



City of  
**Kelowna**

# Code of Conduct

September 11, 2023



# Guiding Principles & Purpose

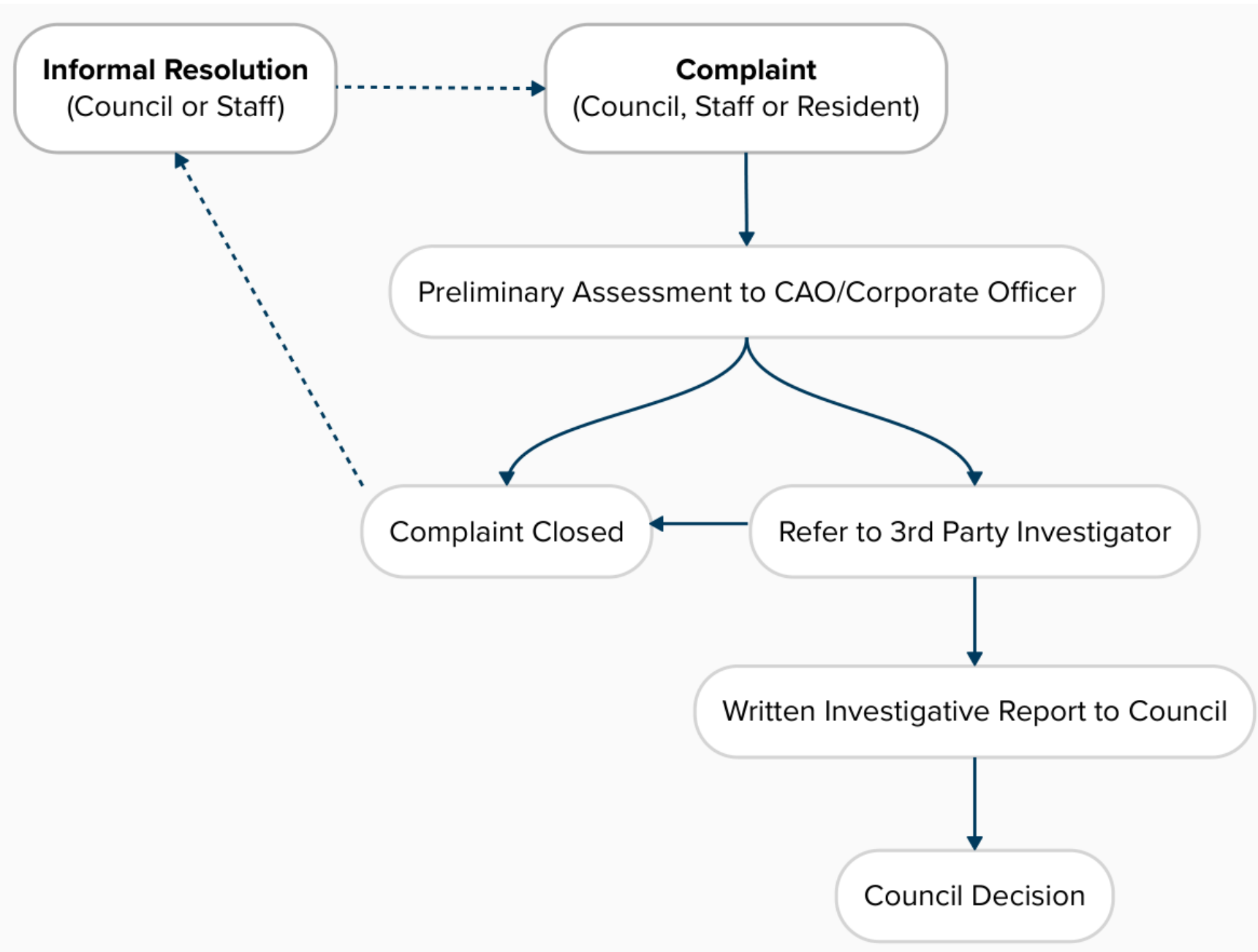
- ▶ Support public expectations of adhering to high standards of professional conduct
- ▶ Promote good governance
- ▶ Core ethical values: honesty, integrity, respect, transparency, leadership, collaboration, accountability
- ▶ Expectations for Council members in fulfilling duties & responsibilities as elected officials

# Code of Conduct

- ▶ Similar intent as workplace policies that apply to staff
- ▶ Principles cover:
  - ▶ General conduct (sections 1-3)
  - ▶ Interactions with staff (sections 4-7)
  - ▶ Interactions with the public (sections 8-10)
  - ▶ Meeting conduct (sections 11-12)
  - ▶ Conflict of interest & gifts (sections 13-14)
  - ▶ Use of public resources (sections 15-17)
  - ▶ Leave of absence (sections 18-20)

# Complaints & Resolution

- ▶ Informal resolution is primary means of addressing concerns
- ▶ Complaint procedure if no resolution through informal process
  - ▶ Preliminary review by CAO and Corporate Officer or City Solicitor
  - ▶ Forwarded to third-party Investigator if accepted for investigation
- ▶ Report & recommendations to Council following investigation
  - ▶ Options for remedies based on several factors



# Recommendation

- ▶ Adopt Code of Conduct Policy
- ▶ Adopt revised Conflict of Interest Policy (new format)
- ▶ Adopt Council Disclosure of Gifts and Personal Benefits Policy



*Questions?*

For more information, visit [kelowna.ca](http://kelowna.ca).