Carried

770 Lawrence Ave, Women's Institute Hall (H16-911): Joe Lafrancesco, the President of the Kelowna Canadian Italian Club, submitted an application for a grant towards prep and paint on the Women's Institute Hall located at 770 Lawrence Avenue. The hall has been modernized with new style stucco and metal cladding encasing the wood sills and frame on the replaced vinyl windows. The grant application includes a new heritage colour scheme for the building using the Benjamin Moore True Colour palette. The committee also recommended that the space between the metal cladding on the window sills and frames be sealed properly in order to keep moisture out, as well as the repair of the cracks in the stucco walls prior to painting. The committee approved the grant based on the high quote as the paint was not sprayed (as indicated in the low quote), as well as repair work was indicated on the higher quote.

MOVED by Shona Harrison, SECONDED by Julie Cosgrave

THAT the Women's Institute Hall located at 770 Lawrence Avenue, receive funding for 50% of the cost of the prep and paint of the exterior of the building up to a maximum total of \$2,480, based on the high quote of \$4,960 + GST. Motion Carried

1922 Abbott Street, Fumerton House (H16-902) Project Completion: The building owner, Jeannette Mergens, submitted the final documentation including photographs of the house with the new roof, the receipts and the Declaration of Completion form (site inspection carried out by Peter Chataway) to

complete the CoKHGP grant approved at the March 29th Regular meeting in 2016. The total project cost was \$16,788.36 including tax.

MOVED by Peter Chataway SECONDED by Shona Harrison:

THAT Jeannette Mergens be paid the maximum grant of \$5,000 towards the cost of the new asphalt shingle roof on the Fumerton House located at 1922 Abbott Street. Motion Carried.

806 Bernard Avenue, J. W. Hughes House (H16-907) Project Completion: The homeowners, Marguerite and Clark Berry, submitted the final documentation including photographs of the newly painted house, receipts and the Declaration of Completion form (site inspection carried out by Peter Chataway) to complete the CoKHGP grant approved at the March 29th Regular meeting in 2016. The total project cost was \$12,075 including tax. *Note: Committee recommended that the sashes should be painted a high gloss black in the future.*

MOVED by Julie Cosgrave SECONDED by Shona Harrison:

THAT Marguerite and Clark Berry be paid the maximum grant of \$4,950 towards the cost of the prep and paint of the exterior of the Hughes House located at 806 Bernard Avenue.
Motion Carried

2279 Benvoulin, McIver House (H15-809) Request for Extension:

Janice Henry, COHS executive director, submitted a request for a one-year extension for the approved grant for \$5,000 for conservation work on the exterior of the McIver House. COHS is requesting an extension as the heritage contractor has not had time to begin the project due to timing issues. As there are very few heritage contractors in the area and an increase in work of this type, the project has not begun. The committee approved the one-year extension, which will be applied to the November 2016 end date to extend the completion to November 2017.

MOVED by Julie Cosgrave SECONDED by Peter Chataway:

THAT COHS received a one-year extension for the grant completion of the conservation work on the McIver House located at 2279 Benvoulin in Benvoulin Heritage Park.

Motion Carried

**Note: Shona Harrison removed herself from deliberations as she is the COHS Board rep.*

6. Old/Other Business:

Mid-Year Review: Lorri Dauncey, the grants program manager and Janice Henry, COHS executive director met with Laura Bentley, City of Kelowna on June 27th for the CoKHGP mid-year review. Lorri Dauncey gave an update on the grant program to date including: activities, inquiries, summary of the first two meetings, etc. Janice Henry gave an update on the administration money and requested an increase for 2017, as the amount has stayed the same since the program began nine years ago except to include GST. Laura Bentley suggested that it might be time to raise the maximum grant for a building, as costs have significantly risen since 1991. The grants manager followed up with Ms. Bentley on the number of paint and roof grants awarded for the past 2.5 years.

Old Gorman Sawmill and Old Catholic Church Steeple: The grants manager passed on information and photographs of the early Gorman Sawmill and Catholic Church Steeple that was received from an inquiry. The owner was interested in finding a new home for the sawmill, such as the Brent's Grist Mill site or in the Laurel Packinghouse Museum as well as seeing if it was possible to receive a heritage grant to repair the church steeple

(which is all that remains of the church). As the church was demolished a long time ago and is not on the heritage register, the steeple would not qualify, unless the owner was able to have it added to the heritage register.

Heritage Conservation Area Guidelines, OCP Chapter 16: The program manager spoke briefly with James Moore, City of Kelowna planner, about the *Heritage Conservation Area Development Guidelines* and how the guidelines are being used for new development that is not always compatible with the character of the Abbott and Marshall Streets Conservation Areas. James Moore indicated that a review of the OCP was coming up, and that this might be a good time to discuss possible changes and updates.

7. Awareness and Education:

Heritage BC & COHS Heritage Awards Nominations: The program manager reminded the committee that nominations for Heritage BC and for COHS heritage awards were now being accepted by the two societies. The deadline for Heritage BC nominations is November 4, while nominations for COHS awards is November 25.

Heritage BC Webinars: There are a number of webinars that are coming up this fall. These included: Heritage Basics on Sept 30, Heritage Conservation, Sustainability & Climate Change on Oct 14, Heritage Legislation in BC on Nov 4 and Heritage Conservation Areas in BC on Dec. 2. COHS is planning on hosting the Heritage Conservation Areas Webinar in December.

Next Meeting & Refreshments: November 15, 2016

ATTACHMENT 1: CITY of KELOWNA HERITAGE GRANTS PROGRAM GRANT MONEY AVAILABLE FOR 2016

\$14,855.14	TOTAL 2016 Rollover (grant savings/rescinded grants, Bank Interest & Rewards)
<u>\$35,000.00</u>	<u>Annual Heritage Grant Money Allotment from the City of Kelowna</u>
+\$49,855.14	TOTAL GRANT MONEY TO BE ALLOCATED IN 2016
+\$2,296	Grant Savings 2016
+ \$0	Rescinded Grants 2016
\$31,579	Total Grants Allotted in 2016

\$20,572.14	TOTAL GRANT MONEY LEFT TO BE ALLOCATED IN 2016
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