

Basement Floor Plan
Gross Floor Area: 240 m² Approx.
Occupant Load at this Floor: 82 persons

Outdoor Patio
Gross Floor Area: 40 m² Approx.
Occupant Load at this Floor: 33 persons

Total Building Occupant Load: 273 persons

Ryder
 info@ryderarchitecture.ca
 www.ryderarchitecture.ca



Project
 Legion Branch
 Tenant Improvement
 908 Wilson Avenue, Kelowna BC

Project ID
 UBCOLF

Scale
 1 : 100

Ryder Project No.
 11683:00

Date
 20241223

Sketch Title
 Basement Floor Plan

Sketch No.

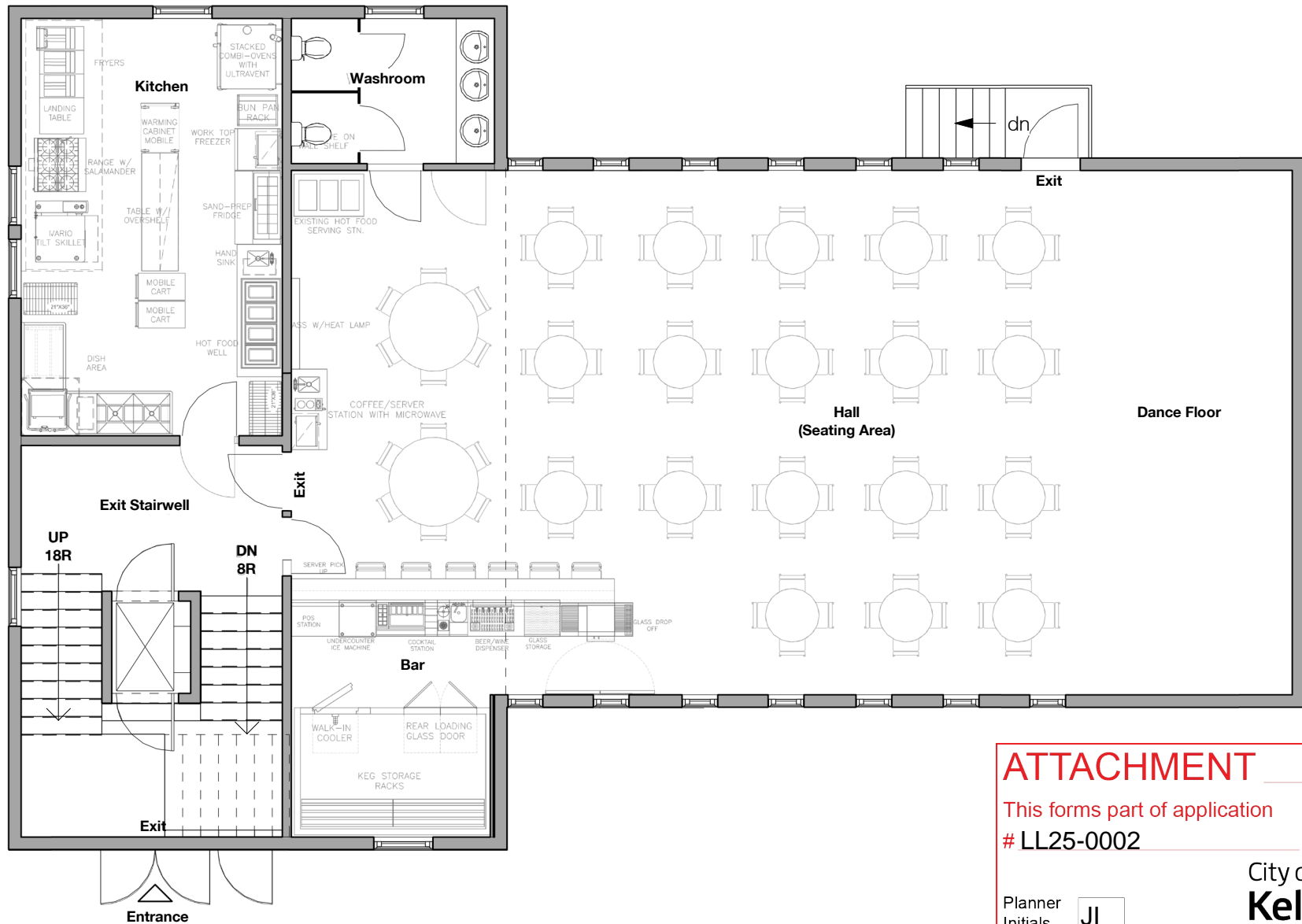
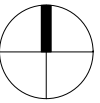
SK-011

ATTACHMENT A

This forms part of application
 # LL25-0002

Planner Initials **JJ**

City of Kelowna
 DEVELOPMENT PLANNING



Main Floor Plan

Gross Floor Area: 240 m² Approx.

Occupant Load at this Floor: 98 persons

Total Building Occupant Load: 273 persons



ATTACHMENT A

This forms part of application
LL25-0002

Planner Initials **JJ**

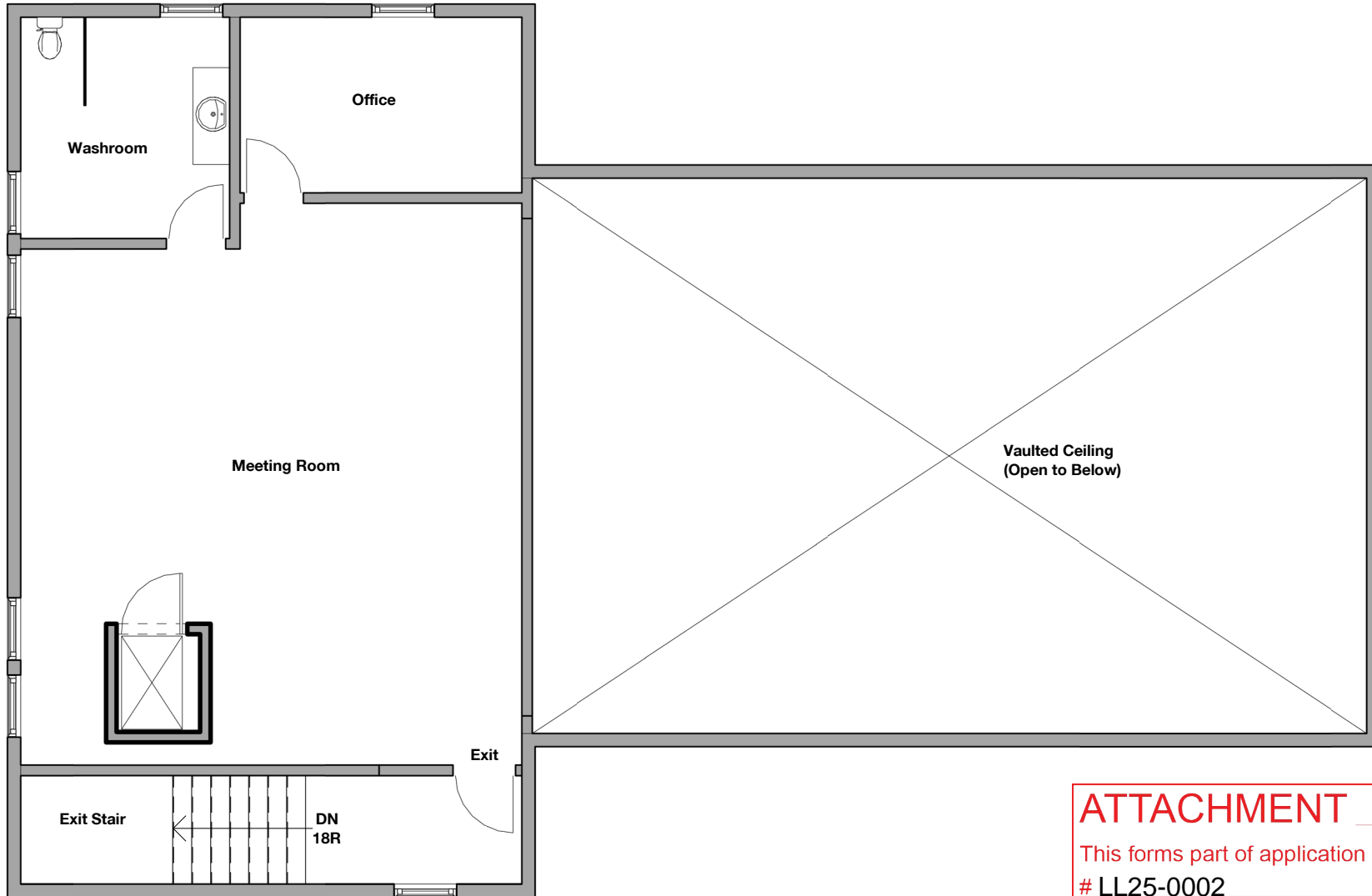
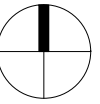
Kelowna
DEVELOPMENT PLANNING

Project	Legion Branch
	Tenant Improvement
	908 Wilson Avenue, Kelowna BC
Project ID	Ryder Project No.
UBCOLF	11683:00
Scale	Date
1 : 100	20241223

Sketch Title	Main Floor Plan
Sketch No.	SK-012

Ryder

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ATTACHMENT A

This forms part of application
LL25-0002

Planner Initials **JJ**



City of
Kelowna
DEVELOPMENT PLANNING

Second Floor Plan
Gross Floor Area: 120 m² Approx.
Occupant Load at this Floor: 60 persons

Total Building Occupant Load: 273 persons



Project	Legion Branch Tenant Improvement 908 Wilson Avenue, Kelowna BC
Project ID	UBCOLF
Scale	1 : 100
Ryder Project No.	11683:00
Date	20241223

Sketch Title	Second Floor Plan
Sketch No.	SK-013

Ryder

info@ryderarchitecture.ca
 www.ryderarchitecture.ca

Attention: January 17, 2025

BC Liquor Control Board
City of Kelowna

Dear Sir or Madam,

Re: Notice of Relocation and Request for Relocation of Primary Liquor License

On behalf of the Royal Canadian Legion Kelowna Branch, I am writing to formally notify you of our intent to relocate our operations and request the relocation of our primary liquor license to our new premises located at 908 Wilson Avenue, Kelowna, BC.

This relocation was necessitated by structural concerns at our previous location at 1380 Bertram Street. Our new premises, situated approximately 450 meters from the former site, remains in the downtown core and offers enhanced amenities, including improved parking facilities, which have been a long-standing priority for our members and guests.

The new Wilson Avenue location will serve as the central hub for our community engagement and licensed operations, supporting our mission to honor and assist veterans and their families. We are pleased to inform you that full food service will continue to be offered at the new location, and we will maintain the patio area as part of our licensed space. Additionally, we will continue with the family food service endorsement to ensure we remain a family-friendly venue. Furthermore, there will be no changes to our hours of operation.

The licensed areas at the new Wilson location will include the main floor, basement floor, and patio, with an occupancy load of 213 people in these areas. This is a reduction from the total 273-person occupancy listed on the plans, due to the exclusion of the second-floor offices and meeting rooms from the licensed area. We remain fully committed to upholding all regulatory requirements associated with our liquor license and ensuring responsible service at our new address.

Given that our former 1380 Bertram Street location is no longer operational, this relocation is essential to allow us to resume our vital services to the community and our members. As such, we respectfully request that the approval process for the primary liquor license relocation be expedited. A prompt decision will enable us to quickly reestablish our operations and continue supporting the veterans and residents who rely on the programs and events we provide.

We are eager to resume full operations in our new location and are confident this move will significantly enhance our ability to serve both our members and the broader Kelowna community.

Thank you for your attention to this matter and for your continued support of the Royal Canadian Legion.

Sincerely
Jim White, PRESIDENT
Branch 26 Kelowna Legion

ATTACHMENT B

This forms part of application
LL25-0002

Planner Initials

City of Kelowna
DEVELOPMENT PLANNING



Royal Canadian Legion Branch 26 Kelowna
908 Wilson Ave (formerly 1317 Ethel St)
Kelowna, BC, V1Y 6Y1
rcl26kelowna@shaw.ca
250-762-4117

Feb 5th, 2025

Subject: Notice of Relocation and Liquor Primary License Transfer – Royal Canadian Legion Branch 26

Dear Neighbor,

We are reaching out to inform you that the Royal Canadian Legion Branch 26 Kelowna is in the process of relocating to 908 Wilson Ave. in your neighborhood. As part of our transition, we are also applying to relocate our existing Liquor Primary License to our new location, in accordance with the City of Kelowna's policies and regulations.

The Royal Canadian Legion is a longstanding non-profit organization dedicated to supporting veterans, their families, and the community. We offer a welcoming environment for social and charitable activities while also providing essential programs and services.

As a responsible community partner, we want to ensure that our neighbors are informed and have the opportunity to ask any questions or share any concerns. Our proposed new location will maintain the same commitment to respect, safety, and responsible service that we have upheld at our old location for the last 25 years. In our old neighborhood, which is very similar, we enjoyed positive interactions with our neighbors and no complaints regarding our operations. In addition, in our old location, we had after-hour security patrols seven days a week to help ensure safety and maintain a peaceful environment. Our long-term experience demonstrates our commitment to being a respectful and valued member of the community.

To address potential concerns regarding noise, we have developed a comprehensive Noise Mitigation Plan. This plan includes measures such as soundproofing the premises, setting reasonable operating hours, monitoring noise levels, and implementing strict policies for outdoor activities. We are committed to minimizing any disruption to the surrounding community while ensuring a welcoming environment for our members and guests.

We would like to invite you to provide any feedback you may have regarding this relocation and liquor license transfer. Should you have any questions or concerns, please feel free to contact me, Jim White, directly on my cell at 250-864-1502 or by phone at 250-762-4117, or email at rcl26kelowna@shaw.ca. You can also provide your feedback directly to the City of Kelowna planning representative, Jason Issler, by phone at 250-470-0659 or email at jissler@kelowna.ca.

We appreciate your time and consideration and look forward to becoming a valued part of the neighborhood. Thank you for your support.

Sincerely,

Jim White
President
Royal Canadian Legion Branch 26 Kelowna

ATTACHMENT	C
This forms part of application # LL25-0002	
Planner Initials	Jl
City of Kelowna DEVELOPMENT PLANNING	

Address
880 Cawston Ave V1Y2W7
924 Cawston Ave V1Y6Z8
926 Cawston Ave V1Y6Z8
930 Cawston Ave V1Y6Z8
936 Cawston Ave V1Y6Z8
942-944 Cawston Ave V1Y6Z8
952 Cawston Ave V1Y6Z8
1279 Ethel St V1Y2W8
1284 Ethel St V1Y2W7
1285 Ethel St V1Y2W8
1286 Ethel St V1Y2X1
1291 Ethel St V1Y2W8
1292 Ethel St V1Y2W7
1330 Ethel St V1Y2X2
1 1338 Ethel St V1Y2X2
2 1338 Ethel St V1Y2X2
3 1338 Ethel St V1Y2X2
4 1338 Ethel St V1Y2X2
894 Wilson Ave V1Y6X9
895 Wilson Ave V1Y6Y1
907 Wilson Ave V1Y6Y1
908 Wilson Ave V1Y2X1
917 Wilson Ave V1Y6Y1
919 Wilson Ave V1Y6Y1
921 Wilson Ave V1Y6Y1
927 Wilson Ave V1Y6Y1
928 Wilson Ave V1Y6Y2
932 Wilson Ave V1Y6Y2
935 Wilson Ave V1Y6Y1
936 Wilson Ave V1Y6Y2
937 Wilson Ave V1Y6Y1
942 Wilson Ave V1Y6Y2
945-949 Wilson Ave V1Y6Y1

ATTACHMENT **C**

This forms part of application
LL25-0002

Planner Initials



City of
Kelowna
DEVELOPMENT PLANNING

January 17th 2025

Attention: BC Liquor Control Board and the City of Kelowna

ATTACHMENT		D
This forms part of application # LL25-0002		
Planner Initials	JI	 City of Kelowna DEVELOPMENT PLANNING

Dear Sir or Madam,

Re: Noise and Disturbance Mitigation Plan for Relocation to 908 Wilson Avenue

As part of our application to transfer the primary liquor license to our new location at 908 Wilson Avenue, Kelowna, BC, the Royal Canadian Legion Kelowna Branch is committed to ensuring that noise and disturbances in the surrounding neighborhood are minimized.

For years, our previous location at 1380 Bertram Street, which was situated in a similar downtown residential and mixed-use neighborhood, operated without any recorded complaints regarding noise or disturbances. We are proud of this track record and intend to maintain the same level of respect and consideration for our new neighbors.

Our events are designed to foster community engagement and typically include activities such as:

- **Veterans' support initiatives and community meetings**
- **Social gatherings and commemorative events**
- **Family-oriented activities and fundraisers**
- **Moderately sized live entertainment and dances**

These events are planned with respect for the surrounding community, adhering to reasonable hours of operation and local noise bylaws.

To further mitigate potential noise or disturbances at our new location, the following measures have been implemented:

1. **Building Upgrades:** The new premises have undergone significant renovations, including the previous installation of sound-reducing windows, to limit external noise transmission.
2. **Event Management:** Events involving amplified music or other sound-generating activities will conclude by an appropriate hour to comply with local regulations.
3. **Outdoor Spaces:** Any outdoor areas will be designated for limited use, and operations will cease during late-night hours to prevent disruptions.
4. **Member and Guest Conduct:** Signage and communications will encourage members and guests to respect the neighborhood when arriving, departing, or participating in events.
5. **Proactive Community Engagement:** We will actively engage with nearby residents to address any concerns and foster a positive relationship with the community.

The Royal Canadian Legion is committed to being a responsible and respectful community member, as demonstrated by our long history of successfully integrating into neighborhoods. We are confident that our new location at 908 Wilson Avenue will maintain this standard while allowing us to continue serving our members and the broader community.

Thank you for your consideration of this application. Should you require further information or wish to discuss our plans, please feel free to contact me directly.

Sincerely,
Jim White
President



Kelowna Legion Branch 26

ATTACHMENT D

This forms part of application
LL25-0002

Planner Initials

City of **Kelowna**
DEVELOPMENT PLANNING

