



City of
Kelowna

Updates to Council Policies 223, 310, and 359 & Various Bylaws

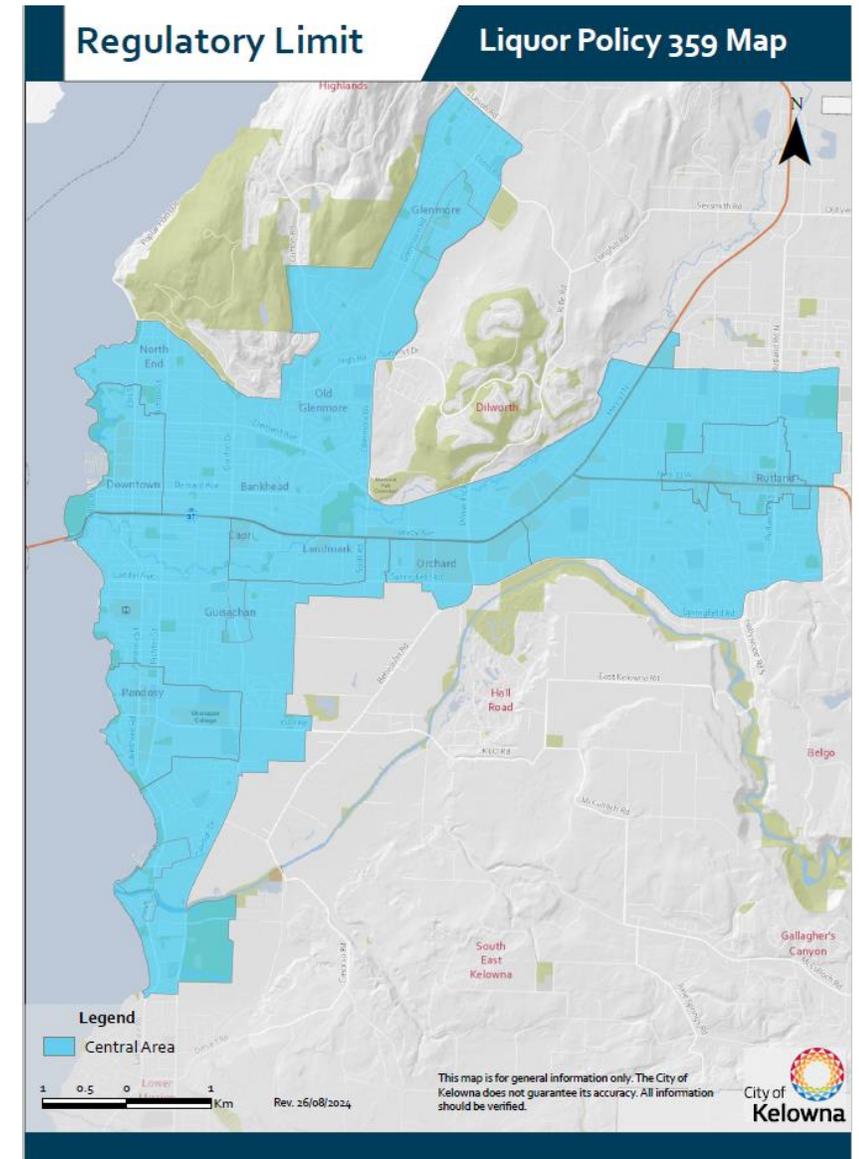
Council Policy 359 – Liquor Licencing Policy

- ▶ Current version was completed February 2011
- ▶ The landscape for liquor has evolved significantly over past decade
- ▶ LCRB has made changes to licencing names and types
- ▶ Modernization of the policy was needed
- ▶ Removing policy relating to siting of establishments

Changes to Council Policy 359

- ▶ Expand policy to include all license types
- ▶ New map outlining the “Central Area”
- ▶ New policy for Hours of Operation to reflect existing practices
- ▶ New guidance for considering establishments with greater than 500 person capacity
- ▶ Removal of siting requirements
- ▶ New policy for Temporary Changes to liquor licenses to reflect existing practices
- ▶ Notification requirements to align with Council Policy 367

City of Kelowna



Other Proposed Policy Changes

- ▶ Council Policy 223 – Liquor Licenses in Parks, Stadiums, and Facilities
 - ▶ Amendments to align with current practices:
 - ▶ Events may have licensed cannabis use
 - ▶ Organized liquor and cannabis events may take place in various public areas
- ▶ Council Policy 310 – Designated Driver Awareness Program
 - ▶ Rescind Policy
 - ▶ Duplicates requirements of LCRB

Changes following Council Workshop

Additional Consideration Criteria

- ▶ Additional criteria added to Policy for Council and Staff to consider:
 - ▶ Input from internal departments and external agencies
 - ▶ Surrounding land uses and general impacts on neighbourhood
 - ▶ Proximity to other establishments
 - ▶ Public input

Changes following Council Workshop

Patio Hours

- ▶ More permissive hours for outdoor patios that are unlikely to have an impact on existing or future residential uses:
 - ▶ 12 AM closing time for outdoor patios where the following criteria are met:
 - ▶ Located outside the Central Area
 - ▶ Subject property not designated or zoned for residential uses
 - ▶ Adjacent or abutting properties not designated or zoned for residential uses

Changes following Council Workshop Signage

- ▶ Additional requirements for public notification:
 - ▶ Requirement for signage for all applications
 - ▶ Authority for Development Planning Department Manager to require greater notification distance

Update Liquor Process

- ▶ Applicants make application through LCRB Portal.
- ▶ City of Kelowna is notified and reaches out to applicants with how to apply through local government.
- ▶ Application is circulated and reviewed to Council Policy 359.
- ▶ Forwarded for council consideration.
- ▶ Resolution provided to LCRB.

Current Timelines

- ▶ All applications are required to go to a Public Hearing.
- ▶ The number of Public Hearings has been reduced over recent years.
- ▶ Proposing three streams for Local Government input depending on the application type.

Delegation of Authority

- ▶ All new applications (Liquor Primary and Manufacturing Licences) with a capacity of 99 persons or less.
- ▶ All changes to an existing licence where the total capacity is still 99 persons or less.
- ▶ Patron Participation Endorsement applications where the capacity does not exceed 250 persons.

Medium Establishments

- ▶ Defined as establishments with a capacity between 100 – 250 persons
- ▶ Will be considered at a Monday Afternoon meeting
- ▶ Increases the availability of council meetings from 10 to approximately 33
- ▶ Council will continue to have option to forward to a Public Hearing

Large Establishments

- ▶ Defined as establishments with a capacity exceeding 250 persons
- ▶ No changes proposed, will be considered by council at a Public Hearing

Development Application Fees Bylaw Deferral of Annual Increase

1. Software Replacement:
 - a. Current software system not being maintained
 - b. New software system will auto calculate fees
 - c. More effective use of Staff resources
 - d. More clarity for applicants
- ▶ 5% increase would take effect January 1, 2026

Staff Recommendation

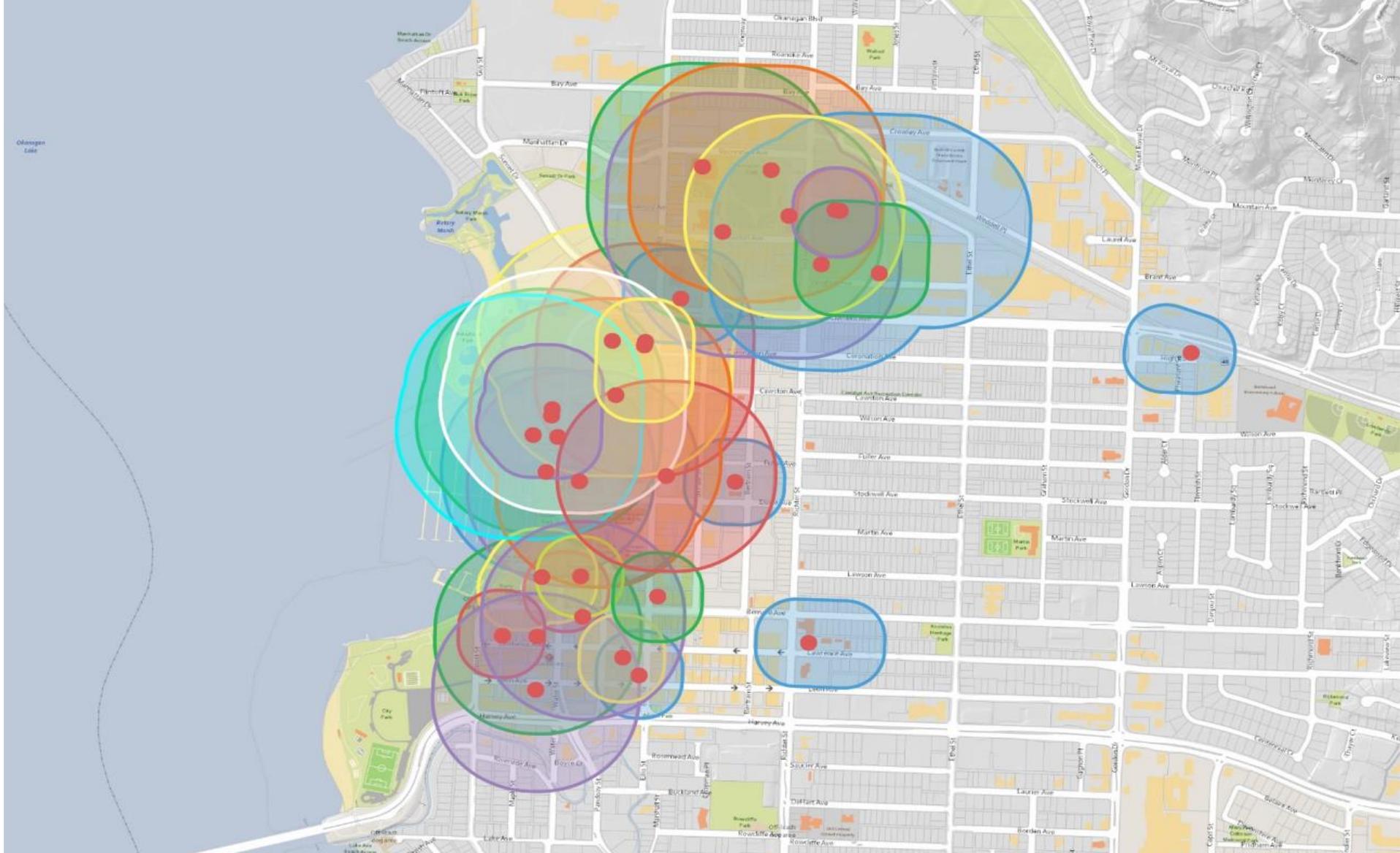
- ▶ Staff recommend **support** for the proposed changes
 - ▶ Updated to align with current licensing regime and practices
 - ▶ Modernized to address changes in liquor consumption and operations of establishments
 - ▶ Revised in consideration of feedback from Council
- ▶ Updated process with result in quicker decisions
- ▶ Updated Fees Bylaw aligns with the new stream of applications and supports implementation of new systems



Questions?

For more information, visit kelowna.ca.

Existing Liquor Primary and Manufacturing Establishments with Buffers



Stakeholder Engagement

- ▶ RCMP
- ▶ Interior Health
- ▶ Tourism Kelowna
- ▶ Multiple Food Primary's, Manufacturing, and Liquor Primary Licence holders
- ▶ Internal Departments:
 - ▶ Community Safety
 - ▶ Business Licencing
 - ▶ Long Range Planning
 - ▶ Bylaw Services