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## CITY OF KELOWNA MEMORANDUM

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**Date:** June 12, 2015  
**File No.:** Z15-0023

**To:** Urban Planning (LB)  
**From:** Development Engineering Manager  
**Subject:** 1295 St Paul Street RU1 to RM3

Development Engineering Department have the following comments and requirements associated with this application. The road and utility upgrading requirements outlined in this report will be a requirement of this development.

The Development Engineering Technologist for this project is Sergio Sartori

**1. Domestic Water and Fire Protection**

- (a) The existing lot is serviced with 19mm diameter water service. The developer's consulting mechanical engineer will determine the domestic and fire protection requirements of this proposed development and establish hydrant requirements and service needs. The estimated cost of this construction for bonding purposes is **\$6,000.00**
- (b) The applicant, at his cost, will arrange for the removal of the existing service on St Paul Street and the installation of one new larger metered water service.
- (c) The developer must obtain the necessary permits and have all existing utility services disconnected prior to removing or demolishing the existing structures. The City of Kelowna water meter contractor must salvage existing water meters, prior to building demolition. If water meters are not salvaged, the developer will be invoiced for the meters.

**2. Sanitary Sewer**

- (a) The existing lot is serviced with a 100mm diameter sanitary service. The developer's consulting mechanical engineer will determine the requirements of this proposed development and establish the required size and preferred location of the new service. Only one service will be permitted for this development. The applicant, at his cost, will arrange for the removal of the existing small diameter service and the installation of a new larger service. The estimated cost of this construction for bonding purposes is **\$4,000.00**

**3. Storm Drainage**

- (a) The developer must engage a consulting civil engineer to provide a storm water management plan for these sites which meets the requirements of the City Storm Water Management Policy and Design Manual. The storm water management plan must also include provision of lot grading plans, minimum basement elevations (MBE), if applicable, and provision of a storm drainage service and recommendations for onsite drainage containment and disposal systems.

- (b) Only one service will be permitted for this development. The applicant, at his cost, will arrange for the installation of one new overflow service. The estimated cost of this construction for bonding purposes is **\$4,000.00**

**4. Road Improvements**

- (a) Cawston Ave fronting this development is complete therefore no further improvements is required.
- (b) St. Paul Street must be upgraded to an urban standard along the full frontage of this proposed development, including curb and gutter, sidewalk, landscaped boulevard complete with street trees drainage system including catch basins, manholes and pavement removal and replacement, street lighting and re-location or adjustment of utility appurtenances if required to accommodate the upgrading construction. The estimated cost of this construction for bonding purposes is **\$21,000.00**
- (c) Lane must be upgraded along the full frontage of this proposed development including pavement removal and replacement, catch basin and concrete sidewalk thru the lane. The estimated cost of this construction for bonding purposes is **\$5,000.00**

**5. Subdivision**

- (a) Grant Statutory Rights Of Way if required for utility services.
- (b) Dedicate a 6.0m corner rounding at the intersection of Cawston Ave and St Paul St.
- (c) If any road dedication or closure affects lands encumbered by a Utility right-of-way (such as Hydro, Telus, Gas, etc.) please obtain the approval of the utility. Any works required by the utility as a consequence of the road dedication or closure must be incorporated in the construction drawings submitted to the City's Development Manager.

**6. Electric Power and Telecommunication Services**

- a) All proposed distribution and service connections are to be installed underground.
- b) Streetlights must be installed St Paul Street if needed.
- c) Make servicing applications to the respective Power and Telecommunication utility companies. The utility companies are required to obtain the City's approval before commencing construction.
- d) Re-locate existing poles and utilities, where necessary. Remove aerial trespass (es).

**7. Engineering**

Road and utility construction design, construction supervision, and quality control supervision of all off-site and site services including on-site ground recharge drainage collection and disposal systems, must be performed by an approved consulting civil engineer. Designs must be submitted to the city engineering department for review and marked "issued for construction" by the city engineer before construction may begin.

8. Design and Construction

- (a) Design, construction supervision and inspection of all off-site civil works and site servicing must be performed by a Consulting Civil Engineer and all such work is subject to the approval of the City Engineer. Drawings must conform to City standards and requirements.
- (b) Engineering drawing submissions are to be in accordance with the City's "Engineering Drawing Submission Requirements" Policy. Please note the number of sets and drawings required for submissions.
- (c) Quality Control and Assurance Plans must be provided in accordance with the Subdivision, Development & Servicing Bylaw No. 7900 (refer to Part 5 and Schedule 3).
- (d) A "Consulting Engineering Confirmation Letter" (City document 'C') must be completed prior to submission of any designs.
- (e) Before any construction related to the requirements of this subdivision application commences, design drawings prepared by a professional engineer must be submitted to the City's Works & Utilities Department. The design drawings must first be "Issued for Construction" by the City Engineer. On examination of design drawings, it may be determined that rights-of-way are required for current or future needs.

10. Servicing Agreements for Works and Services

- (a) A Servicing Agreement is required for all works and services on City lands in accordance with the Subdivision, Development & Servicing Bylaw No. 7900. The applicant's Engineer, prior to preparation of Servicing Agreements, must provide adequate drawings and estimates for the required works. The Servicing Agreement must be in the form as described in Schedule 2 of the bylaw.
- (b) Part 3, "Security for Works and Services", of the Bylaw, describes the Bonding and Insurance requirements of the Owner. The liability limit is not to be less than \$5,000,000 and the City is to be named on the insurance policy as an additional insured.

11. Geotechnical Report

As a requirement of this application the owner must provide a geotechnical report prepared by a Professional Engineer qualified in the field of hydro-geotechnical survey to address the following:

- (a) Area ground water characteristics.
- (b) Site suitability for development, unstable soils, etc.
- (c) Drill and / or excavate test holes on the site and install pisometers if necessary. Log test hole data to identify soil characteristics, identify areas of fill if any. Identify unacceptable fill material, analyse soil sulphate content, Identify unsuitable underlying soils such as peat, etc. and make recommendations for remediation if necessary.
- (d) List extraordinary requirements that may be required to accommodate construction of roads and underground utilities as well as building foundation designs.

- (e) Additional geotechnical survey may be necessary for building foundations, etc.

12. Bonding and Levy Summary

(a) Bonding

Water service upgrades	\$ 6,000
Sanitary sewer service upgrades	\$ 4,000
Storm overflow services	\$ 4,000
St Paul Street frontage improvements	\$ 21,000
Laneway frontage improvements	\$ 5,000
<b>Total Bonding</b>	<b>\$40,000.00</b>

NOTE: The bonding amount shown above are comprised of estimated construction costs escalated by 140% to include engineering design and contingency protection and are provided for information purposes only. The owner should engage a consulting civil engineer to provide detailed designs and obtain actual tendered construction costs if he wishes to do so. Bonding for required off-site construction must be provided and may be in the form of cash or an irrevocable letter of credit, in an approved format.

The owner must also enter into a servicing agreement in a form provided by the City.

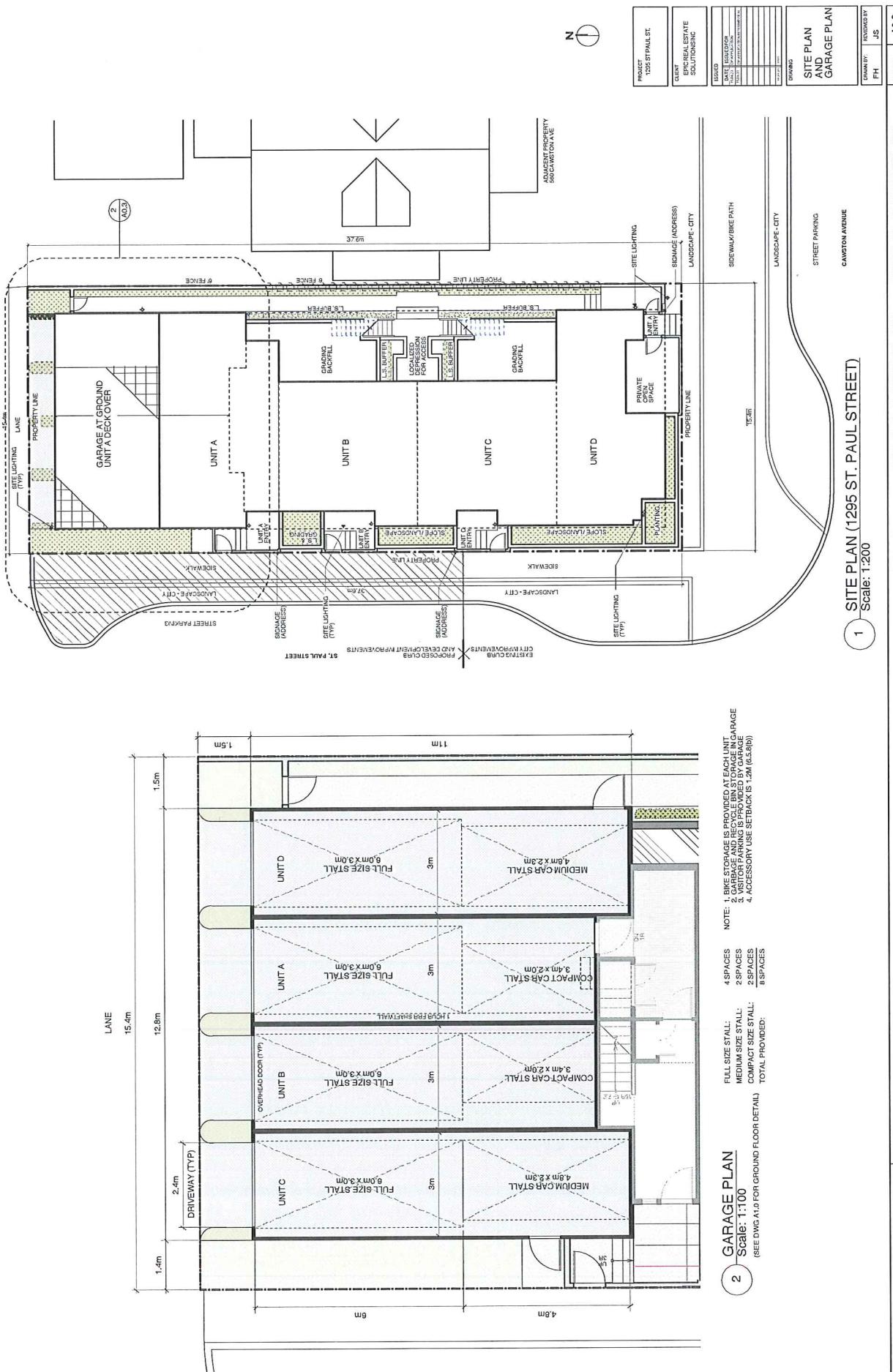
12. Development Permit and Site Related Issues

Access and Manoeuvrability

(i) The access to the site should be from the lane only.

(ii) Indicate on the site, the locations of loading bays as well as the garbage and recycle bins.

Steve Muehz, R. Eng.  
Development Engineering Manager  
SS



John Kerrigan Sproule & Associates Corp

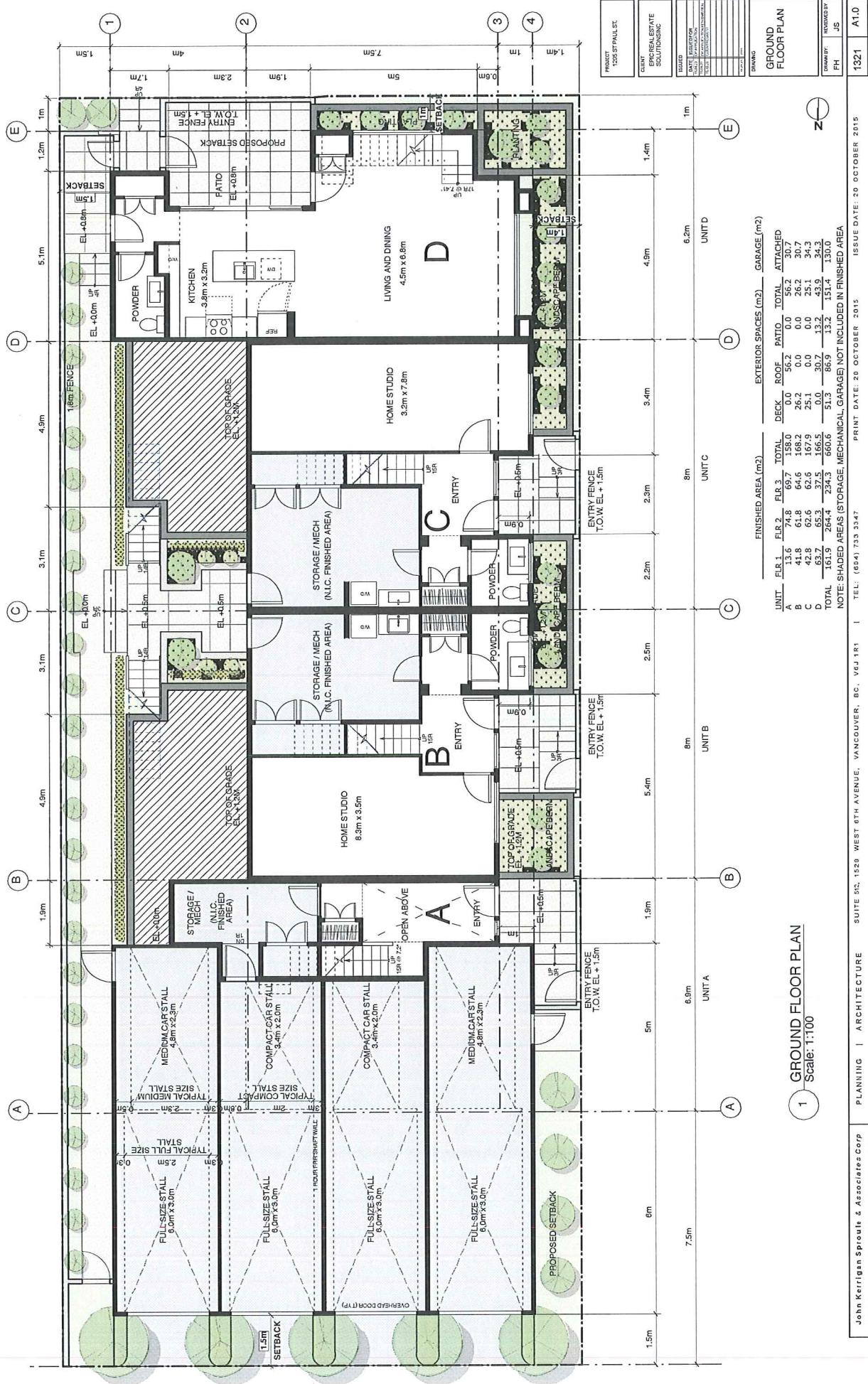
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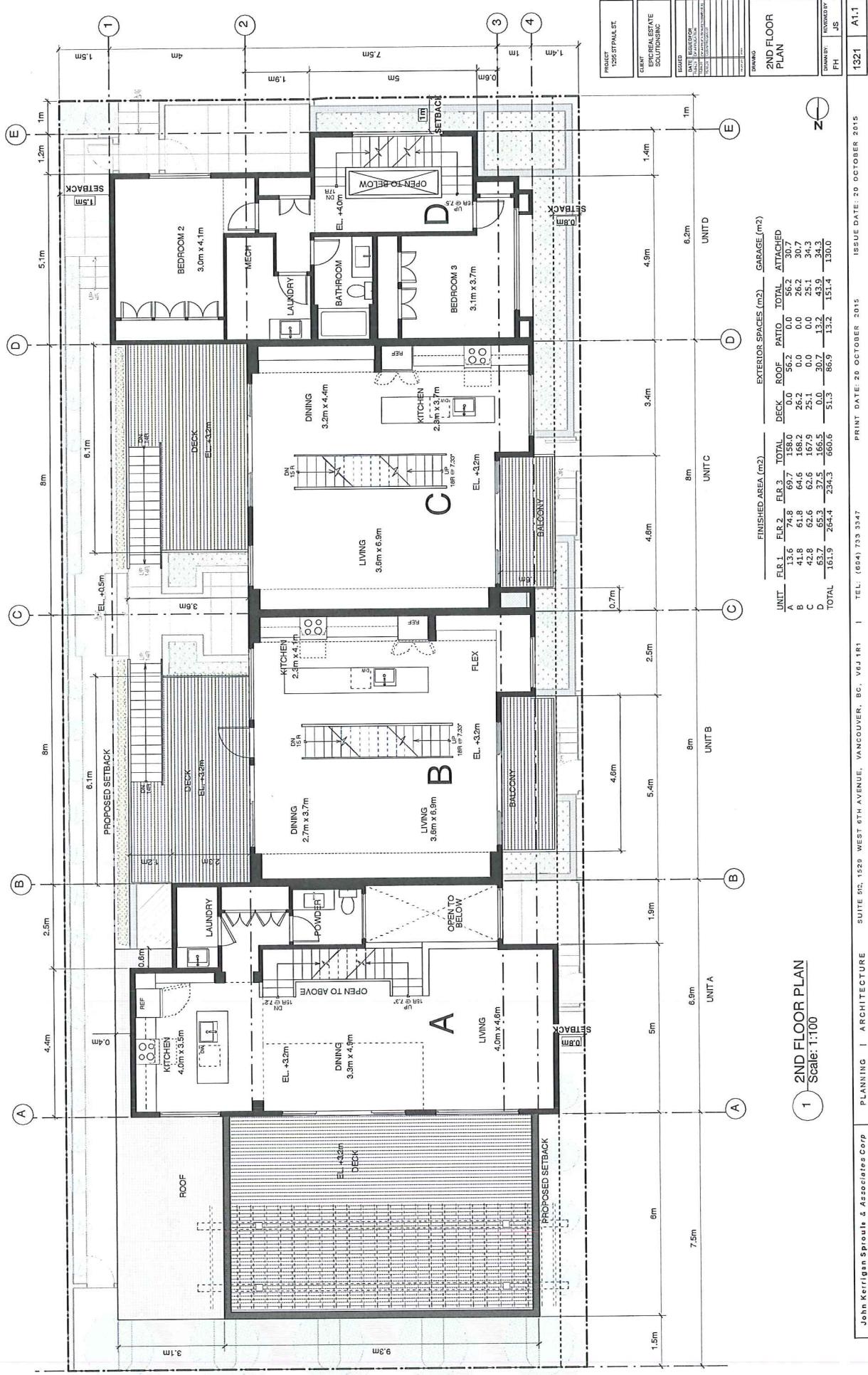
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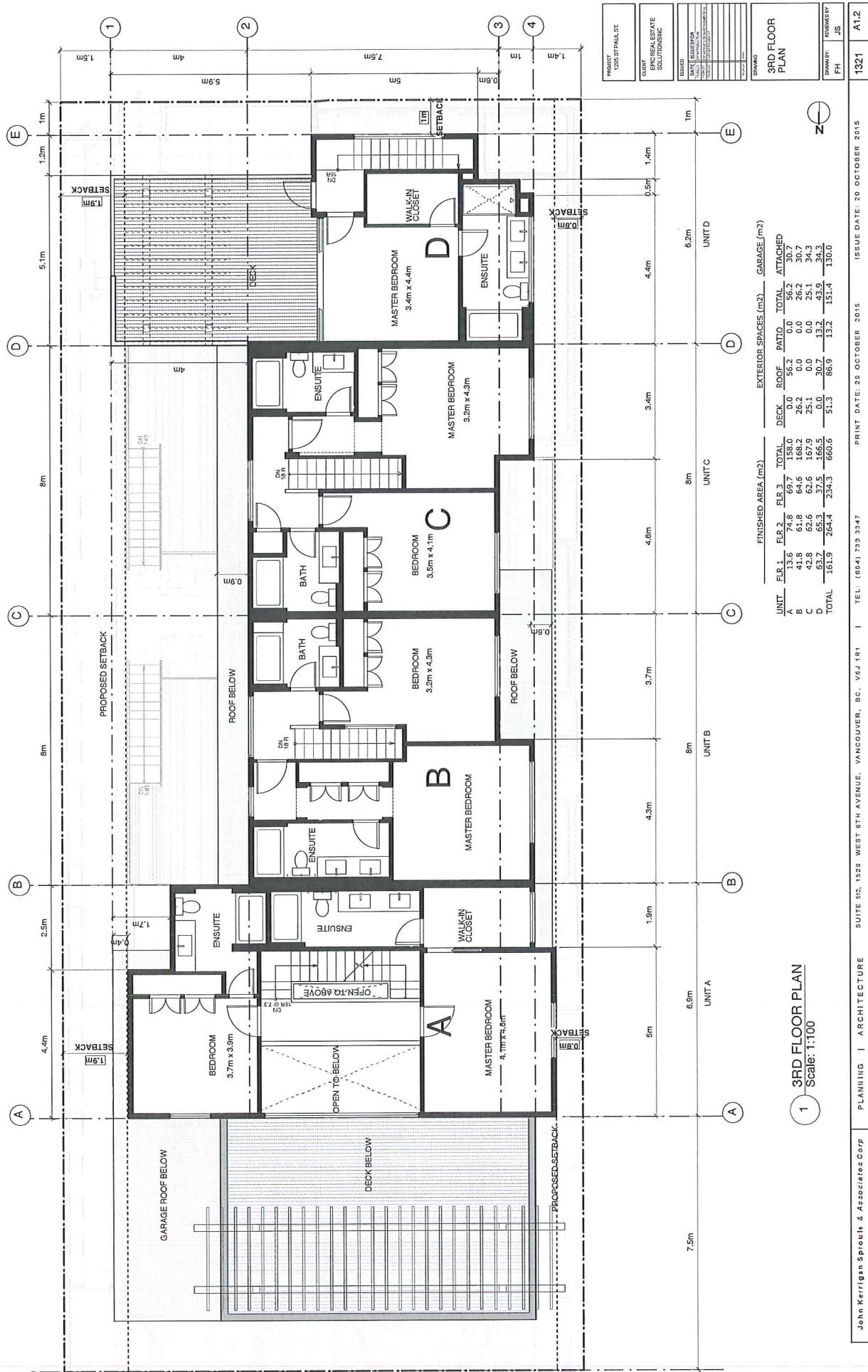
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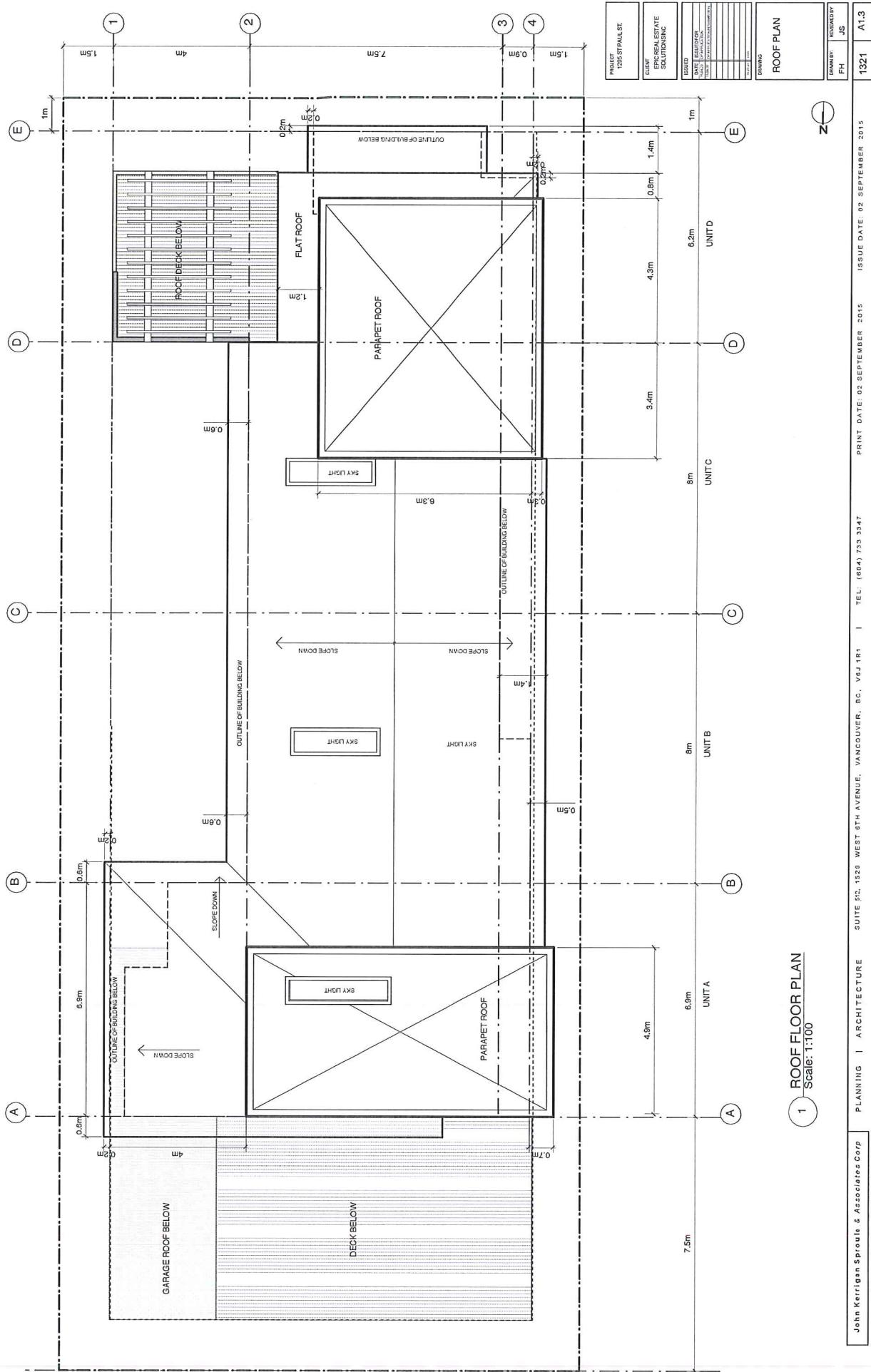
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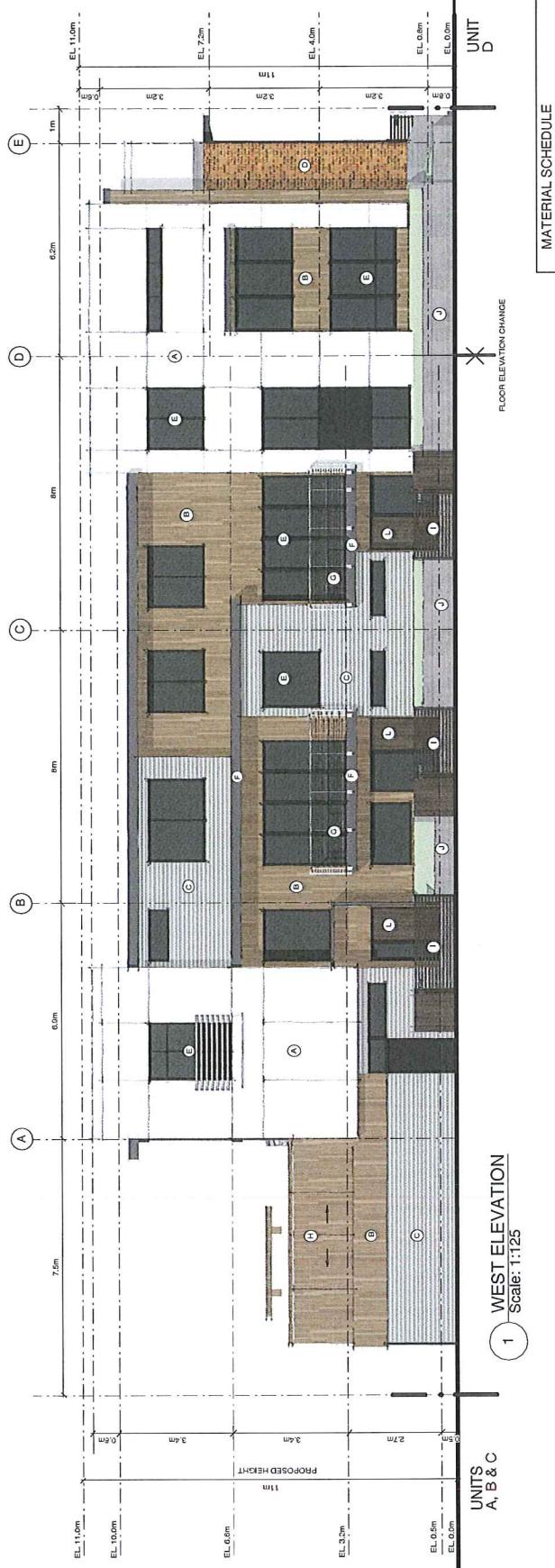
*John Kerrigan Sprout & Associates Corp* PLANNING | ARCHITECTURE SUITE 502, 1529 WEST 6TH AVENUE, VANCOUVER, BC, V6J 1R1 | TEL:

PRINT DATE: 02 SEPTEMBER 2015 ISSUE DATE: 02 SEPTEMBER 2015

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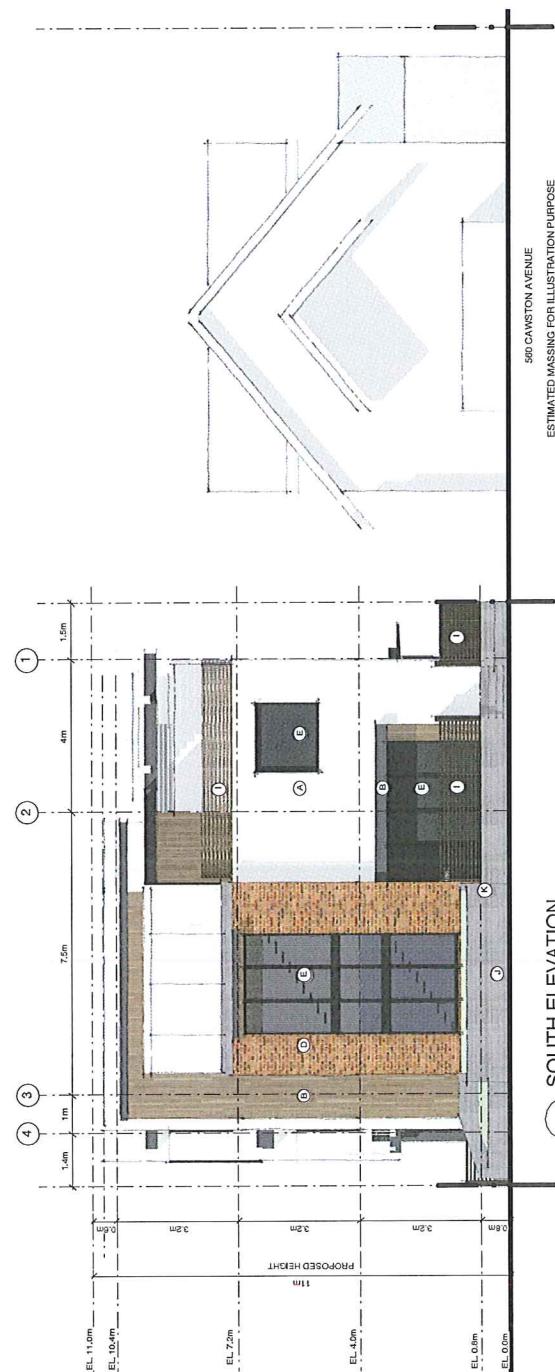
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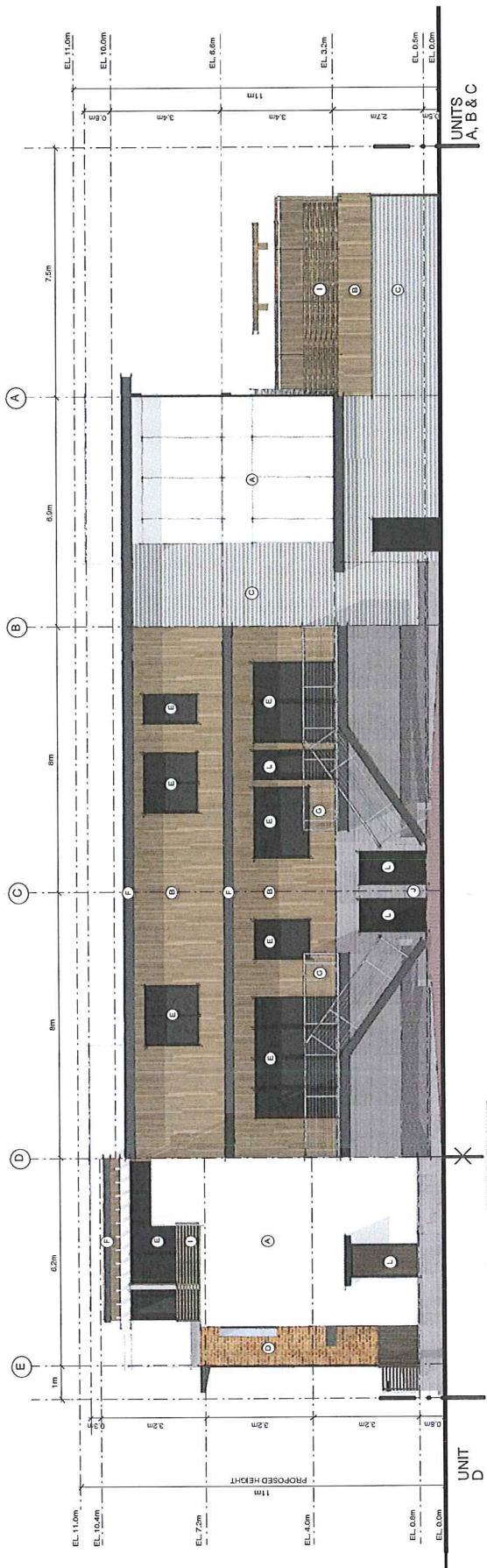
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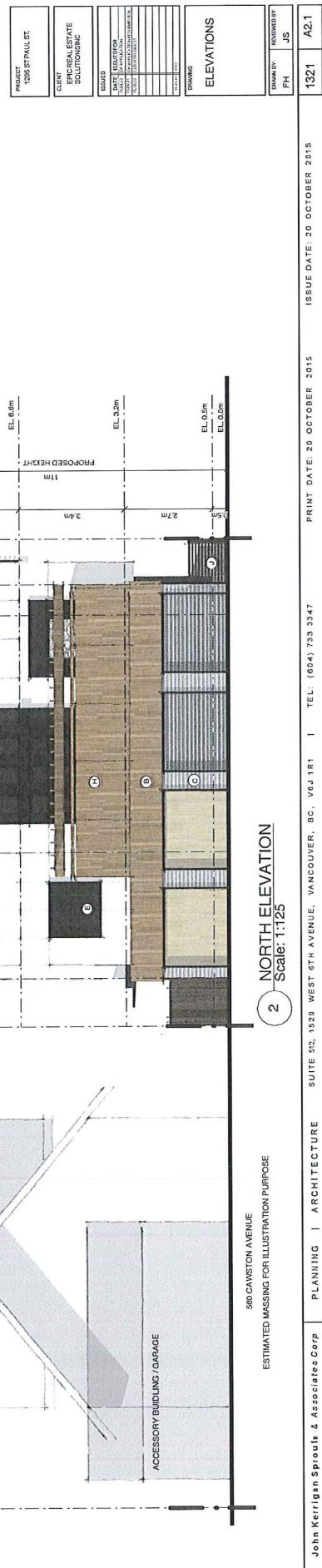
MATERIAL SCHEDULE	
①	CEMENTITIOUS PANEL WITH BEVELLED / B.M. BALBOA MIST
②	ARCHITECTURAL PANEL SYSTEM - WOOD GRAIN
③	1/2 CORRUGATED GALVANIZED METAL SIDING
④	BRICK - RED BROWN
⑤	WINDOW - DARK / TMA NIGHT HORIZON
⑥	TRIM - CEMENTITIOUS TRIM WITH DARK COLOR
⑦	RAILING - METAL / SILVER
⑧	SLIDING WOOD PANEL
⑨	PRIVACY WOOD SCREEN
⑩	BOARD FORM CONCRETE
⑪	CONCRETE SIGNAGE
⑫	ENTRY DOOR - WOOD GRAIN
⑬	LANDSCAPE SCREEN/GREEN WALL

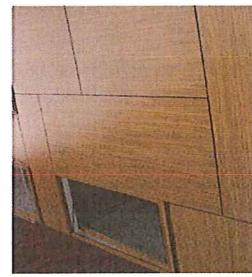
PRODUCT 1205 ST PAUL ST;	CLIENT EMERALD ACTIVE SOLUTIONS INC
SECTION ELEVATION	DRAWING NUMBER FH JS
ELEVATIONS	DRAWING NUMBER FH JS





MATERIAL SCHEDULE	
①	CEMENTITIOUS PANEL WITH REVEAL BEIGE / B.M. BALBOA MIST
②	ARCHITECTURAL PANEL SYSTEM - WOOD GRAIN
③	1/2 CORRUGATED GALVANUM METAL SIDING
④	BRICK - RED BROWN
⑤	WINDOW - DARK / BAV NIGHT HORIZON
⑥	TRIM - CEMENTITIOUS TRIM WITH DARK COLOR
⑦	RAILING - METAL / SILVER
⑧	SLIDING WOOD PANEL
⑨	PRIVACY WOOD SCREEN
⑩	BOARD FORM CONCRETE
⑪	CONCRETE SIGNAGE
⑫	ENTRY DOOR - WOOD GRAIN
⑬	LANDSCAPE SCREEN / GREEN WALL





PROJECT: 1205 ST PAUL ST.	CLIENT: EMPIRE STATE SOLUTIONS INC.
DATE: SUBMITTED TO: REVIEWER: REVISION: COMMENTS:	ISSUED TO: REVIEWER: REVISION: COMMENTS:
BUDGET	COLOUR AND MATERIAL
PRINT	DRAWING
1321	A3.0

C. GALVALUME METAL SIDING

J. CONCRETE FINISH FOR LANDSCAPE PLANTERS

A. CEMENTITIOUS PANEL WITH REVEAL

PT.1 - BALBOA MIST

PT.2 - BM NIGHT HORIZON

METAL PAILING

WOOD GRAIN PANEL - FRENCH WALNUT

2. WOOD GRAIN PANEL - FRENCH WALNUT

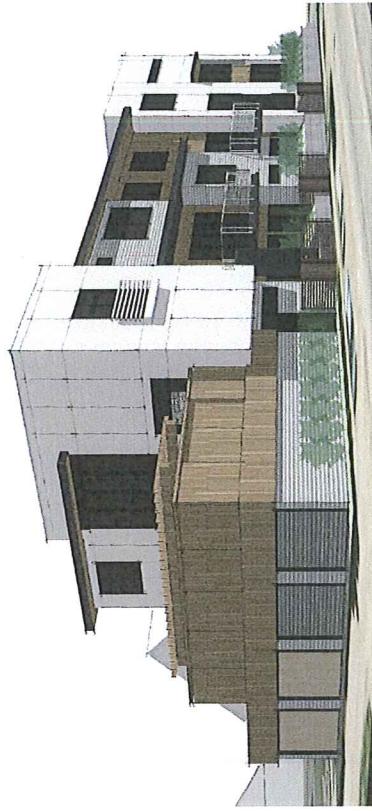
D. RED / BROWN BRICK EXTERIOR FINISH



3D PERSPECTIVE - ST PAUL ST & CAWSTON AVE

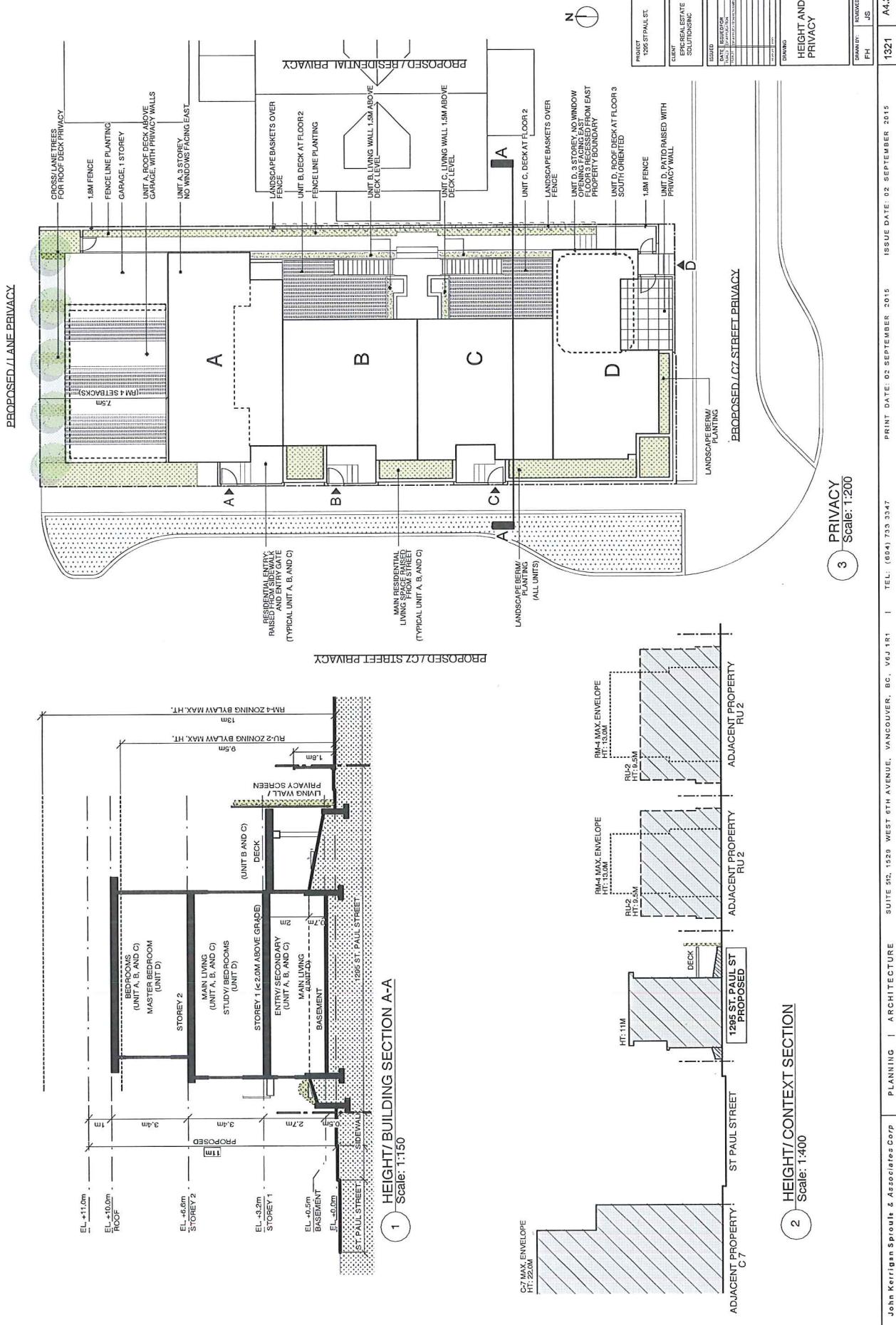


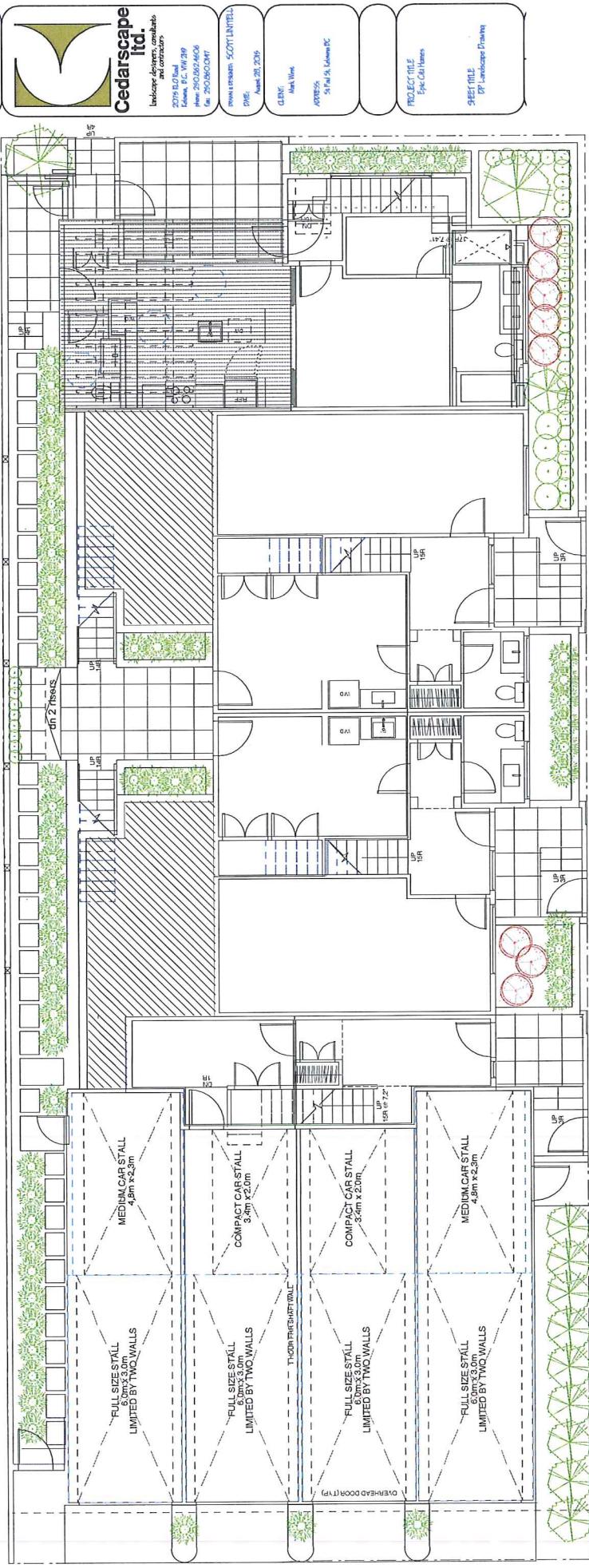
3D PERSPECTIVE - CAWSTON AVE



3D PERSPECTIVE - ST PAUL ST LOOKING SOUTH

PRODUCT	1205 ST PAUL ST.
CLIENT	EMPIRE INSTITUTE SOLUTIONS INC
ISSUED	DATE 02 SEPTEMBER 2015 TIME 10:54 AM BY FREDERIC H. SPALDING FOR JOHN KERRIGAN SPALDING & ASSOCIATES LTD.
DRAWING	MASSINGS
DRAWN BY	FH
REVIEWED BY	JS
PRINT DATE	02 SEPTEMBER 2015
ISSUE DATE	02 SEPTEMBER 2015
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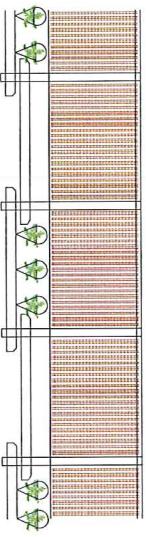




1 LANDSCAPE PLAN  
Scale: 1:100

#### PLANTING LEGEND

- UPRIGHT EVERGREEN CEDAR YEW
- ORNAMENTAL SHRUB/GRASS
- BOXWOOD
- ACCENT COLOURED SHRUB - BARBERRY
- SMALL DECIDUOUS TREE
- UPRIGHT DECIDUOUS TREE SWEDISH COLUMNAR ASPEN



FENCE/ARBOR DETAIL

PROJECT	1205 STPALL ST.
CLIENT	ERICIAN INSTITUTE
DESIGNER	ERICIAN INSTITUTE
DRAWING NO.	Z
DRAWN BY	JS
REVIEWED BY	
PRINT DATE	02 SEPTEMBER 2015
ISSUE DATE	02 SEPTEMBER 2015
TEL:	(604) 733 3547
PLANNING   ARCHITECTURE	SUITE 515, 1520 WEST 8TH AVENUE, VANCOUVER, BC, V6J 1R1
John Kerrigan Sprout & Associates Corp	
	A5.1