



City of  
**Kelowna**

# Accessibility Advisory Committee Terms of Reference

April 3, 2023

# Background

- ▶ New requirements under the Accessible British Columbia Act
- ▶ Develop an Accessibility Plan
- ▶ Develop a mechanism for public feedback about accessibility
- ▶ Have an Accessibility Committee in place by September 1, 2023
  - ▶ Terms of Reference
  - ▶ Membership applications

# Terms

- ▶ Disability: inability to participate fully and equally in society due to interaction of an **impairment** and a **barrier**
- ▶ Impairment: physical, sensory, mental, intellectual, or cognitive impairment, whether permanent, temporary, or episodic
- ▶ Barrier: anything that hinders full and equal participation in society of a person with an impairment
  - ▶ Caused by environment, attitudes, practices, policies, information, communication, technology
  - ▶ May be affected by intersecting forms of discrimination

# Committee Objective

- ▶ Make recommendations on matters within the City's jurisdiction to:
  - ▶ Assist the City with identifying barriers to people with disabilities
  - ▶ Advise the City on how to remove and prevent barriers

# Committee Scope of Work

- ▶ Be consulted on the City's Accessibility Plan
- ▶ Advise Council on policies, plans, and programs related to accessibility
- ▶ Assist with identifying barriers related to City services, physical infrastructure, online resources, etc.
- ▶ Advise on a process for receiving public comments about accessibility
- ▶ Other matters as referred by Council

# Committee Membership

- ▶ Reflect the diversity of people in Kelowna
- ▶ Seven members
  - ▶ At least four are persons with disabilities or individuals who support or are from organizations who support persons with disabilities
  - ▶ One is an Indigenous person
  - ▶ Two are from the community at large
- ▶ Committee elects a Chair and Vice-Chair

# Committee Meetings

- ▶ Once every two months, special meetings may be called
- ▶ Open meetings unless a reason to close under the Community Charter
- ▶ Follow procedures in the Community Charter and Council Procedure Bylaw No. 9200

# Staff Support

- ▶ Staff liaisons from Active Living & Culture and Partnership & Investments
- ▶ Meeting management and recording from Office of the City Clerk
- ▶ Staff will work with the Committee to report to Council annually

# Recommendation & Next Steps

- ▶ Endorse Terms of Reference
- ▶ Direct staff to seek applications for membership
  - ▶ Advertise publicly
  - ▶ Connect with organizations that fit membership criteria
  - ▶ Deadline of April 28
- ▶ Report back to Council with recommended appointments



*Questions?*

For more information, visit [kelowna.ca](http://kelowna.ca).