



Council Code of Conduct

March 13, 2023

Background

- ▶ Shared expectations for how Council conducts themselves
 - ▶ Interactions with each other, staff, public, other organizations
 - ▶ During Council meetings
 - ▶ Carrying out Council duties and responsibilities
- ▶ Promotes good governance
- ▶ Provincial Working Group on Responsible Conduct

Legislative Framework

- ▶ New requirement under the *Community Charter*
- ▶ Council does not currently have a Code of Conduct
- ▶ Consider principles established by Provincial Regulation:
 - ▶ Carry out duties with integrity
 - ▶ Accountable for decisions & actions
 - ▶ Respect for others
 - ▶ Demonstrate leadership & collaboration

Code of Conduct Contents

- ▶ Scope & applicability
 - ▶ Who
 - ▶ Council only
 - ▶ Committee & task force members
 - ▶ Under what circumstances
 - ▶ During meetings
 - ▶ Performing other duties

Code of Conduct Contents (cont'd)

► Foundational principles & standards of conduct

Principle	Description	Example of Standard
Integrity	Conduct oneself honestly & ethically	Act in the best interest of the public & community
Accountability	Obligation & willingness to accept responsibility & account for one's own actions	Council is collectively accountable for Council decisions, individual members of Council are responsible & accountable for their behaviour & individual decisions
Respect	Value perspectives, wishes & rights of others	Refrain from any discriminatory conduct against an elected official, staff, or the public
Leadership & collaboration	Lead, listen to & positively influence others, work together for common goal	Provided considered direction on municipal policies & support colleagues & staff to do the same

Code of Conduct Contents (cont'd)

- ▶ Additional principles & standards of conduct
 - ▶ Social media use
 - ▶ Gifts
 - ▶ Meetings with developers
 - ▶ Lobbyist registry
 - ▶ Security of corporate assets
 - ▶ Election activities
 - ▶ Confidential information & privacy
- ▶ Addressing conduct issues

Complaint & Resolution Procedures

- ▶ Submitting complaints
- ▶ Reviewing complaints
- ▶ Informal resolution
 - ▶ Preferred over formal sanctions
- ▶ Formal sanctions
 - ▶ Limited options
 - ▶ Expensive when involving third parties
- ▶ Administrative fairness

Conclusion

- ▶ Promotes accountability, transparency, respect, effective & efficient decision-making
- ▶ Meaningful complaint & resolution process critical to success
- ▶ Council direction whether to establish a Code of Conduct
 - ▶ If yes, direct staff to prepare a draft Code & associated policies



Questions?

For more information, visit kelowna.ca.