



City of
Kelowna

Public Delegation Options

February 2023

Background

- ▶ Council interest in options to hear from the public and organizations
- ▶ Staff conduct public engagement on projects, plans and programs
- ▶ Related initiatives:
 - ▶ Lobbyist registry and associated policies
 - ▶ Options for public notice

Guiding Principles

- ▶ Support good governance, informed decisions, focus on Council priorities
- ▶ Guiding principles:
 - ▶ Deal with matters within City's jurisdiction
 - ▶ Council receives the same information at the same time
 - ▶ Staff provide professional recommendations
 - ▶ Transparency, accessibility, accountability

Current Options

- ▶ Contact Council individually or through Mayor & Council correspondence
- ▶ Submit correspondence or participate in Tuesday meeting (development applications)
- ▶ e-Subscribe updates
- ▶ Attend public input meetings on specific topics
- ▶ Council direction to place delegation on agenda

Current Options

- ▶ General matters
 - ▶ Encouraged to use Mayor & Council correspondence
- ▶ Committee of the Whole meeting
 - ▶ Council resolution
 - ▶ Hear from delegations and the public on particular matters
- ▶ Written request to City Clerk
 - ▶ Operational requests referred to City staff
 - ▶ Encouraged to contact Council directly
 - ▶ Referred to committee or advisory body
 - ▶ Granted and scheduled to next available agenda

Other Options

- ▶ Expand opportunities for delegations at regular Council meetings
 - ▶ Establish criteria to direct staff
 - ▶ Examples: local organization, mandate linked to City business, existing relationship with the City
- ▶ General opportunity for public to address Council at regular Council meetings (“open mic”)
 - ▶ Establish criteria for what may be raised
 - ▶ Examples: time limit for each speaker, time limit for portion of meeting, speak to agenda items only, speak to items within City’s jurisdiction

Other Options

- ▶ “Open mic” option does not meet guiding principles
 - ▶ No review of content to determine if it meets criteria
 - ▶ Shift focus and resources away from Council’s priorities
 - ▶ Limited information and no recommendation from staff
 - ▶ Topics Council cannot receive input on (e.g., rezoning after public hearing, personal information)
 - ▶ Limited to those who can and are comfortable presenting to Council

Summary

Option	General Description	Recommended
Council correspondence	Receive and respond to correspondence from the public	Yes – continue
Committee of the Whole meetings	Hear from public and delegations on specific matters	Yes – possible under current bylaw
Public delegations at regular Council meetings	Hear from delegations who request to present to Council and meet criteria	Yes – with criteria
General opportunity to address Council at regular Council meetings	Hear from the public on any agenda item or other matter	Not recommended

Recommendations

- ▶ Mayor & Council correspondence
 - ▶ Continue current practice
- ▶ Committee of the Whole meetings for particular matters
 - ▶ Council can do this under current Council Procedure Bylaw
- ▶ Expand criteria for delegations
 - ▶ Bylaw and policy amendments to implement



Questions?

For more information, visit kelowna.ca.