

PURPOSE

To define the requirements for sidewalk snow and ice exemptions and provide a document that supports the Bylaws regarding Sidewalk clearing during inclement weather. The bylaw currently states that property owners are responsible for ensuring sidewalks along their property are cleared of snow, ice and rubbish.

POLICY SCOPE

Snow and ice removal for sidewalks is outlined in the Traffic Bylaw No. 8120. The Sidewalk Snow and Ice Exemption Administrative policy covers the process for applying for exemption and lists specific locations and lengths of sidewalk that have been assigned exemption to snow and ice removal. Only sidewalks listed in The Sidewalk Snow and Ice Exemption List (**Appendix B**) are exempt.

ADMINISTRATION GUIDELINE

The Roadways Operations Manager through consultation with staff shall update and maintain the exemption list. The exemption list will be reviewed and updated by the Roadways Operations Manager on a semi-annual basis, or as deemed necessary.

REVIEW PROCESS

A property owner requesting a property be added to the Sidewalk Snow and Ice Exemption list must complete and submit a Sidewalk Snow and Ice Exemption Form to the Roadways Operation Manager (**Appendix A**). Each property requires a separate application. Requests are only reviewed if complete in full. Incomplete or partial submissions will be rejected.

1. The Sidewalk Snow and Ice Exemption request form (**Appendix A**) may be submitted online as a service request with the subject line; Roadways Misc, Sidewalk Snow Exemption Application.
2. Upon completion of the final decision, notification of approval or rejection will be sent to the owner and others as determined by city staff. If rejected, the notification outlining the decision will include a reason the request was not accepted.
3. Notification will be provided to any properties that have been removed/added to the exemption list. A three month grace period will be provided to those that have been removed.

Should an application be rejected, the owner may resubmit their real property for review after two years provided that the demographics or supporting information has changed. Any comments or concerns with the decision should be addressed to the Manager in writing.

Once the exemption has been approved and the notification sent to the owner, a copy of the Approval letter will also be sent to appropriate City staff to amend the Sidewalk Snow and Ice Exemption List.

Maintenance of the Sidewalk Snow and Ice Exemption List:

The City of Kelowna reserves the right to remove or add any real property on the list at any given time if it no longer meets the sidewalk snow and ice exemption criteria. Notice will be provided as per Item three of the review process.

Effective Date	Revised Date	Approved by	Signature
April 3 rd , 2023		Roadways Operations Manager	



Sidewalk Snow and Ice Exemption Administrative Policy

SIDEWALK SNOW AND ICE EXEMPTION FORM - APPENDIX "A"

TO:

Sidewalk Snow and Ice Exemption Review
1495 Hardy Street
City of Kelowna, BC, V1Y 7W9

FROM: _____ DATE: _____

PHONE NUMBER: _____ EMAIL: _____

ADDRESS OF REAL PROPERTY EXEMPTION IS REQUESTED FOR:

REASON FOR EXEMPTION REQUEST:



Sidewalk Snow and Ice Exemption Administrative Policy

SIDEWALK SNOW AND ICE EXEMPTION LIST APPENDIX "B"

Street Location	From	To	SIDE	METERS
CANTINA CT	SOUTH RIDGE DR	705 CANTINA CT.	N	145
CHUTE LAKE RD	MAIN ST	QUILCHENA DR	N	123
CHUTE LAKE RD	LARK ST	CHUTE LAKE CR	N	309
CHUTE LAKE RD	OAKAVIEW RD	SOUTH CREST DR	W	480
CHUTE LAKE RD	SOUTH CREST DR	Back of 503 Stanley Cr.	W	325
CHUTE LAKE RD	5128 CHUTE LAKE RD.	CHUTE LAKE CR	S	260
CHUTE LAKE RD	CHUTE LAKE CR	QUILCHENA	N	456
CHUTE LAKE RD	MAIN ST	W. END	N	70
FROST RD	WESTEND OF PARK	SOUTHRIDGE DR.	S	248
FROST RD	SOUTH RIDGE DR	EAST END OF ROAD	S	450
GORDON DR	STEELE	FROST RD	N	548
BARNABY RD	from 590	west end	N	279
HEDEMAN CT	TRUMPETER RD	CHUTE LAKE RD	S	99.5
LARK ST	5185 LARK ST.	CHUTE LAKE RD.	W	221
QUILCHENA DR	MCCARREN AVE	CHUTE LAKE RD	E	44.1
SOUTH RIDGE DR	CANTINA CT	SOUTH CREST DR	E	264
SOUTH RIDGE DR	SOUTH CREST DR	FROST RD	W	81
SOUTHRIDGE DR	CANTINA CT	5157 SOUTHRIDGE DR	E	220
SOUTHRIDGE DR	ARBOURVIEW	BARNABY	W	785
STEELE RD	BARNABY RD	809 STEELE RD	S	211
STELLAR DR	TANAGER DR	GROUSE AVE	E	236.2
STELLAR DR	OKAVIEW DR	403 STELLAR	W	220
UPLANDS DR	LAKESHORE RD	UPLANDS CT	S	152
CANYON FALLS CT	EAST END OF ROAD	CANYON RIDGE CR	W	119



Sidewalk Snow and Ice Exemption Administrative Policy

CRAWFORD RD	STEWART RD W	CRAWFORD CT	S	70
CRAWFORD RD	CRAWFORD CT	PARKRIDGE DR	S	158.8
CRAWFORD RD	CRAWFORD CT	PARKRIDGE DR	S	52.7
GORDON DR	PARET RD	STEELE RD.	W	1130
GORDON DR	#892 PARET RD	STEELE RD.	W	714
LAKESHORE RD	KEITH	COLLETT	W	77
LAKESHORE RD	COLLETT	VINTAGE TERRACE CT	E	130
LAKESHORE RD	VINTAGE TERRACE	CRIGHTON RD	E	413
LAKESHORE RD	CRIGHTON	BARNABY	E	250
STEWART RD W	EAST END OF ROAD	WESTRIDGE DR	W	200
STEWART RD W	WESTRIDGE DR	LARKRIDGE CT	W	324
STEWART RD W	LARKRIDGE CT	CRAWFORD RD	W	664
VARNEY CT	WEST END OF ROAD	RAYMER RD	E	153
WESTPOINT DR	LOT 1	#910	N	410
WESTPOINT DR	WESTPOINT RESERV	#765	S	220
WESTRIDGE DR	STEWART RD W	CANYON RIDGE CR	N	63
WESTRIDGE DR	CANYON RIDGE CR	MID RIDGE CT	N	123
WESTRIDGE DR	MID RIDGE CT	CANYON RIDGE CR	N	115
WESTRIDGE DR	CANYON RIDGE CR	PARKRIDGE DR	N	115
BARRERA RD	CASORSO RD	LAKESHORE RD	N	333
GORDON DR	OLD MEADOWS RD	LEQUIME RD	E	375
GORDON DR	LEQUIME RD	LEXINGTON DR	E	434.5
GORDON DR	LEXINGTON DR	COOK RD	E	130.8
GORDON DR	COOK RD	CASORSO RD	E	740
GORDON DR	CASORSO RD	3379 GORDON RD	E	570
DOYLE AVE	ELLIS ST	ST PAUL ST	S	102
ELLIS ST	ALLEY	LAWRENCE AVE	W	42
ELLIS ST	DOYLE AVE CITY LOT	DOYLE AVE	E	49
ELLIS ST	QUEENSWAY	MEMORIAL ARENA	W	98
LAWRENCE AVE	CITY LOT	ELLIS ST	S	32
QUEENSWAY	MUSEUM	ELLIS ST	N	83



Sidewalk Snow and Ice Exemption Administrative Policy

ST PAUL ST	DOYLE CITY LOT	DOYLE AVE	W	60
ELLIS ST	CLEMENT AVE	GASTON AVE	W	204
ELLIS ST	GASTON AVE	INDUSTRIAL AVE	W	67.8
ORCHARD DR	PARK	north end	W	159
CLEMENT DR	CERISE RD	GORDON DR	N	449
CLEMENT DR	HIGH RD	CERISE RD	N	346
CLEMENT DR	SPALL RD	HIGH RD	N	968
CLIFTON	MAGIC DR	RIO DR	W	619
GLENVIEW	CERISE	HILLCREST	S	155
RIO DR S	MAGIC DR	CLIFTON RD	W	260
DRYSDALE BLVD	KANE RD	WHITMAN RD	W	105
DRYSDALE BLVD	VERNA CT	CROSS	W	239
GLENMORE RD	DALLAS RD	CROSS RD	E	642
GLENMORE RD	CROSS RD	UNION RD	E	543
GLENMORE RD	UNION RD	SCENIC RD	E	716
GLENMORE RD	SCENIC RD	SNOWCELL RD N	E	202
LONG RIDGE DR	STILL POND PL	BIG ROCK CT	E	942.1
SPALL RD	ENTERPRISE WAY	BERNARD AVE	W	495
SUMMIT DR	GLENMORE DR	VALLEY RD	S	182.5
SUTTON CR	SOUTH END OF ROAD	DRYSDALE BLVD	E	240
UNION RD	WYNDHAM CR	VERNA CT	S	91.5
UNION RD	MILLARD	LONG RIDGE	E	673
UNION RD	EDGEHILL AVE	TERRACE HILL	W	498
UNION RD	TERRACE HILL	TUCKER CR	W	175
UNION RD	VALLEY RD	west end	S	52
VALLEY RD	ST ANDREWS DR	GOLFVIEW RD	W	246
VALLEY RD	GOLFVIEW RD	SUMMIT DR	W	94
VALLEY RD	SUMMIT DR	PALMER RD	W	294
VALLEY RD	PALMER RD	SHERRYDALE CR	W	546
VALLEY RD	SHERRYDALE CR	YATES RD	W	98.7
VALLEY RD	KANE RD	CROSS RD	W	831.3

Sidewalk Snow and Ice Exemption Administrative Policy

VALLEY RD	CROSS RD	DRYSDALE BLVD	W	373.3
VALLEY RD	DRYSDALE BLVD	UNION RD	N	245.9
CASCADE PL	1036	1008	W	160
CHILCOTIN CR	2090 CHILCOTIN CR	past park entrance	W	108
CHRISTINA PL	MONASHEE PEAKS	975	W	120
DENALI DR	SUMMIT DR	DENALI CT	E	479
DENALI DR	DENALI CT	NORTH END OF ROAD	E	439.7
DILWORTH DR	LECKIE RD	OMINECA PL	W	715
DILWORTH DR	OMINECA PL	CASCADE PL	W	384
DILWORTH DR	CASCADE PL	SUMMIT DR	W	714
DILWORTH DR	SUMMIT DR	CASSIAR RD	W	338
RIFLE RD	CASSIAR RD	SILVER PL	W	582.5
SELKIRK DR	LILLOOET CR	FAIRMONT AVE	W	530
SELKIRK DR	LILLOOET CR	FAIRMONT AVE	W	115
SKEENA DR	SKEENA CT	SUMMIT DR	E	300
SUMMIT DR	DENALI DR	CHILCOTIN CR	N	449
SUMMIT DR	DENALI DR	CHILCOTIN CR	S	450
SUMMIT DR	VALLEY RD	DENALI DR	S	734.2
SUMMIT DR	CHILCOTIN CR	CHILCOTIN CR	S	171
SUMMIT DR	CHILCOTIN CR	SKEENA DR	S	415
SUMMIT DR	SKEENA DR	LILLOOET CR	S	245
SUMMIT DR	LILLOOET CR	PURCELL DR	S	100
SUMMIT DR	PURCELL DR	NAHANNI PL	S	195
SUMMIT DR	NAHANNI PL	DILWORTH DR	N	6
SUMMIT DR	NAHANNI PL	DILWORTH DR	S	291
MCINTOSH RD	FIRE HALL	RUTLAND RD N	S	93
RUTLAND RD N	SOUTH OF FIRE HALL	MCINTOSH RD	W	37
GRAY RD	HEALTH UNIT	PEMBERTON RD	N	93
SPRINGFIELD RD	HOLLYWOOD RD S	NEPTUNE RD	S	487
MCCURDY RD E	CRAIG RD	GIBSON RD.	N	1353
MCCURDY RD E	GIBSON RD.	LATTA RD.	N	419

Sidewalk Snow and Ice Exemption Administrative Policy

MCCURDY RD E	LATTA RD.	MCKENZIE RD.	N	213
MCCURDY RD E	MCKENZIE RD.	DAY RD	N	559
MCKENZIE RD	HWY 33 ACCESS LANE	ELPASO RD	N	490
ELPASO RD	MCKENZIE RD	EAST END OF ROAD	N	90
OLD VERNON RD	ACLAND RD	ARGUS RD	N	84
BLACKMOUNTIAN DR	LUND RD.	STOCKLEY ST.	E	263
BLACKMOUNTIAN DR	STOCKLEY ST.	BIRKDALE AVE	E	1189
STOCKLEY ST.	BLACKMOUNTAIN DR	SOUTH END	N/E	1076
HWY 33	GARNER RD	TRAUT RD	S	201
HWY 33	TRAUT RD	LOSETH RD	S	260
HWY 33	LOSETH RD	1759 HWY 33	S	191
JAMES HOCKEY PL	VELROSE RD	NORTH END OF ROAD	E	220
KLOPPENBURG RD.	KLOPPENBURG CT.	GARNER RD	S	43
LOSETH RD	AUTUMN RD	LYNRICK RD	E	245
LOSETH RD	KLOPPENBURG RD	SUNRISE RD	S	375
LOSETH RD	MONTENEGRO DR	LOGA VISTA AVE	E	719.6
COUNTRY CLUB DR	SOUTH END OF ROAD	QUAIL RIDGE BLVD	W	909
COUNTRY CLUB DR	COUNTRY CLUB DR	SOUTH END OF RD	W	759
QUAIL RIDGE BLVD	COUNTRY CLUB DR	AIRPORT WAY	W	880
BENVOULIN RD	COOPER RD	SPRINGFIELD RD	W	525
RAYMER AVE	793	1165	S	711
CARTER RD.	MCCULLOCH RD	EASTWOOD DR.		84.00
EASTWOOD DR	MCCULLOCH RD	LAKEVALE PL	E	31
MCCULLOCH RD	MOHONIA DR.	3950 MCCULLOCH	N	397
KLO RD	SPIERS RD	HALL RD	N	125
KLO RD	SPIERS RD	HALL RD	S	30.5
TOTAL EXEMPT				47724.2