

Accessibility Advisory Committee Minutes

Date:	Thursday, October 3, 2024
Time:	4:00 pm
Location:	Meeting Room 5
Members Present	Paul Clark (Chair), Michelle Hewitt (Vice Chair), Beth Flynn, Karine Veldhoen
Members Participating Remotely	Randy LeBlanc, Hana Cairns, Jeff Bourne*
Members Absent	Celynne Hurst
Staff Present	Mariko Siggers, Community & Neighbourhood Services Manager; Robert Parlane, Parks & Buildings Planning Manager, Clint McKenzie, Legislative Coordinator (Confidential)
Staff participating Remotely	Michael Jud, Deputy City Clerk

* Denotes partial attendance

1. Call to Order

The Chair called the meeting to order by at 4:00 p.m.

Opening remarks, including territorial acknowledgement, were provided.

The passing of Michael Prescott was recognized. He was a provincial leader that contributed a significant amount to advancements in accessibility in the province.

2. Confirmation of Minutes

Moved By Michelle Hewitt /Seconded by Beth Flynn

THAT the Minutes of September 5, 2024 be adopted.

Carried

3. Reports

3.1 Accessibility Plan

Staff:

- Provided an update on the Kelowna Accessibility Plan.
- To date 258 responses to the survey have been received.

Vice Chair:

- Spoke to the recent launch of the podcast, *Disability with Possibility*.

3.2 Accessibility webpage

Staff:

- Advised that the webpage on the City website now lists members of the Committee.

3.3 Shared e-folder access

Staff:

- Advised a new email will go out to confirm shared folder access is working for all Committee members and offer support if there are access concerns.

3.4 Action item/service request spreadsheets - September

Staff:

- Reviewed the previous month's service requests. Staff will share the spreadsheet with the consultants working on the Accessibility Plan.

Vice-Chair:

- Spoke to the public's opportunity to review the final draft of the Accessibility Plan and how that needs to take place

3.5 RPRC Project

Staff:

- Spoke to the requirements for the design team and contractors working on the redevelopment of the Parkinson Recreation Centre (PRC) to meet conditions of approval to be at a Rick Hansen certification standard.
- A Rick Hansen certifier is working with the project team.
- Responded to questions from the Committee.

Jeff Bourne joined the meeting at 4:25 p.m.

3.6 Membership Selection - Mariko & Clint

Staff:

- Advised the application deadline will be extended to October 11th to encourage more applicants.

4. Committee expectations – Chair

The Chair and Vice Chair:

- Spoke to the expectations of committee members.
- Advised that no comments were meant to be personally critical at the last meeting.
- Reminded the Committee of the group's potential to drive change and develop bylaws and policies.
- A future change to the Terms of Reference was discussed to embrace remote participation from members and not discourage anyone who may not be able to easily attend in person.

5. New Business

- CART services were discussed to address any hearing assist challenges with committee meetings.
- Discussion ensued regarding federal standards and the inability to accommodate participants in a recent federal committee meeting due to accessibility challenges.

6. **Next Meeting**

The next meeting is November 7, 2024.

7. **Meeting Termination**

The meeting adjourned at 5:16 p.m.

Paul Clark, Chair

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