Governance & Leadership

Service budget overview

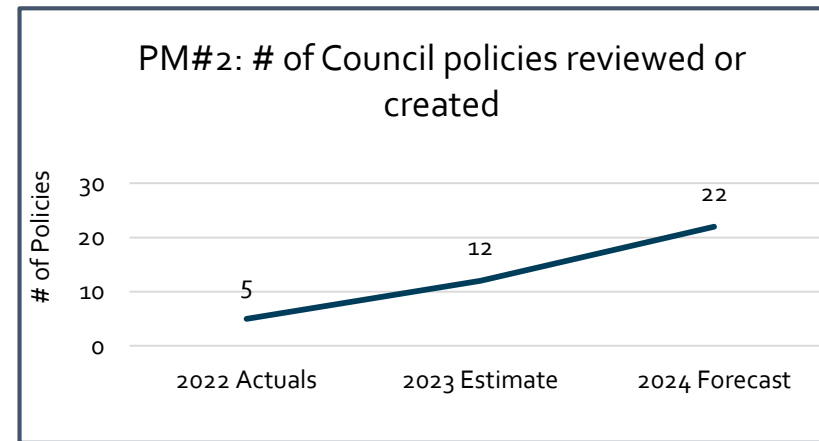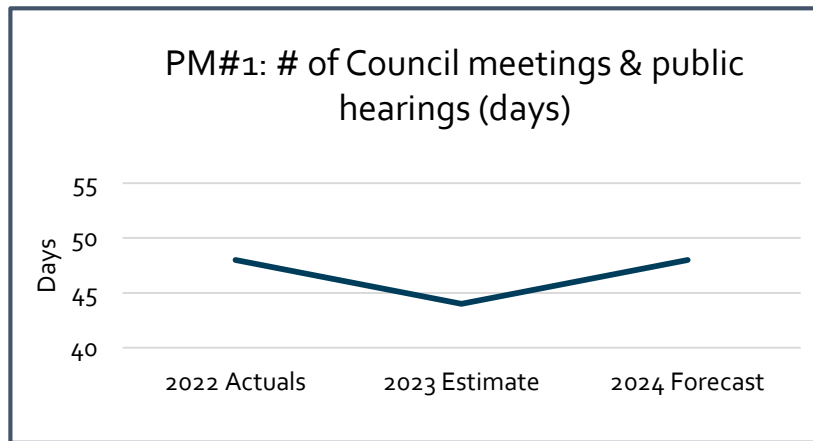# Governance & Leadership

▶ **Key accomplishments**

- Supported Council priority setting, action plan, and reporting for the 2022-2026 Council term.
- Following Council orientation, updated Council Procedure Bylaw, and developed and implemented the Council Code of Conduct and Lobbyist Registry.

▶ **Continuous improvements**

- Advocate on Council priorities and key initiatives with the federal and provincial governments.
- Coordinate guidance on bylaw and policy development through expanded policy function.
- Advise business areas on privacy assessments for digital transformation initiatives.
- Implement electronic records management in new system to ensure compliance with legislation and manage corporate electronic records and information.

City of Kelowna

Governance & Leadership
Performance Measures

PM#1: # of Council meetings & public hearings (days)

(Line chart — Days)
- 2022 Actuals: ~48
- 2023 Estimate: ~44
- 2024 Forecast: ~48

PM#2: # of Council policies reviewed or created

(Line chart — # of Policies)
- 2022 Actuals: 5
- 2023 Estimate: 12
- 2024 Forecast: 22

PM#3: # of hours to address Mayor & Council correspondence

2022 Actuals	2023 Estimate	2024 Forecast
N/A	170	160

PM#4: # of informational memos to Council

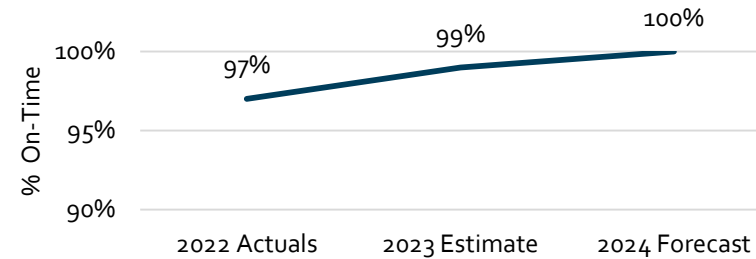| 2022 Actuals	2023 Estimate	2024 Forecast
N/A	22	20

City of Kelowna

Governance & Leadership
Performance Measures

PM#5: # of Senior Leadership Team and Committee meetings

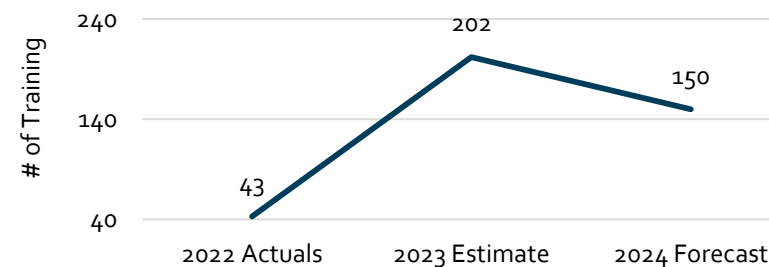| 2022 Actuals	2023 Estimate	2024 Forecast
N/A	85	87

PM#6: % of FOI requests responded to on-time

PM#7: % of eligible paper records processed for disposition
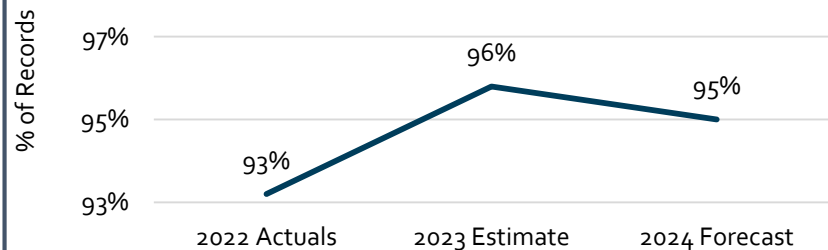
PM#8: # of staff receiving training on governance, procedures & information
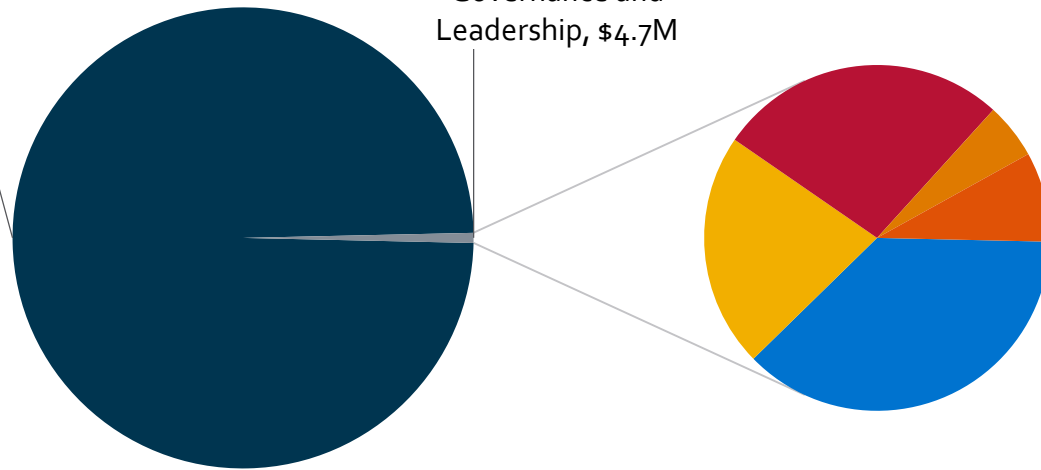

City of Kelowna

Governance & Leadership
Expenditure budget

2024 Total expenditure budget breakdown

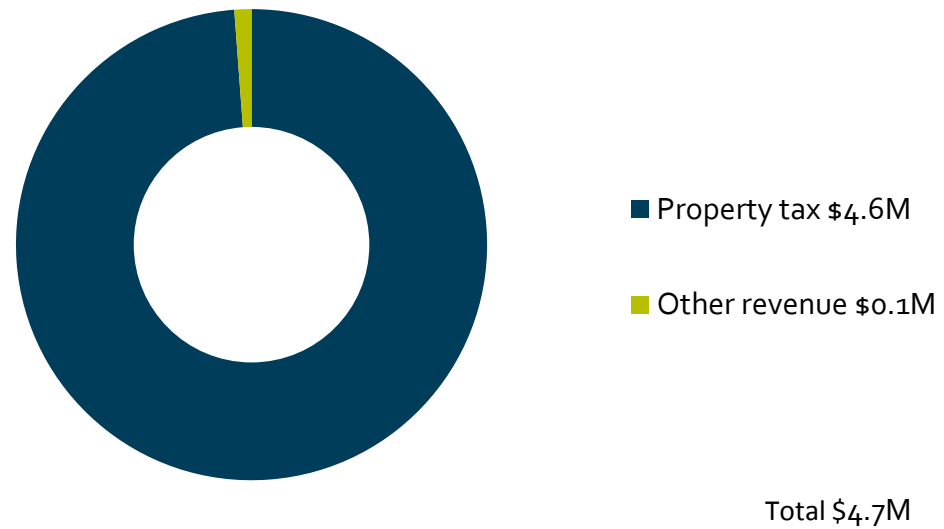2024 total expenditure budget, $560.9M

Governance and Leadership, $4.7M

- City Manager $1.8M
- Council $1M
- Legislative Service $1.3M
- Mayor $0.2M
- Records & Information $0.4M

Note: Totals may not add due to rounding

Governance & Leadership
Budget overview

Funding strategy

- ■ Property tax $4.6M

- ■ Other revenue $0.1M

Total $4.7M

Note: Totals may not add due to rounding

Governance & Leadership
Budget overview

Annualization of previously approved budget requests

2023 Revised budget	$4.457 M
2022 & 2023 Adjustments	$0.084 M
2024 Starting budget	$4.541 M

▶ Drivers for change:
- Removal of 2023 one-time budgets
- Removal of 2023 carryover budgets
- Annualization of 2022 & 2023 operating requests

City of Kelowna

Governance & Leadership
Budget overview

2024 Recommended budget

2024 Starting budget	$4.541 M
Maintaining current service level	$0.212 M
	$4.753 M
Enhancing service level	($0.043) M
	$4.710 M

▶ Drivers for change:
- Executive Office Enhancements
- Increased support for management of records, information & privacy

City of Kelowna

Governance & Leadership
Operating requests