CITY OF KELOWNA

MEMORANDUM

Date:	September 20, 2021	ATTACHMENT A
File No.:	DP21-0211	This forms part of application # DP21-0211
То:	Suburban and Rural Planning (TC)	City of Kelowna
From:	Development Engineering Manager (RO)	Initials TC REIOWIIA DEVELOPMENT PLANNING
Subject:	2175 Matrix Cr & 2090 Pier Mac Way	Form and Character

The Development Engineering Branch has the following requirements related to this Development Permit application for the Form & Character of a new industrial building in the Airport Business Park which will be applicable at time of Building Permit.

1. <u>General</u>

- a. The following requirements are valid for two (2) years from the reference date of this memo, or until the application has been closed, whichever occurs first. The City of Kelowna reserves the rights to update/change some or all items in this memo once these time limits have been reached.
- b. This proposed development may require the installation of centralized mail delivery equipment. Please contact Arif Bhatia, Delivery Planning Officer, Canada Post Corporation, 530 Gaston Avenue, Kelowna, BC, V1Y 2K0, (250) 859-0198, arif.bhatia@canadapost.ca to obtain further information and to determine suitable location(s) within the development.
- c. There is a possibility of a high water table or surcharging of storm drains during major storm events. This should be considered in the design of the onsite system.
- d. 2175 Matrix Cr & 2090 Pier Mac Way are to be consolidated.

2. Domestic Water and Fire Protection

- a. The subject lots are located within the Glenmore-Ellison Irrigation District (GEID) service area. The Developer is required to make satisfactory arrangements with GEID for all water and fire protection-related issues. All charges for service connection(s) and upgrading costs, as well as any costs to decommission existing services, shall be the responsibility of the Developer.
- b. The Developer's Consulting Mechanical Engineer will determine the fire protection requirements of this proposed development and establish hydrant requirements and service needs. All fire flow calculations approved by GEID are to be shared with the Development Engineering Branch upon submittal of off-site civil engineering drawings.



2. <u>Sanitary Sewer System</u>

- a. Our records indicate that the subject lots are currently each serviced with a 150-mm diameter sanitary sewer service off Matrix Cr. The Applicant's Consulting Mechanical Engineer will determine the requirements of the proposed development and establish the service needs. Only one service is permitted for each legal lot.
- b. If required, the applicant will arrange for the removal and disconnection of the existing service and the installation of one new larger service at the applicants cost. An inspection manhole is required for all industrial lots with an access easement for City crews.

3. <u>Storm Drainage</u>

- a. Our records indicate that the subject lots are currently each serviced with a 150mmdiameter storm sewer service off Matrix Cr. Only one service is permitted for each legal lot. Storm service connection requires installation of an inspection chamber as per SS-S7 & SS-S9 as well as a flow control manhole and oil grit separator.
- b. The developer must engage a consulting civil engineer to provide a storm water management plan for this site which meets the requirements of the City Subdivision Development and Servicing Bylaw 7900. The storm water management plan must also include provision of lot grading plans, minimum basement elevations (MBE), if applicable, and provision of a storm drainage service and recommendations for onsite drainage containment and disposal systems.
- c. Provide the following drawings:
 - i. A detailed Lot Grading Plan (indicate on the Lot Grading Plan any slopes that are steeper than 30% and areas that have greater than 1.0 m of fill);
 - ii. A detailed Stormwater Management Plan for this development that is based off the original grading plan of the subdivision; and,
 - iii. An Erosion and Sediment Control Plan is to be prepared by a Professional Engineer proficient in the field of erosion and sediment control. The plan is to be prepared as per section 3.14 of Schedule 4 of Bylaw 7900. If a line item for ESC is not included in the Engineer's cost estimate for off-site work, then an additional 3% will be added to the performance security based on the total offsite construction estimate.
- d. As per Bylaw 7900, Schedule 4, Section 3.1.3 Climate Change, the capacity of storm works will include an additional 15 percent (15%) upward adjustment and applied to the rainfall intensity curve stage (IDF) in Section 3.7.2.
- e. Where structures are designed or constructed below the proven high groundwater table, permanent groundwater pumping will not be permitted to discharge to the storm system. The City will approve designs that include provisions for eliminating groundwater penetration into the structure, while addressing buoyancy concerns. These design aspects must be reviewed and approved by the City Engineer.

4. Road Improvements

a. Only one driveway access will be permitted with a maximum driveway width of 11.0m, design as per SS-C7 for non-residential use.



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DP21-0211 – 2175 Matrix Cr & 2090 Pier Mac Way

b. Landscaped and irrigated boulevard required with design and inspection by a Qualified Professional registered with the BCSLA and the IIABC. Landscape and irrigation plans require approval by the Development Engineering Branch at the same time as other "issued for construction" drawings.

5. <u>Electric Power and Telecommunication Services</u>

- a. The electrical and telecommunication services to this building/property must be installed in an underground duct system, and the building must be connected by an underground service. It is the developer's responsibility to make a servicing application with the respective electric power, telephone, and cable transmission companies to arrange for these services, which would be at the applicant's cost.
- b. Provide all necessary Statutory Rights-of-Way for any utility corridors as required.

9. <u>Geotechnical Report</u>

- a. Provide a comprehensive geotechnical report, prepared by a Professional Engineer competent in the field of hydro-geotechnical engineering to address the items below: <u>NOTE</u>: The City is relying on the Geotechnical Engineer's report to prevent any damage to property and/or injury to persons from occurring as a result of problems with soil slippage or soil instability related to this proposed subdivision.
- b. The Geotechnical report must be submitted prior to submission of Engineering drawings or application for subdivision approval.
 - i. Area ground water characteristics, including any springs and overland surface drainage courses traversing the property. Identify any monitoring required.
 - ii. Site suitability for development.
 - iii. Site soil characteristics (i.e. fill areas, sulphate content, unsuitable soils such as organic material, etc.).
 - iv. Any special requirements for construction of roads, utilities, and building structures.
 - v. Recommendations for items that should be included in a Restrictive Covenant.
 - vi. Recommendations for roof drains and perimeter drains.
 - vii. Recommendations for erosion and sedimentation controls for water and wind.
 - viii. Any items required in other sections of this document.
- c. Should any on-site retaining walls surpass the following limits, an Over Height Retaining Wall Permit will be required:

"Retaining walls on all lots, except those required as a condition of subdivision approval, must not exceed a height of 1.2 m measured from natural grade on the lower side, and must be constructed so that any retaining walls are spaced to provide a 1.2 m horizontal separation between tiers. The maximum number of tiers is two with a maximum total height of 2.4 m. Any multi-tier structure more than 2 tiers must be designed and constructed under the direction of a qualified professional engineer."

The design of all retaining walls is to conform with Engineer & Geoscientists British Columbia's Professional Practice Guidelines for Retaining Wall Design. Submission requirements for the Over Height Retaining Wall Permit include Engineer of Record documents (Appendix A of Retaining Wall Design Guideline) and any necessary independent reviews (as per EGBC's Documented Independent Review of Structural Designs).

6. <u>Design and Construction</u>

- a. Design, construction supervision and inspection of all off-site civil works and site servicing must be performed by a Consulting Civil Engineer and all such work is subject to the approval of the City Engineer. Drawings must conform to City standards and requirements.
- b. Engineering drawing submissions are to be in accordance with the City's "Engineering Drawing Submission Requirements" Policy. Please note the number of sets and drawings required for submissions.
- c. Quality Control and Assurance Plans must be provided in accordance with the Subdivision, Development & Servicing Bylaw No. 7900 (Part 5 and Schedule 3).
- d. A "Consulting Engineering Confirmation Letter" (City document 'C') must be completed prior to submission of any designs.
- e. Before any construction related to the requirements of this subdivision application

commences, design drawings prepared by a professional engineer must be submitted to the City's Development Engineering Department. The design drawings must first be "Issued for Construction" by the City Engineer. On examination of design drawings, it may be determined that rights-of-way are required for current or future needs.

7. Servicing Agreements for Works and Services

- a. A Servicing Agreement is required for all offsite works and services on City lands in accordance with the Subdivision, Development & Servicing Bylaw No. 7900. The applicant's Engineer, prior to preparation of Servicing Agreements, must provide adequate drawings and estimates for the required works. The Servicing Agreement must be in the form as described in Schedule 2 of the bylaw.
- b. Part 3, "Security for Works and Services", of the Bylaw, describes the Bonding and Insurance requirements of the Owner. The liability limit is not to be less than \$5,000,000 and the City is to be named on the insurance policy as an additional insured.

10. Charges and Fees

- a. Development Cost Charges (DCC's) are payable.
- b. Fees per the "Development Application Fees Bylaw" include:
 - i. Survey Monument Fee: \$50.00 per newly created lot (GST exempt).
 - Survey Monument, Replacement Fee: \$1,200.00 (GST exempt) only if disturbed.
 - iii. Engineering and Inspection Fee: 3.5% of offsite construction value (plus GST).

Ryan O'Sullivan

Ryan O'Sullivan Development Engineering Manager



Development Permit DP21-0211



This permit relates to land in the City of Kelowna municipally known as 2175 Matrix Crescent & 2090 Pier Mac Way

and legally known as Lot 13 Section 14 Township 23 ODYD Plan EPP80708 and Lot 14 Section 14 Township 23 ODYD Plan EPP80708

and permits the land to be used for the following development:

CD15 – Airport Business Park

The present owner and any subsequent owner of the above described land must comply with any attached terms and conditions.

Date of Manager's Decision:	December 6 th , 2021		
Decision By:	COUNCIL		
Development Permit Area:	Comprehensive DPA		
Existing Zone:	CD15 – Airport Business Park		
Future Land Use Designation:	IND - Industrial		

This is NOT a Building Permit.

In addition to your Development Permit, a Building Permit may be required prior to any work commencing. For further information, contact the City of Kelowna, Development Services Branch.

NOTICE

This permit does not relieve the owner or the owner's authorized agent from full compliance with the requirements of any federal, provincial or other municipal legislation, or the terms and conditions of any easement, covenant, building scheme or agreement affecting the building or land.

Owner: Pier Mac Petroleum Installation Ltd., Inc.No. BCoo88127

Applicant: Stefano Faeedo – Chip Pacific Development Inc.

Terry Barton Development Planning Department Planning & Development Services Date

1. SCOPE OF APPROVAL

This Development Permit applies to and only to those lands within the Municipality as described above, and any and all buildings, structures and other development thereon.

This Development Permit is issued subject to compliance with all of the Bylaws of the Municipality applicable thereto, except as specifically varied or supplemented by this permit, noted in the Terms and Conditions below.

The issuance of a permit limits the permit holder to be in strict compliance with regulations of the Zoning Bylaw and all other Bylaws unless specific variances have been authorized by the Development Permit. No implied variances from bylaw provisions shall be granted by virtue of drawing notations that are inconsistent with bylaw provisions and that may not have been identified as required Variances by the applicant or Municipal staff.

2. CONDITIONS OF APPROVAL

- a) The dimensions and siting of the building to be constructed on the land be in accordance with Schedule "A";
- b) The exterior design and finish of the building to be constructed on the land be in accordance with Schedule "B";
- c) Landscaping to be provided on the land be in accordance with Schedule "C"; and
- d) The applicant be required to post with the City a Landscape Performance Security deposit in the form of a "Letter of Credit" in the amount of 125% of the estimated value of the landscaping, as determined by a Registered Landscape Architect.

This Development Permit is valid for two (2) years from the date of approval, with no opportunity to extend.

3. PERFORMANCE SECURITY

As a condition of the issuance of this Permit, Council is holding the security set out below to ensure that development is carried out in accordance with the terms and conditions of this Permit. Should any interest be earned upon the security, it shall accrue to the Developer and be paid to the Developer or his or her designate if the security is returned. The condition of the posting of the security is that should the Developer fail to carry out the development hereby authorized, according to the terms and conditions of this Permit within the time provided, the Municipality may use enter into an agreement with the property owner of the day to have the work carried out, and any surplus shall be paid over to the property own of the day. Should the Developer carry out the development permitted by this Permit within the time set out above, the security shall be returned to the Developer or his or her designate. There is filed accordingly:

a) An Irrevocable Letter of Credit OR certified cheque in the amount of \$111,450.00

Before any bond or security required under this Permit is reduced or released, the Developer will provide the City with a statutory declaration certifying that all labour, material, workers' compensation and other taxes and costs have been paid.

4. INDEMNIFICATION

Upon commencement of the works authorized by this Permit the Developer covenants and agrees to save harmless and effectually indemnify the Municipality against:

a) All actions and proceedings, costs, damages, expenses, claims, and demands whatsoever and by whomsoever brought, by reason of the Municipality said Permit.

All costs, expenses, claims that may be incurred by the Municipality where the construction, engineering or other types of works as called for by the Permit results in damages to any property owned in whole or in part by the Municipality or which the Municipality by duty or custom is obliged, directly or indirectly in any way or to any degree, to construct, repair, or maintain.

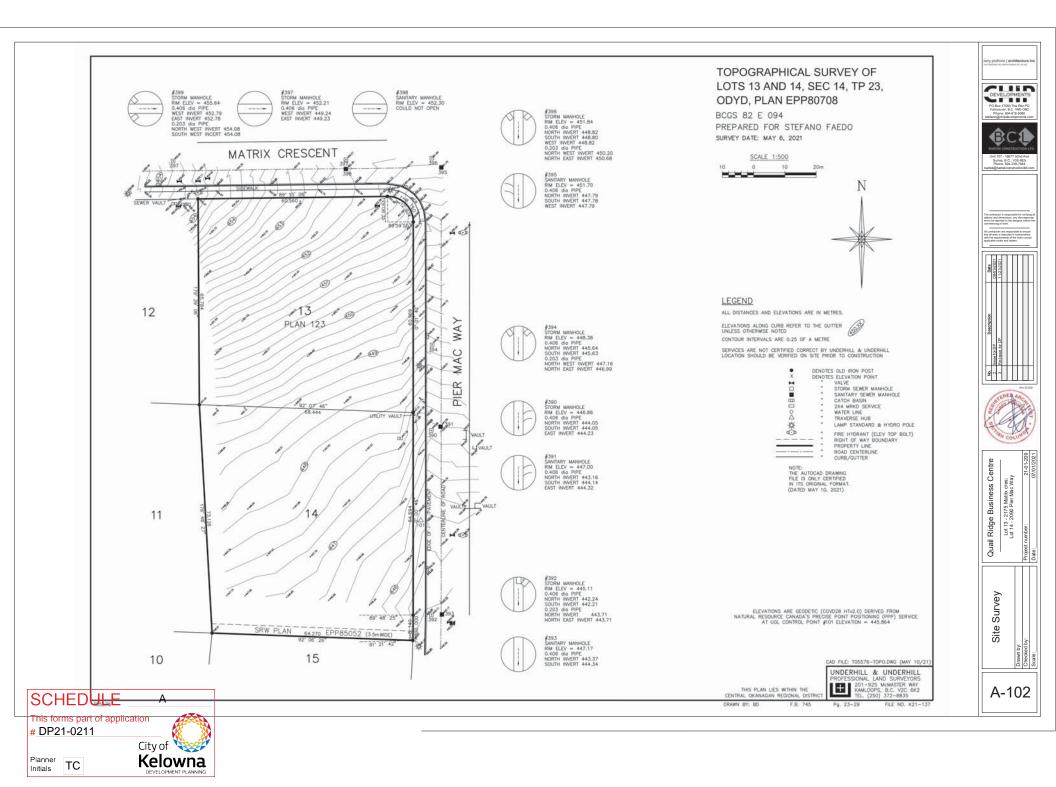
The PERMIT HOLDER is the <u>CURRENT LAND OWNER</u>. Security shall <u>ONLY</u> be returned to the signatory of the Landscape Agreement or their designates.

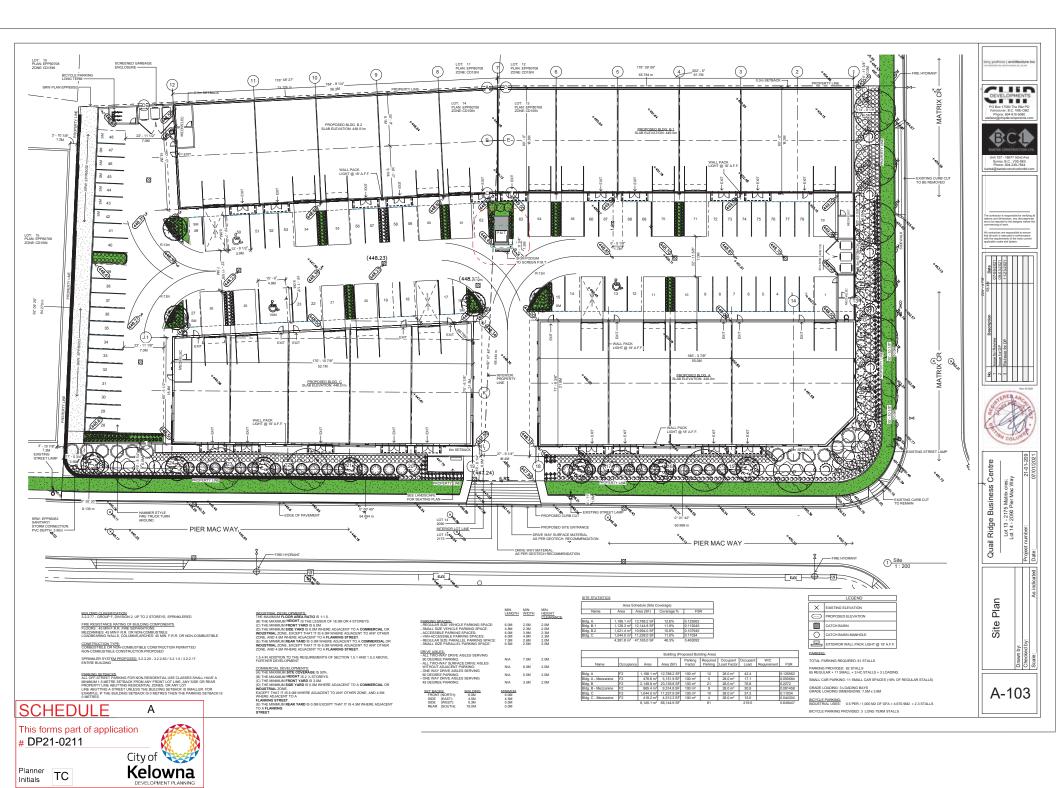
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PHONE NUMBER: 604-853-8831 <u>ELECTRICAL:</u> Flow Consulting ADDRESS: Suite 1080 - 1075 West Georgia Street	BULLING HEIGHT: MAX ALLOWED: 18.0M (69:0') PROPOSED: 9:14M (30:0') SET BACKS: BULLING MINMUM	Name Area Area (SF) Coverage % FSR Bidg. A 1,188.1 m² 12,788.2 SF 12.6% 0.125562	PLACEON SETTIAL-SE LIC OF A STREAM FOR A NON-RESIDENTIAL USE CLASSES SHALL HAVE A INNUM IT IS METER ESTRACH FROM LOCI TURE, ANY SIDE OF REAR PROVERTY LUE AUTITING RESERVATIVE ZONES, OR ANY LOCI MULTER FOR EXAMPLE. IF THE BUILDING SETERACK IS 0 METRES THEN THE PARKING SETBACK IS 0 METRES.					
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ADDRESS: #400 - 34077 Gladys Avenue Abbotsford, B.C. V2S-2E8 PHONE NUMBER: 604-853-8831	ARKING TOTAL PARKING REQUIRED: SI STALLS ARKING PROVINCED: B2 STALLS SI REQUEAR: +11 SMALL - 3 NG STALLS + 3 LOADING SMALL CAR PARKING 11 SMALL - 3 NG PARCES (19% OF REGULAR STALLS)	MN NN NN PLINCTIN UTITAL EINITTIN UTITAL EINITTIN UTITAL PLINCTIN UTITAL EINITAL UTITAL EINITAL UTITAL PEGULAR SIZE VENCLE PARKING SPACE 6.0M 2.0M - SMALL SIZE VENCLE PARKING SPACE 6.0M 2.0M - SMALL SIZE VENCLE PARKING SPACE 6.0M 2.0M - REGULAR SIZE VENCLE PARKING SPACE 6.0M 2.0M - REGULAR SIZE VENCLE PARKING SPACE 6.0M 2.0M - REGULAR SIZE VENCLE PARKING SPACE 6.0M 2.0M	2. ALL DRIVES ON DE LEVANDE TO BE VERFECTO NO RET. PROR TO CORSTRUCTION ALL DECREPANCES DE MEMORINE VERFECTION D'ACHIEFE IN WIRKING. DECREPANCES DE MEMORINE VERFECTION D'ACHIEFE IN METRICA INSIE FACIO FORMETE ESTERIOR INALL OF QUELLE. I ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ORIGINAL DISCIPLINA UN ALL ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL ALL EPORES DOURSES OF CONCETTE VILLA STO DE COMMENDE DISCIPLINA UN ALL ALL ALL ALL ALL ALL ALL ALL ALL AL		2 4 			
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Location Plan (NTS)		Proposed Site - Aerial Context	SCHEDULE A	Site Context (NTS)	A-101			

This forms part of application # DP21-0211

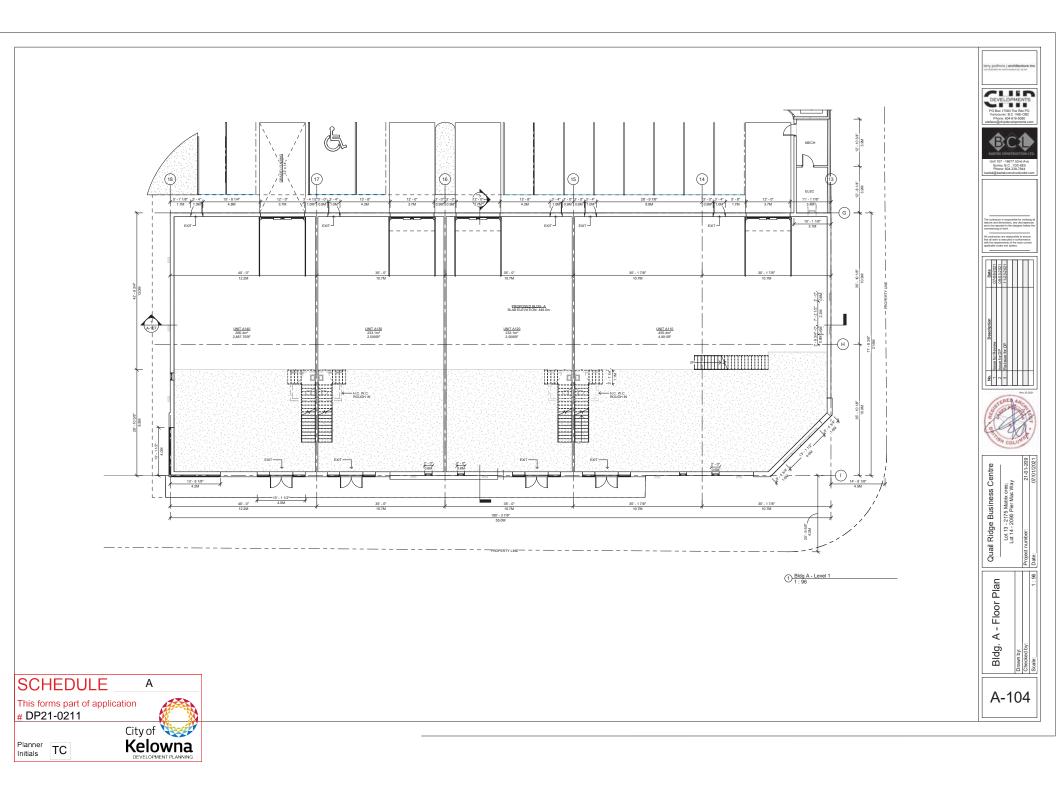
Planner Initials TC 1

City of **Kelowna**



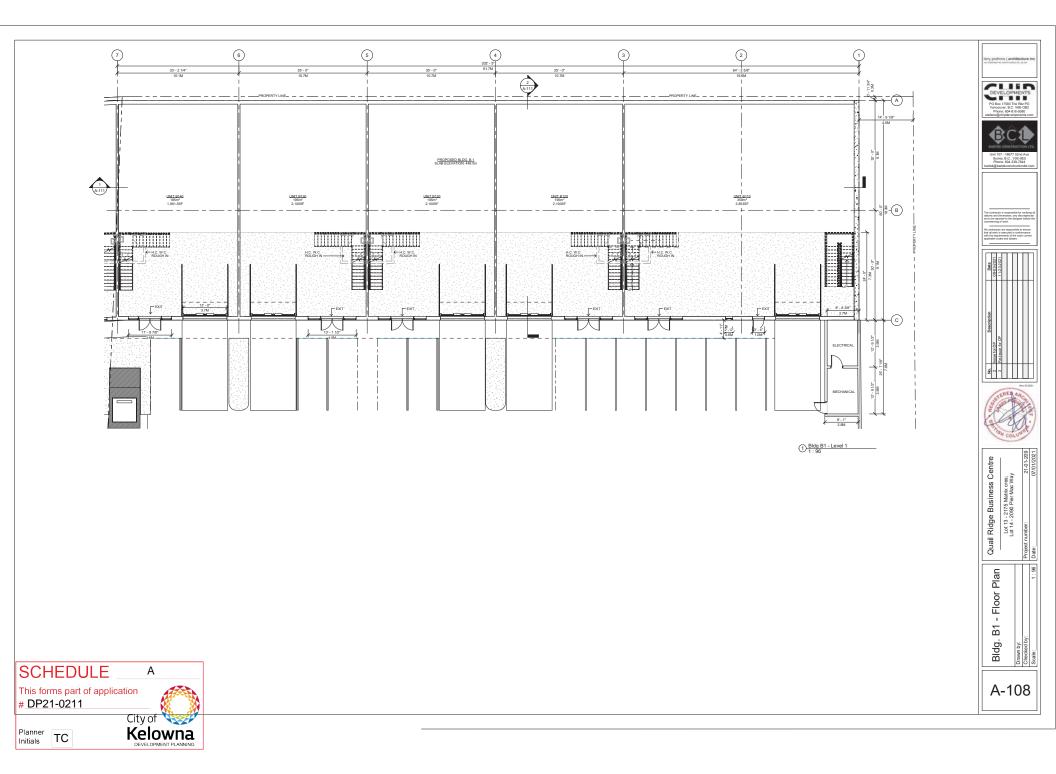


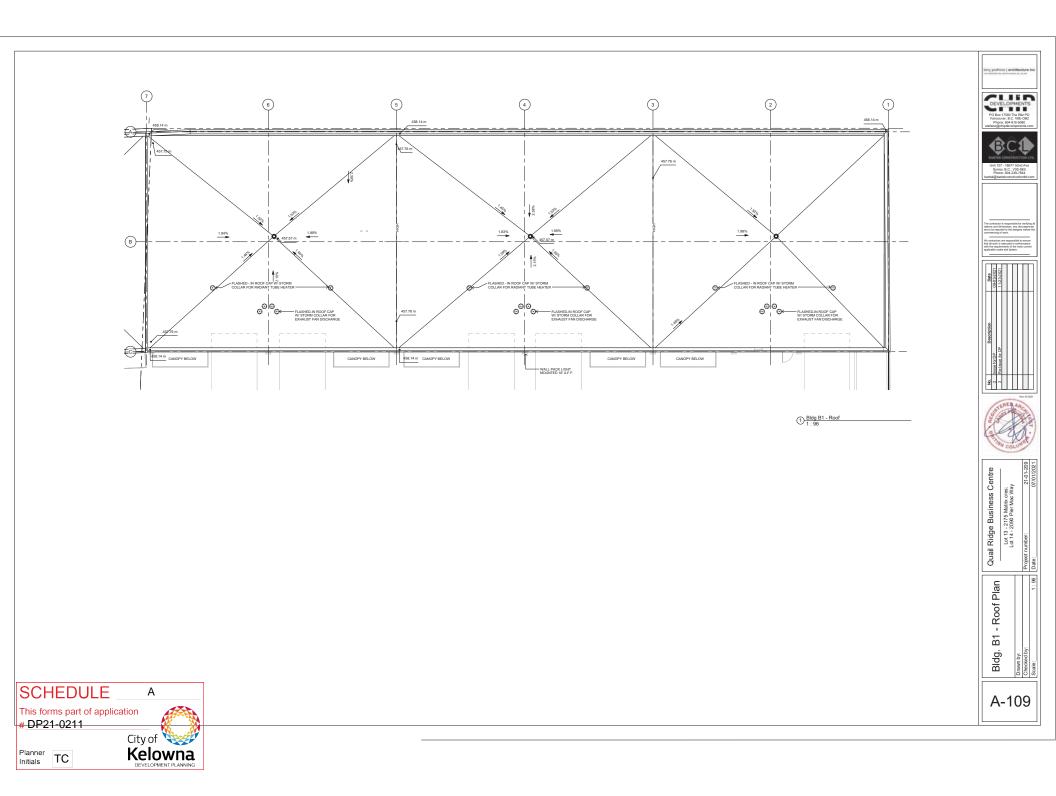


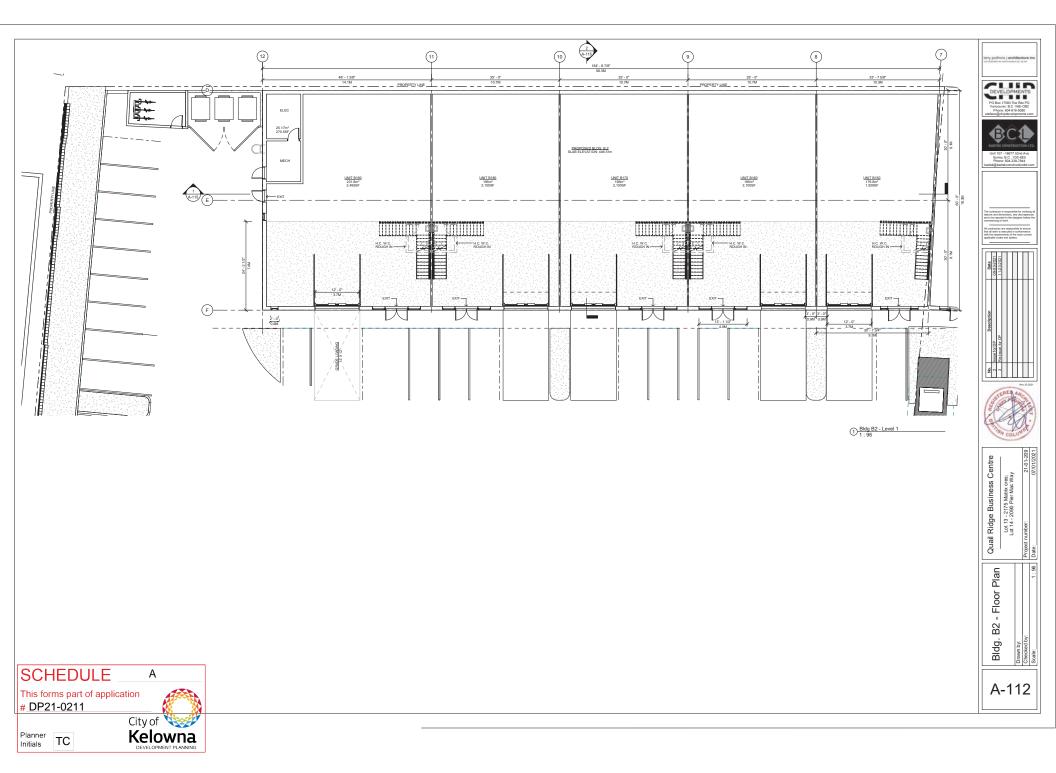


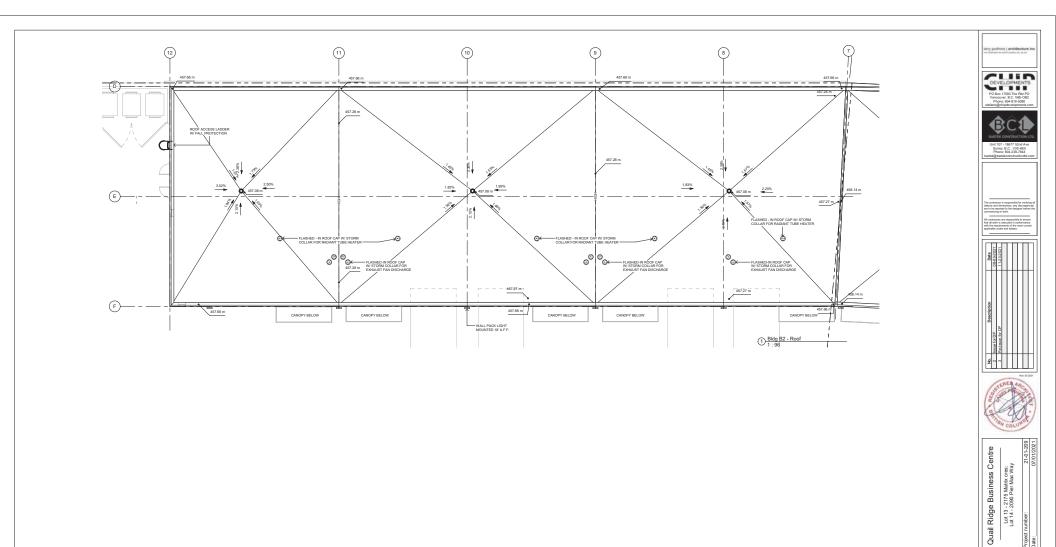
CLIID DEVELOPMENTS (18) (14) (17) (15) (16) OOF ACCESS 458.14 m **A** 4**57**,76 m 457.76 m Surrey, B.C., V3S-8E5 Phone: 604-239-7844 STORM FLASHED - IN ROOF CAR COLLAR FOR RADIANT 1 FLASHED - IN ROOF CAP W/ STORM COLLAR FOR RADIANT TI IPE UP - -----0 FLASHED - IN ROOF CA **⊙**< 457.76 m 000 0000 ∞. W/ STORM COLLAR EXHAUST FAN DISCI 1.20 457.59 r* Ż 1.44% 1.83% . 157.56 п X 1.12% -(H) 457.76 m 58.14 m 458.75 m % ∾ % 457.76 458.75 m 458.14 m 458.75 m 458.75 m 458.75 m 458.14 m 458.14 m CANOPY BELOW CANOPY BELOW CANOPY BELOW CANOPY BELOW WALL PACK LIGHT MOUNTED 18' A.F.F 209 Quail Ridge Business Centre Lot 13 - 2175 Matrix cres; Lot 14 - 2090 Pier Mac Way 1 Bidg A - Roof Project Date: 18 Bldg. A - Roof Plan hecked I SCHEDULE А A-105 This forms part of application # DP21-0211 City of **Kelowna**

Planner Initials TC





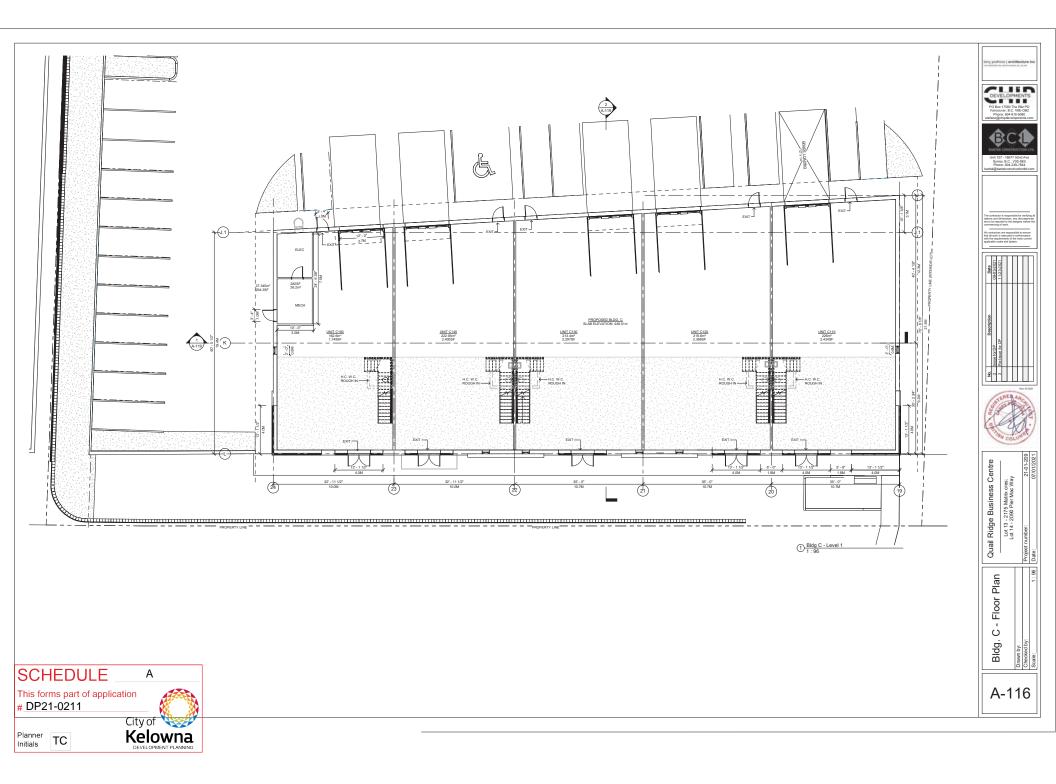


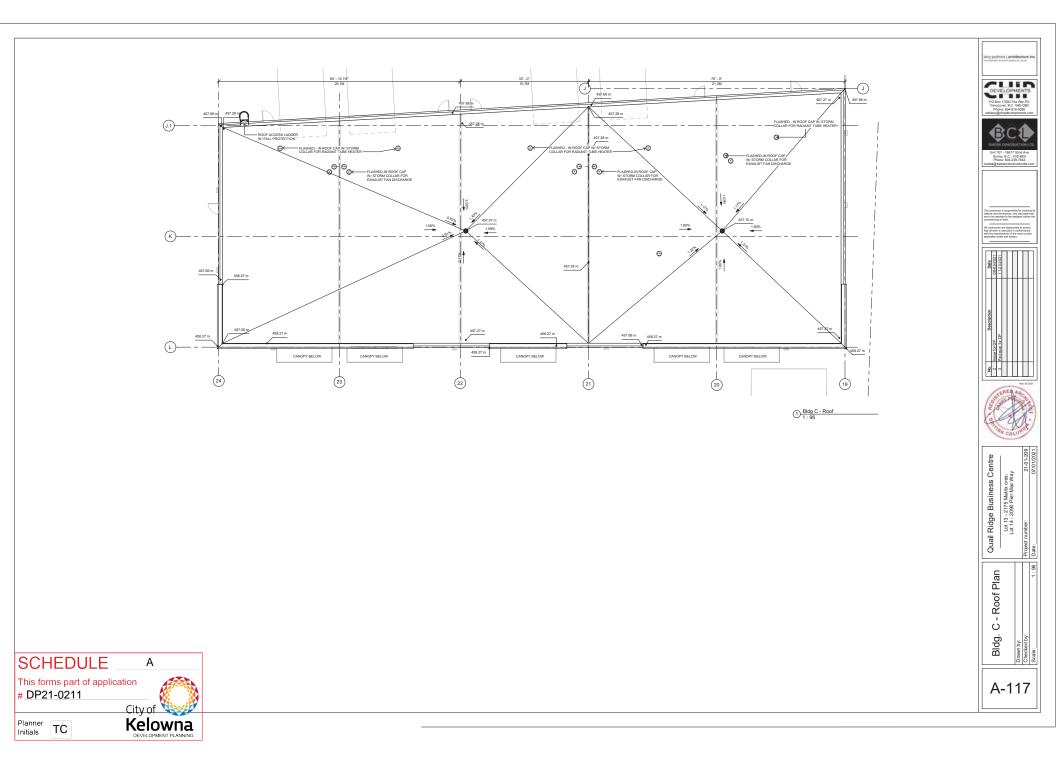




Bldg. B2 - Roof Plan hecked A-113

18









DEVELOPMENTS (18) (17) (16) (15) (14) 458.14 Bldg A - Re 457.5 lda A - Clear Height Unit 107 - 18677 52nd Av Surrey, B.C., V3S-8E5 Phone: 604-239-7844 Bldg A - Mezzanine 452.96 Bidg A - Level 1 449.00 11 1 Bldg. A - Section 1 6 (H) 458.75 458.14 m • 458.14 Bidg A - Roof 457 53 457.53 A - Clear Height 456.32 **9** ~ ~ 0.0 452.96 ROUGH IN H.C. W.C. 1 Bidg A - Level 1 Quail Ridge Business Centre 2 Bldg. A - Section 2 Lot 13 - 2175 Matrix cres; Lot 14 - 2090 Pier Mac Way Project numbe Date: 18 Bldg A. - Sections hecked SCHEDULE В

A-107

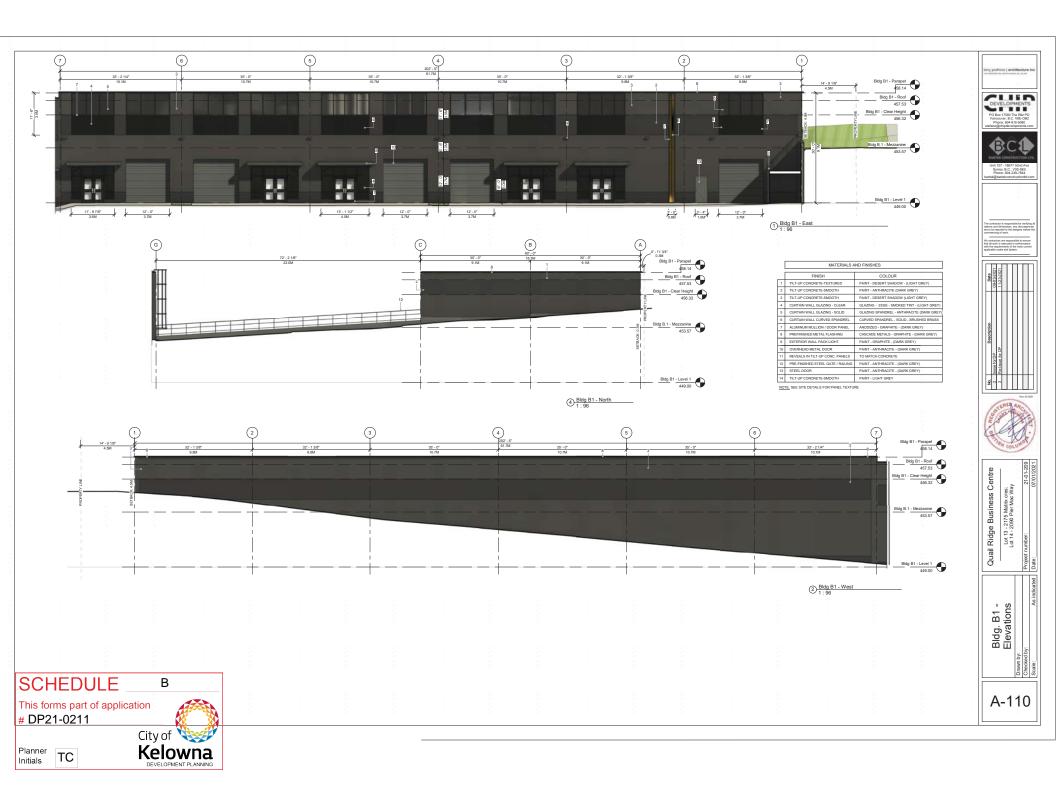
 SCHEDULE
 B

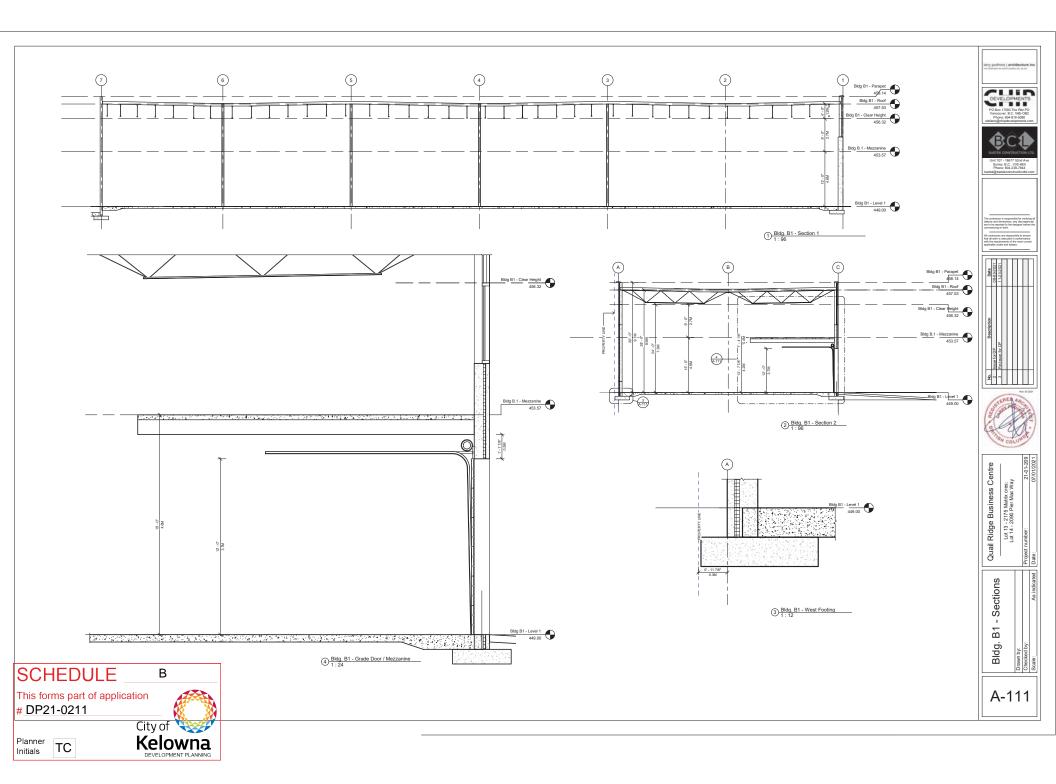
 This forms part of application
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DEVELOPMENTS 10 (11) 9 8 (12) Bidg B2 - Parapet 457.68 Bldg B2 - Roo 457.05 ₿C Bldg B2 - Clear Heigh 455.83 Unit 107 - 18677 52nd Av Surrey, B.C., V3S-8E5 Phone: 604-239-7844 Bldg B.2 - Mezzanine 453.09 Bidg B2 - Level 1 448.51 1 Bldg. B2 - Section 1 1:96 E Bidg B2 - Parapet Bidg B2 - Roof 457.05 Bidg B2 -:Clear 455.83 Š ~ ~ Bidg B.2 - Mezz 80 H.C. W.C. ROUGH IN 28 Bidg B2 -Level 1 448.51 æ 209 Quail Ridge Business Centre Lot 13 - 2175 Matrix cres; Lot 14 - 2090 Pier Mac Way 2 Bldg. B2 - Section 2 1:96 Project numbe Date: 18 Bldg. B2 - Sections Drawn by: Checked t SCHEDULE В A-115 This forms part of application # DP21-0211

City of **Kelowna**

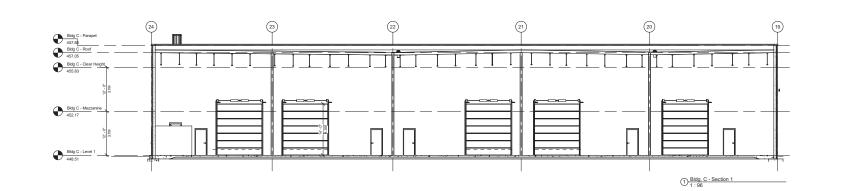
Planner Initials

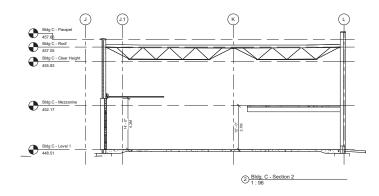
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DEVELOPMENTS

₿C Unit 107 - 18677 52nd Av Surrey, B.C., V3S-8E5 Phone: 604-239-7844









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