



Council Decision Making Workshop

March 6, 2023

Council Member Responsibilities

- ▶ Council = Mayor & Councillors
- ▶ Community Charter s. 115
- ▶ Consider the City's well-being and interests
- ▶ Contribute to development & evaluation of City policies & programs about services & other activities
- ▶ Participate in Council & committee meetings
- ▶ Note broad City-focused scope in the legislation

Council Decision-Making

- ▶ How Council makes decisions
 - ▶ At a Council meeting
 - ▶ by Bylaw
 - ▶ by Resolution
- ▶ Types of decisions
 - ▶ Receive for information
 - ▶ Take action (e.g., direct staff, approve a plan, give reading to a bylaw)
 - ▶ Council wears different "hats" depending on the decision before you

Types of Council Meetings

- ▶ Monday AM Open
 - ▶ Whitepapers / workshops
- ▶ Closed
 - ▶ Reasons Council may or must consider in closed session
- ▶ Monday PM
 - ▶ Development applications
 - ▶ Non-development reports
- ▶ Tuesday meetings
 - ▶ Public input on development bylaws, liquor licences, DVPs

Monday AM Open Decisions

- ▶ Part of decision-making continuum
- ▶ Receiving information
- ▶ Providing direction to staff for further action

Monday PM Development Decisions

Application	Decision
OCP amendment	Approve or defeat first reading & sending to public hearing
Rezoning	<p>Consistent with OCP: Approve or defeat initial consideration, supplemental for bylaw readings</p> <p>Inconsistent with OCP: Approve or defeat first reading & sending to public hearing</p>
Development permit	Approve or deny issuance based on consistency with DP guidelines
Agricultural Land Commission	<p>Support or non-support</p> <p>ALC is final decision-maker if Council supports</p>

Monday PM Development Considerations

- ▶ Many factors related to development
- ▶ What considerations apply when?
 - ▶ Depends on type of application & decision
 - ▶ Depends on scale of development
 - ▶ Area Structure Plan vs single property

Monday PM Development Considerations

Application Type	OCP policies	Land use & density	Financial Plan & Waste Management Plan	Relevant Council policies (e.g., Policy 367)	Other relevant plans (e.g., Urban Centres, Agriculture)	Servicing needs	DP guidelines (form & character, landscaping)	Public input*
OCP	✓	✓	✓	✓	✓	✓**		✓
Rezoning	✓	✓		✓	✓	✓		✓
DP							✓	✓
ALC	✓	✓		✓	✓	✓		✓

* Public input is non-statutory at this stage (e.g., applicant consultation, Mayor & Council correspondence)

** Depends on scale of development

Monday PM Non-Development Decisions

- ▶ Business of the City
- ▶ Regulatory bylaws, agreements, plans, policies, direction to staff
- ▶ What Council should consider:
 - ▶ Staff's recommendation
 - ▶ Based on research, expertise, public engagement, City plans & policies
 - ▶ Relevant bylaws, plans & policies
 - ▶ Public & stakeholder input
 - ▶ City's well-being and interests as a whole

Public Hearing

- ▶ OCP amendment & rezoning bylaws
- ▶ No form & character discussion
- ▶ Questions for clarification only during public hearing
- ▶ No representations to Council after public hearing closes
- ▶ May weight input differently based on several factors
 - ▶ Proximity to subject property
 - ▶ Relevance to Council considerations

Tuesday Regular Meeting

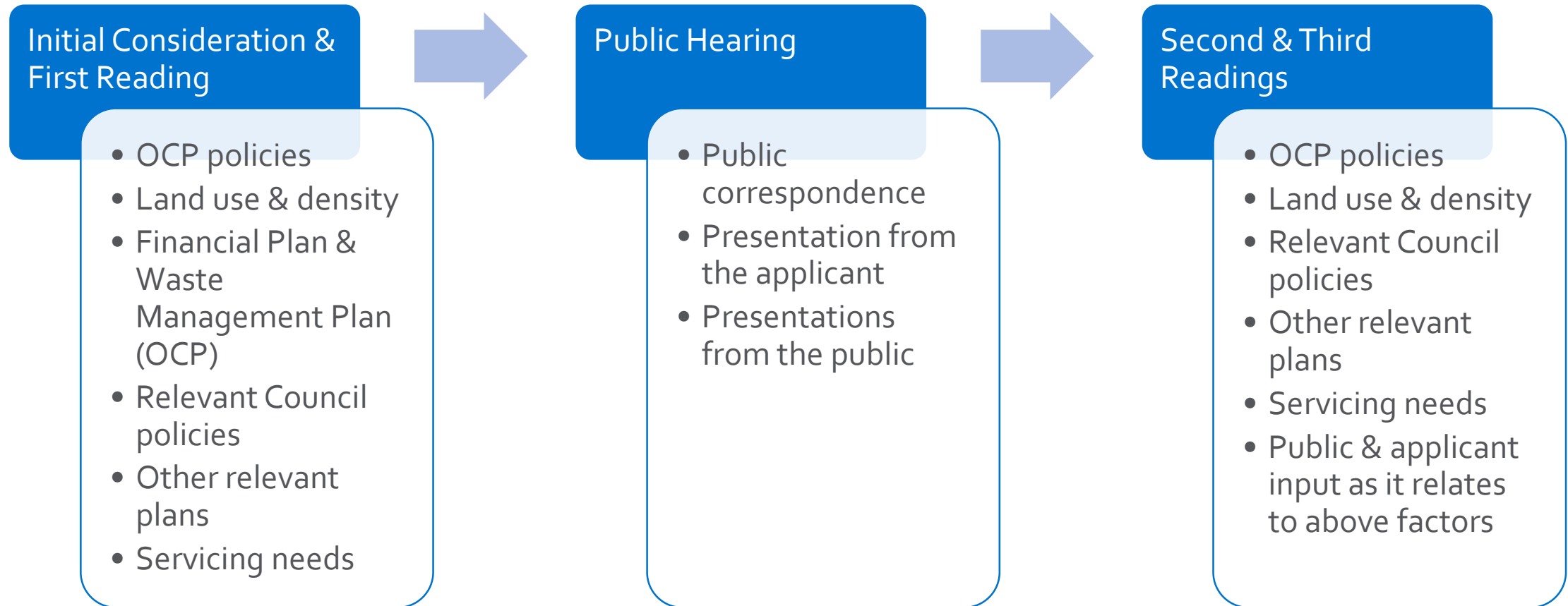
- ▶ Liquor licence
 - ▶ LCRB is final decision-maker
- ▶ Temporary use permit
- ▶ Development variance permit
 - ▶ Development permit with development variance permit
- ▶ Heritage alteration permit with variances
- ▶ May weight input differently based on several factors
 - ▶ Proximity to subject property
 - ▶ Relevance to Council considerations

Tuesday Application Considerations

Application Type	OCP policies	Land use & density	Relevant Council policies (e.g., Policy 367)	Other relevant plans (e.g., Urban Centres, Agriculture)	Servicing needs	DP guidelines (form & character, landscaping)	Applicant & Public Input
OCP	✓	✓	✓	✓	✓*		✓
Rezoning	✓	✓	✓	✓	✓		✓
DP/DVP			✓			✓	✓
HAP			✓			✓	✓
Liquor licence			✓				✓
TUP	✓	✓	✓	✓	✓	✓	✓

* Depends on scale of development

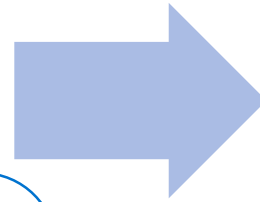
OCP & Rezoning Decision-Making (Public Hearing)



Rezoning Decision-Making (No Public Hearing)

Initial Consideration

- OCP policies
- Land use & density
- Relevant Council policies
- Other relevant plans
- Servicing needs



First Reading

- Public input (Council discretion)
- OCP policies
- Land use & density
- Relevant Council policies
- Other relevant plans
- Servicing needs

Development Permit

Monday Meeting

- DP guidelines (form & character, landscaping)
- Approve if consistent with guidelines

Development Variance Permit or Heritage Alteration Permit with Variances

Tuesday Meeting

- Council policies relevant to variances
- DP/HAP guidelines (form & character, landscaping)
- Public & applicant input as it relates to above factors

Liquor Licence

Tuesday Meeting

- Policies relevant to application
- LCRB criteria (e.g., noise, community impact)
- Public & applicant input as it relates to above factors



Questions?

For more information, visit kelowna.ca.