

Report to Council



Date: November 24, 2016
File: 0530-00
To: City Manager
From: Ian Wilson, Park Services Manager
Subject: Review of Council Policies Related to Park Services

Recommendation:

THAT Council receive for information the November 24, 2016 report of the Park Services Manager, reviewing Council policies related to Park Services;

AND THAT Council Policy No. 16, Road Right-Of-Way Landscaping and Maintenance be rescinded as outlined in the Report from the Park Services Manager dated November 24, 2016;

AND THAT Council Policy No. 240, Overhead Street Banner Installations be rescinded as outlined in the Report from the Park Services Manager dated November 24, 2016;

AND THAT Council Policy No. 279, Knox Mountain Park - Spraying for Pest Infestation be revised and renamed as outlined in the Report from the Park Services Manager dated November 24, 2016;

AND THAT Council Policy No. 242, Commemorative Recognitions in City Parks be revised as outlined in the Report from the Park Services Manager dated November 24, 2016;

AND THAT Council Policy No. 364, Fencing Adjacent to City Owned Land be revised as outlined in the Report from the Park Services Manager dated November 24, 2016;

AND THAT Council Policy No. 171, Walkway Fencing - Cost Sharing be rescinded as outlined in the Report from the Park Services Manager dated November 24, 2016;

AND THAT staff bring forward updates to the Unsightly Premises and Visual Nuisance Bylaw No. 8217 that incorporate key policy statements in Council Policy No. 302, Graffiti Prevention Program;

AND FURTHER THAT staff bring forward updates to the Municipal Properties Tree Bylaw No. 8042 that incorporate key policy statements in Council Policy No. 260, Prohibited Trees and Shrubs (Eradication of Codling Moth).

Purpose:

To review and update eight Council policies administered by the Park Services Branch.

Background:

As part of a City-wide review of Council policies, the Park Services Branch reviewed eight policies and staff recommend the following:

Policy #16: Road Right-Of-Way Landscaping and Maintenance

Recommendation: Rescind

The "Maintenance of Boulevards Bylaw No. 10425" was updated in 2010 and staff incorporated the key components of Council Policy #16 into the Boulevard Bylaw, therefore Policy #16 is no longer needed.

Policy #240: Overhead Street Banner Installations

Recommendation: Rescind

This policy was established to administer a program for hanging banners that spanned across streets at three downtown locations. The banner poles deteriorated, were condemned and removed in 2011, and were not replaced due to high cost. The program is no longer in operation.

Policy #279: Knox Mountain Park - Spraying for Pest Infestation

Recommendation: Update & Rename

This policy was originally approved in 1999 in response to an outbreak of Western spruce budworm and Douglas-fir tussock moth at Knox Mountain Park, and the policy outlined some procedures to be followed in the event of a similar future outbreak. Although the initial policy was written specifically for Knox Mountain Park, staff followed similar procedures for treatment of a Douglas-fir tussock moth infestation in 2010, in other areas of the City. The policy has been re-named "Management of Forest Defoliators" and the language and scope of the policy has been updated to include other City properties.

Policy #242: Commemorative Recognitions (i.e. Plaques) in City Parks

Recommendation: Update

Originally established in 1995, this policy is still relevant and staff have made some minor revisions to language and formatting. The new policy contains additional information on exemptions to the policy (e.g. plaques on donated park furniture, interpretive signage, City buildings, or at Kelowna Memorial Park Cemetery). Under the new policy, any new commemorative recognition would also be accompanied by an

agreement that notes the term and renewal process for the recognition, and who is responsible for maintenance or replacement.

Policy #364: Fencing Adjacent to City Owned Land

Recommendation: Re-format the policy to fit the new template

This policy was originally approved in 2012 and appears to be working well. No revisions have been made to the policy statements, but the policy has been re-formatted to fit the new template.

Policy #171: Walkway Fencing - Cost Sharing

Recommendation: Rescind

This is an older policy maintained by Transportation Services, related to cost-sharing of fencing along City-owned walkways. Key policy statements are already addressed in Policy #364 above, therefore Transportation Services staff are in agreement that this policy may be rescinded.

Policy #302: Graffiti Prevention Program

Recommendation: Incorporate key policy statements into the Unsightly Premises and Visual Nuisance Bylaw No. 8217, and rescind Policy #302 once this has been completed.

This policy was originally approved by Council in 2001 when a new Graffiti Coordinator position was approved and the program was administered by the RCMP. Staff recommend that key policy statements be incorporated into a revision of the Unsightly Premises and Visual Nuisance Bylaw No. 8217, which would allow them to be better enforced. When staff bring forward changes to the Bylaw, a concurrent recommendation will be brought to Council for Policy #302 to be rescinded.

Policy #260: Prohibited Trees and Shrubs (Eradication of Codling Moth)

Recommendation: Incorporate key policy statements into the Municipal Properties Tree Bylaw No. 8042, and rescind Policy #260 once this has been completed.

This policy is still relevant and has not been revised at the present time, but staff recommend that the policy statements be incorporated into a revision of the Municipal Properties Tree Bylaw. When staff bring forward recommended changes to the Bylaw, a concurrent recommendation will be brought to Council for Policy #260 to be rescinded.

Internal Circulation:

Communications Advisor, Communications
Deputy City Clerk, Office of the City Clerk
Bylaw Services Manager, Bylaw Services
Parks and Buildings Planning Manager, Infrastructure Planning
Senior Project Manager, Infrastructure Delivery
Transportation Services Manager, Transportation Services

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

Personnel Implications:

External Agency/Public Comments:

Communications Comments:

Alternate Recommendation:

Submitted by:



Approved for inclusion:



Joe Creron, Divisional Director, Civic Operations