

Report to Council



Date: September 23, 2015
File: 1810-60
To: City Manager
From: Randy Zahara, Kelowna Community Theatre Manager
Subject: Purchase of Scissor Lift - Kelowna Community Theatre

Recommendation:

THAT Council receives for information the report from the Kelowna Community Theatre Manager dated September 23, 2015 regarding the purchase of a scissor lift for the Kelowna Community Theatre;

AND THAT Council authorize the expenditure of up to \$21,000 for a scissor lift from the Theatre Improvement Reserve;

AND FURTHER THAT the 2015 Financial Plan be amended to include up to \$21,000 funded from the Theatre Improvement Reserve.

Purpose:

To amend the 2015 Financial Plan in order to purchase a new scissor lift for the Kelowna Community Theatre.

Background:

For more than 40 years a wooden A-Frame Trestle Ladder has been used at the Kelowna Community Theatre to focus lighting instruments above the stage and in the black box and to perform regular maintenance on lighting instruments and theatre rigging equipment.

The City of Kelowna Occupational Health and Safety Advisor has recommended that the trestle ladder be re-certified or replaced. Staff have learned that re-certification of the ladder will not be possible due to a lack of verifiable information about its manufacture and specifications.

Kelowna Community Theatre technical staff research has shown that the best equipment to replace the trestle ladder is a mechanical arial work platform (scissor lift) that has the following capabilities:

- A tight turning radius to maneuver between props and equipment on stage
- The ability to reach a fully extended platform height height of 15' and working height of 20'
- A load bearing capacity of 500 lbs, (including the weight of equipment and staff).
- Safety railings above the platform for staff safety.
- The ability for staff to 'drive' and manoeuvre the unit while at full working height.

The addition of this piece of equipment will make working on the overhead stage lights and stage rigging equipment far more comfortable, secure and efficient, improving staff safety, customer service and sustainability.

Internal Circulation: Divisional Director, Active Living & Culture; Cultural Services Manager; Financial Planning Manager; Safety Advisor

Legal/Statutory Authority:

Schedule H of Recreation & Cultural Services Bylaw 9601 provides that a Capital Improvement Fee (CIF) of \$1.50 is charged to renters for each attendee at the Kelowna Community Theatre. Funds are placed into a CIF reserve account. CIF charges are standard practice for public theatre venues and are used to maintain and/or replace essential theatre equipment and furnishings.

Financial/Budgetary Considerations:

The purchase of a scissor lift is not part of the City's current financial plan. The 2015 Capital Financial Plan will require an addition of up to \$21,000 funded from the Theatre Improvement Reserve.

Considerations not applicable to this report:

- External Agency/Public Comments
- Alternate Recommendation
- Communications Comments
- Legal/Statutory Procedural Requirements
- Existing Policy
- Personnel Implications

Submitted by:

R Zahara Kelowna Community Theatre manager

Approved for inclusion: J. Gabriel, Divisional Director, Active Living & Culture

Cc: Divisional Director, Active Living & Culture
Financial Planning Manager
Cultural Services Manager
Safety Advisor