

Report to Council



Date: March 14, 2022

To: Council

From: City Manager

Subject: Citizen Recognition – An Overview

Department: Office of the City Clerk

Recommendation:

THAT Council receives, for information, the report from the City Clerk dated March 14, 2022, with respect to Citizen Recognition policies and programs

Purpose:

To update Council on the existing policies and programs that pertain to citizen recognition.

Background:

Council requested an overview of existing policy related to citizen recognition.

Discussion:

The City has established numerous policies and programs that recognize citizens. They were created and are administered in a variety of ways, and there is no one source to go to that lists them all in one location.

Policy/Program	Purpose	Comments
Freedom of the City Freedom of the City Award	The highest award bestowed by Council, to an individual or military unit	Bestowed 18 times since 1946, most recently in 2015; requires unanimous decision of all Council.
Civic & Community Awards Civic and Community Awards Program Council Policy 382	The Awards recognize outstanding contributions and achievements in various categories, annually	Twelve award categories; 11 of which are recommended by the Civic & Community Awards Council Advisory Committee
Anita Tozer Memorial Award Anita Tozer Memorial Award	Awarded to an individual or group in recognition of an extraordinary and positive contribution to the quality of life in Kelowna	Awarded annually since 2000, requires unanimous decision of all Council

Policy/Program	Purpose	Comments
Civic Facility Naming Civic Community Facility Naming Policy 343	Establishes uniform, consistent policies for naming City owned facilities. Responsibility is by Council resolution.	Requires a Council resolution (majority vote; not unanimous)
Commemorative Recognitions in City Parks Commemorative Recognitions Policy 242	Establishes acceptable criteria for commemorative or memorial recognitions in City parks and outdoor public spaces	Approved by Parks Services Manager
Parks Amenity Donation Program Park Amenity Donation program	Establishes program for celebrating a special occasion or to honour a legacy by donating to a city park	Program suspended Examples: bench, picnic table, tree, bike rack, drinking fountain, dog bag dispenser, playground equipment
Street Names (1) Street Naming, Street Name and Address Changes and Compensation No. 363	Historic Street Name list can be requested by residents of the city via petition signed by a minimum of two thirds of the owners of property directly affected by the proposed street name change. The list is also available for development applicants to use for subdivision construction.	New streets are named at subdivision – applicant submits street names for new development that are reviewed by staff prior to subdivision plan being submitted to the Land Title Office Updates to Historic Street Name list infrequent (2017) and could be updated and/or refocused, list compiled by Okanagan Historical Society
Street Names (2)	Streets can be named or re-named by bylaw	Name adopted by bylaw by a majority Council vote
Council Natural Person Authority	Council may name anything within their area of responsibility	Requires a Council resolution (majority vote; not unanimous)

The Parks Amenity Donation Program is suspended temporarily for staff to work through the number of requests received and to determine a needs-assessment to determine which types of park amenities are most needed by geographic area.

Conclusion:

There are varied options available to Council to recognize members of the public. Staff will consolidate the recognition options, so they are in one place and easy to find.

Considerations not applicable to this report:

Internal Circulation:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Financial/Budgetary Considerations:

External Agency/Public Comments:

Communications Comments:

Submitted by:

Stephen Fleming, City Clerk