

Accessibility Advisory Committee Minutes

Date: Thursday, May 6, 2025
Time: 12:00 pm
Location: Knox Mountain Meeting Room

Members Present Luke Jukes, Kent Stewart (Alternate), Michelle Hewitt (Vice Chair)

Members Participating Remotely Paul Clark (Chair), Karine Veldhoen, Hana Cairns

Members Absent Beth Flynn, Randy LeBlanc, Rachael Hanna (Alternate)

Staff Present Michael Jud, Deputy City Clerk; Janelle Taylor, Policy Analyst; Summer Effray, Intelligent Cities Manager

Staff Participating Remotely Mariko Siggers, Community & Neighbourhood Services Manager

*Denotes partial attendance

1. Call to Order

The meeting was called to order by the Chair at 12:07 p.m.

The Chair acknowledged the meeting is taking place on the traditional, ancestral, unceded territory of the sylix/Okanagan people.

2. Confirmation of Minutes

Moved By Paul Clark/Seconded By Luke Jukes

THAT the minutes of April 1, 2025, be approved with the correction of the date of April 8th on the last page to April 1st.

Carried

3. Reports

3.1 Intelligent Cities – HUB Project

Staff:

- Provided an overview of the Intelligent Cities Initiative.
- Spoke to the goal of improving the user experience for City services, and the intention to collect feedback through a user research process.
- Provided a description of how interested individuals can participate in the user research process.
- Responded to questions from the Committee.

3.2 Election Chair and Vice Chair

Paul Clark was elected Chair by acclamation. Michelle was elected Vice-Chair by acclamation.

3.3 Accessibility Plan - Update

Staff:

- Provided an update on the process of finalizing the Accessibility Plan.
- Indicated that the final plan will be submitted to Council for adoption on May 12, 2025.
- Responded to questions from the Committee.

3.4 Service Requests – April 2025

Staff will review recently submitted service requests at the Committee's June meeting. review service request for the previous month.

4. Correspondence

4.1 Intersection Accessibility

Staff:

- Discussed a request for input on a review of audible traffic signal facilities.
- Received feedback from the Committee.

5. New Business

5.1 National Accessibility Awareness Week

Staff:

- Stated that Comms is planning to mark the occasion as they did last year, with posts acknowledging the week and highlighting Accessibility Plan and accessibility service request system.
- Received feedback regarding relevant events to highlight.

5. Next Meeting Date

The next meeting date is Tuesday, June 3rd.

6. Meeting Termination

The meeting was terminated at 1:00 p.m.

Paul Clark, Chair