

# Report to Council



**Date:** April 11, 2022  
**To:** Council  
**From:** City Manager  
**Subject:** Downtown Kelowna Association 2022 Budget  
**Department:** Financial Services - Controller

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## **Recommendation:**

THAT Council approves the Downtown Kelowna Association 2022 Budget as attached to the report of the Revenue Supervisor dated April 11, 2022.

AND THAT Council approves the 2022 levy of \$1,137,572 on Class 5 and Class 6 properties located within the boundaries of the Kelowna Downtown Business Improvement Area.

## **Purpose:**

To authorize the 2022 levy on Class 5 light industry and Class 6 business/other properties located within the Kelowna Downtown Business Improvement Area.

## **Background:**

On September 17, 2018 Council approved the Kelowna Downtown Business Improvement Area Bylaw No. 11645. Bylaw No. 11645 established the local area (Schedule A) for the purpose of annually funding the activity of the Downtown Kelowna Association for a period of 5 years, 2019 to 2023. In the bylaw Council approved the Downtown Kelowna Association's budget request not to exceed \$1,148,954 in order for the City to tax the affected properties within the improvement area boundary.

## **Discussion:**

Attached is a copy of the 2021 Financial Statements as reviewed by KPMG LLP Chartered Professional Accountants (Schedule B), the Downtown Kelowna Association's 2022 Budget, which includes the 2022 levy of \$1,137,572 (Schedule C) and a list of the Board of Directors for 2021/2022 (Schedule D).

City of Kelowna staff have not participated in or assisted the Downtown Kelowna Association in preparation of their annual budget.

**Conclusion:**

It is recommended that Council approve the 2022 budget of \$1,137,572 as set out in Schedule C to be levied on the Class 5 and 6 properties included on Schedule A.

**Legal/Statutory Authority:**

Council may, by bylaw, grant money to a corporation or other organization that has, as one of its aims, functions or purposes, the planning and implementation of a business promotion scheme, with the establishment of a Business Improvement Area in accordance with Division 5 Section 215 of the Community Charter.

Kelowna Downtown Business Improvement Area Bylaw No. 11645

**Legal/Statutory Procedural Requirements:**

Council may, by bylaw, impose a parcel tax in accordance with Division 4 Section 200 of the Community Charter to provide all or part of the funding for a service.

**Considerations not applicable to this report:**

*Existing Policy:*

*Financial/Budgetary Considerations:*

*Personnel Implications:*

*External Agency/Public Comments:*

*Communications Comments:*

*Alternate Recommendation:*

Submitted by:

Patrick Gramiak, Revenue Supervisor

Approved for inclusion:  Genelle Davidson, Divisional Director, Financial Services

**Attachments:**

- Schedule A - Kelowna Downtown Business Improvement Area Map
- Schedule B - Downtown Kelowna Association 2021 Financial Statements
- Schedule C - Downtown Kelowna Association 2022 Budget
- Schedule D - Board of Directors