



April 5, 2023

Dr. Neil Fassina
President
Okanagan College
1000 KLO Road
Kelowna, BC V1Y 4X8

Dear Dr. Fassina:

RE: LETTER OF INTENT REGARDING COLLABORATIVE RECREATION FACILITY DEVELOPMENT

Thank you for your recent presentation to Kelowna City Council which highlighted the achievements of Okanagan College. We were also pleased to hear your remarks about opportunities for deeper collaboration between Okanagan College and the City. This letter reflects our intent to explore a range of capital opportunities based on a number of conversations between our management teams.

The City of Kelowna and Okanagan College recognize the value of community assets they hold and how these assets contribute to the education, health, connectedness and well-being of learners and residents, and amplify the impact and reach of their investment in the community.

Okanagan College and the City, through their respective independent strategic plans and priorities, have identified opportunities for capital development of recreation / health and wellness facilities on their properties.

In order to optimize the value and benefit of these opportunities, the City of Kelowna and Okanagan College (Kelowna Campus) intend to collaboratively explore the possibilities for:

- a) Joint funding and design of a state-of-the-art Wellness Centre on the Kelowna Campus of Okanagan College:
 - Phase 1 includes a gymnasium with space for spectator seating, locker rooms, change rooms, washrooms, a fitness room and a multipurpose classroom;
 - A possible Phase 2 includes the area required for a Wellness Centre, services for students, and Athletics / Recreation & Student Life programs along with Multipurpose Rooms (x2) and Classrooms (x2).
- b) Joint use of the Okanagan College gymnasium and Wellness Centre and various City of Kelowna owned and operated indoor and outdoor recreation facilities to enhance access for learners and residents to health, wellness, sport and recreation activities; and
- c) An operating model which integrates City expertise and resources and incorporates shared values of the City and Okanagan College.

City of Kelowna
1435 Water Street
Kelowna, BC V1Y 1J4
TEL 250 469-8600
FAX 250 862-3330
kelowna.ca

Our understanding is that the College has a potential timeline of late 2023/early 2024 for initiation of the capital project, contingent upon partnership discussions and identification of remaining funds to proceed.

We believe that a commitment to a collaborative approach to capital development and shared use as generally described in this Letter of Intent can deliver positive, long-term value for the parties and significant benefit to the broader community.

By signing this Letter of Intent, we are hereby committing to advancing discussions in a timely manner, including engaging necessary expertise within our respective teams and making decisions necessary to formulate plans and/or recommendations for approval by our respective governing Council and Board.

Thank you for embarking on this work with us.

Signed on behalf of Okanagan College:



Dr. Neil Fassina
President

April 6, 2023

Date

Signed on behalf of City of Kelowna:



Doug Gilchrist
City Manager

April 11, 2023

Date



March 31, 2023

Kevin Kaardal
Superintendent of Schools/CEO
Central Okanagan Public Schools
1040 Hollywood Road
Kelowna, BC V1X 4N2

Dear Mr. Kaardal:

RE: LETTER OF INTENT REGARDING COMPREHENSIVE RECIPROCAL USE AGREEMENT

The City of Kelowna and Central Okanagan Public Schools (SD23) have a long history of a collaborative community building partnership. Through this partnership, the community has benefitted from services such as out of school childcare, enhanced PAC and school special events, and after school programming for students and families alike. With joint-use agreements in five schools throughout the City of Kelowna, dating back to over 20 years, SD23 and the City have been able to provide consistent and high quality programming in neighbourhoods throughout our community.

Over the last several years, this partnership has developed guiding principles and a shared vision with respect to the possibility of a co-located 'campus' of educational and recreational facilities on the Parkinson Recreation Park site. Although the timelines for capital development are different, the discussions generated a deeper understanding of the value of assets owned by both the City and SD23, and how these assets contribute to the education, health, connectedness and well-being of learners and residents alike.

We have also recognized that a collaborative approach between the City and SD23 for capital development can amplify the impact and reach our respective investments in the community by enhancing community togetherness, providing reciprocal use of both City and SD23 assets to expand community programming and further develop programs into all areas of Kelowna.

Both parties have recognized the value of an 'umbrella' reciprocal use agreement which recognizes a shared vision and the important benefits of sharing spaces within their respective facilities throughout Kelowna such as:

- Expanding services throughout neighborhoods in the community.
- Extending the geographic reach and distribution of programs and learning opportunities throughout all areas of Kelowna by accessing more and different types of spaces.
- Providing more diverse and enriched programming for SD23 learners at city recreational sites.
- Integrating and implementing innovative programs to develop 'Complete Citizens'.
- Maximizing the opportunities to bid on and host events, tournaments and other competitions.
- Optimizing the use of municipal and provincial facilities to reduce capital costs required to expand city recreational programs.

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Further, SD23 will provide access to District owned assets and resources for City (Parks and Recreation) purposes and the City will provide access to City owned assets and resources to enhance District programs and services.

As the City continues to advance its Indoor Recreation Facility Strategy, the time is right to embark on the work toward a more comprehensive reciprocal use agreement that benefits all partners and supports the Healthy City Strategy.

We believe that a commitment to a comprehensive reciprocal use agreement, as generally described in this Letter of Intent, can deliver positive, long-term value for the both parties and have a significant benefit to the broader community.

By signing this Letter of Intent, we are hereby committing to advancing discussions in a timely manner, including engaging necessary expertise within our respective teams, and to make decisions necessary to formulate plans and/or recommendations for approval by our respective governing Council and Board.

Thank you for embarking on this work with us.

**Signed on behalf of
School District No. 23 (Central Okanagan):**




Kevin Kaardal
Superintendent of Schools/CEO

April 6, 2023

Date

**Signed on behalf of
City of Kelowna:**



Doug Gilchrist
City Manager

April 6, 2023

Date



April 5, 2023

Lesley Cormack
Principal and Deputy Vice-Chancellor
University of British Columbia Okanagan
ADM102A
1138 Alumni Avenue
Kelowna, BC V1V 1V7

Dear Dr. Cormack:

RE: LETTER OF INTENT TO EXPLORE COLLABORATIVE RECREATION FACILITY DEVELOPMENT

I hope this letter finds you enjoying the arrival of a beautiful Okanagan spring.

Over the course of our conversations since your arrival in Kelowna, we have touched on a range of opportunities for collaboration, including facility development.

The City of Kelowna and UBC Okanagan recognize the value of capital assets they hold and how these assets contribute to the education, health, connectedness and well-being of students and residents, and amplify the impact and reach of their investment in the community.

Both the City and UBC Okanagan have strategic objectives to connect with, and enhance the Kelowna community through a range of initiatives.

Both parties seek to explore fulfilling these objectives by considering a range of opportunities for capital development on their respective lands in the community with a focus on sport and recreation and health and wellness

Through a partnered approach, the City and UBC Okanagan seek to achieve the following mutual benefits:

- Developing new facilities/spaces that increase the available sport and recreation capacity of the region
- Optimizing the use of facilities to reduce duplication and cost
- Extending the geographic reach and distribution of programs and learning opportunities throughout all areas of the City by accessing more and different types of spaces
- Providing more diverse and enriched programming for students and citizens
- Maximizing the opportunities to bid on and host events, tournaments and other competitions

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We believe that exploring a collaborative approach to capital development and shared use as generally described in this Letter of Intent can deliver positive, long-term value for both parties and significant benefit to the broader community.

By signing this Letter of Intent, we are hereby committing to advancing discussions in a timely manner, including engaging necessary expertise within our respective teams and making decisions necessary to formulate possible plans and/or recommendations for approval by our respective governing Council and Executive team and Board of Governors.

Thank you for embarking on this work with us.

Signed on behalf of UBC Okanagan:

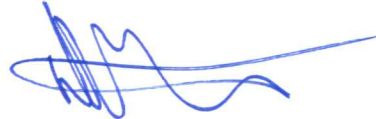


Lesley Cormack
Principal and Deputy Vice-Chancellor

April 5, 2023

Date

Signed on behalf of City of Kelowna:



Doug Gilchrist
City Manager

April 11, 2023.

Date