

# Report to Council



**Date:** Dec 6, 2021  
**To:** Council  
**From:** City Manager  
**Subject:** Regional District of Okanagan Similkameen Fire Dispatch Contract Renewal  
**Department:** Report Prepared by: Travis Whiting, Fire Chief

---

## **Recommendation:**

THAT Council approves the City's renewal of the contract with the Regional District of Okanagan Similkameen to provide fire dispatch in the form attached to the Report of the Fire Chief dated Dec 6, 2021;

AND THAT the Mayor and City Clerk be authorized to execute all documents associated with this transaction.

## **Purpose:**

To have Council approve a five (5) year contract to provide fire dispatch to the Regional District of Okanagan Similkameen (RDOS)

## **Background:**

Kelowna Fire Department (KFD) has provided Dispatch services to the RDOS since 2011. The original contract was for 5 years, with a five-year renewal which occurred in 2016. The RDOS issued a Request for Proposal (RFP) in July of 2021 for dispatch services. KFD submitted a bid and was successfully awarded the contract for a further five years, with the ability to renew again.

The attached contract was presented to the Board of RDOS on Thursday, November 18<sup>th</sup>, 2021 for endorsement and was approved. With Council's endorsement of this contract, staff will continue to dispatch for the RDOS effective January 1<sup>st</sup>, 2022 through 2026.

## **Financial/Budgetary Considerations**

The five-year dispatch revenue from the contract with the RDOS is \$2,053,922. The annual Dispatch costs are based on the current market values and consistency with other KFD dispatch customer rates. Due to changes in market since the original contract, the budget for this contract has increased.

Year	2022	2023	2024	2025	2026
<b>Net Revenue</b>	\$384,987	\$401,910	\$411,957	\$422,256	\$432,812

The increase from 2021 (current contract) to 2022 (new contract) is \$134,090, bringing the contract rate in line with market value and consistency with other dispatch customers. This additional funding will be invested back into dispatch improvements and the dispatch capital reserve. This increase in revenue will support the future purchase of a technical component to the Zetron Max radio console that supports an internal alerting notification system.

Kelowna Fire Department continues to work with Financial Services on ensuring that service growth through new customers acquisition provides value to the City of Kelowna.

In addition, the Kelowna Fire Department will continue to work with Information Services to ensure that support to the service is aligned with internal capacity. This includes enhancing technical monitoring services to increase redundancies and reduce risk of technical failures.

Budget for this contract increase will be included in the 2022 Financial Plan.

**Internal Circulation:**

Financial Analyst, Kelowna Fire Department  
 Manager, Financial Planning  
 Manager, Information Services

**Considerations not applicable to this report:**

- Legal/Statutory Authority:*
- Legal/Statutory Procedural Requirements:*
- Existing Policy:*
- Financial/Budgetary Considerations:*
- External Agency/Public Comments:*
- Communications Comments:*

Submitted by:

S. Follack  
 Deputy Fire Chief, Kelowna Fire Department

**Approved for inclusion:**  S. Leatherdale, Divisional Director, Corporate & Protective Services

Attachments:

Agreement – Fire Dispatch – RDOS Kelowna Contract Final.PDF