

Report to Council



Date: March 20, 2023
To: Council
From: City Manager
Subject: Airport Advisory Committee Terms of Reference - 2023
Department: Kelowna International Airport

Recommendation:

THAT Council receives for information the report from Kelowna International Airport dated March 20, 2023, regarding the Terms of Reference for the Airport Advisory Committee;

AND THAT the Terms of Reference for the Airport Advisory Committee be amended to include a member of the Okanagan Indian Band and remove the member of the community-at-large within the City of Kelowna, as attached to the Report of the Airport dated March 20, 2023.

Purpose:

To amend the Terms of the Reference for the Airport Advisory Committee.

Background:

The Airport Advisory Committee (the AAC) was formed to facilitate participation from local government and business and community interests within the Kelowna International Airport (the Airport) catchment area on matters associated with the development of the Airport. The AAC is a select committee of Council that reviews, reports and advises Council on matters concerning the long-term development of the Airport.

The AAC's Terms of Reference are comprised of twenty individuals including the Mayor, the City of Kelowna Council (1), the City of Kelowna community-at-large (1), the City of Kelowna aviation industry (1), the Central Okanagan Regional District (1), the City of Vernon (1), the City of Penticton (1), the City of Salmon Arm (1), the District of Peachland (1), the District of Lake Country (1), the City of West Kelowna (1), the University of British Columbia – Okanagan (1), the Kelowna Chamber of Commerce (1), the South Okanagan Chamber of Commerce (1), the Summerland Chamber of Economic Development & Tourism (1), the Vernon Chamber of Commerce (1), the Greater Westside Board of Trade (1), the Westbank First Nations (1), the Economic Development Commission (1), and Tourism Kelowna (1).

Discussion:

In order to ensure representation by a key stakeholder while maintaining the same number of members on the AAC, the Airport is requesting that the one member from the community-at-large within the City of Kelowna be removed, and that one member be added from the Okanagan Indian Band.

Conclusion:

The Airport recommends that the Terms of Reference for the AAC be amended to include a member of the Okanagan Indian Band and remove the member of the community-at-large within the City of Kelowna.

Internal Circulation:

City Clerk's Office
Communications
Finance

Considerations applicable to this report:

Legal/Statutory Authority:

Community Charter section 142 – Select Committees of Council

Legal/Statutory Procedural Requirements:

Terms of Reference, Kelowna Airport Advisory Committee

Considerations not applicable to this report:

Existing Policy:

Financial/Budgetary Considerations:

External Agency/Public Comments:

Communications Comments:

Submitted by:

S. Dyrdal, Senior Airport Finance and Corporate Services Manager

Approved for inclusion:

S.S.

cc:

S. Dyrdal, Senior Finance and Corporate Services Manager

S. Fleming, City Clerk

T. McQueenie, Airport Corporate Services Manager

M. Friesen, Acting Controller

C. Brannagan, Communications Advisor