



City of
Kelowna

Liquor Licence Process Update

Bylaw Changes: 12310 and 12552

Current Process

- ▶ Applicants make application through LCRB Portal.
- ▶ City of Kelowna is notified and reaches out to applicants with how to apply through local government.
- ▶ Application is circulated and reviewed to Council Policy 359.
- ▶ Forwarded for council consideration.
- ▶ Resolution provided to LCRB.

Current Timelines

- ▶ All applications are required to go to a Public Hearing.
- ▶ The number of Public Hearings have been reduced over recent years.
- ▶ Proposing three streams for Local Government input depending on the application type.

Delegation of Authority

- ▶ All new applications (Liquor Primary and Manufacturing Licences) with a capacity of 99 persons or less.
- ▶ All changes to an existing licence where the total capacity is still 99 persons or less.
- ▶ All Patron Participation Endorsement applications.
- ▶ Structural Change application with no increase to capacity.

Medium Establishments

- ▶ Defined as establishments with a capacity between 100 – 249 persons.
- ▶ Will be considered at a Monday Afternoon meeting.
- ▶ Increases the availability of council meetings from 10 to approximately 33.
- ▶ Council will continue to have option to forward to a Public Hearing.

Large Establishments

- ▶ Defined as establishments with a capacity exceeding 250 persons.
- ▶ No changes proposed, will be considered by council at a Public Hearing.



Questions?

For more information, visit kelowna.ca.