

Report to Council



Date: October 25, 2021

To: Council

From: City Manager

Subject: License of Occupation – Knox Mountain Disc Golf

Department: Real Estate

Recommendation:

THAT Council approve the City entering into a three (3) year Licenses of Occupation with the Kelowna Disc Golf Association, with the option to renew an additional three (3) year term, in the form attached to the Report of the Manager of Property Management, dated October 25, 2021;

AND THAT the Mayor and City Clerk be authorized to execute all necessary documents pertaining to the agreement.

Purpose:

That Council approve a three-year License of Occupation agreement with Kelowna Disc Golf Association for a portion of the City owned lands at 563 Poplar Point Drive, 565 Poplar Point Drive and 580 Knox Mountain Drive.

Background:

The Kelowna Disc Golf Association (KDGA) is a registered non-profit society that has been active in Kelowna since 2003. The association is comprised of an elected volunteer board of directors, that oversees and implements the club activities and projects. These activities include the running of weekly leagues and various events/tournaments throughout the year for both local as well as out of town players to participate in. The board is also responsible for supporting and growing the sport of disc golf in Kelowna and creating a friendly and supportive atmosphere for recreational and competitive players to enjoy the sport.

Since 2003, the club has seen significant growth in both recreational and organized play, as well as an increase across all demographics of players in Kelowna. In the last 3 years, the KDGA club memberships have increased from approximately 40 paid members in 2018, to currently over 95 paid members in 2021 and counting. Additionally, as of September 2021, the KDGA Facebook page has over 825 members, with an average of 14 new members joining each month over the last year.

Discussion:

Disc Golf is a free, accessible and inclusive recreational activity that is rapidly growing in popularity. There is one Disc Golf course in Kelowna located at the base of Knox Mountain Park. Built in 2003, the Knox Mountain Disc Golf course has accommodated countless numbers of local disc golf participants and has been the home to the majority of KDGA events and tournaments.

In its 17 years of operation, the Knox Mountain course has gone through multiple stages of development. Originally built with “tonal-style” targets and dirt tee pads, as the course became busier and KDGA memberships grew, significant improvements and upgrades were made to the course. In 2013, by way of membership fundraising and donations, 9 professional baskets were purchased and installed by the club. In 2020, through funding from the City’s Partners in Parks grant program, the KDGA installed 18 concrete tee-pads and signage at the Knox Mountain course. All projects and labor over the KDGA’s 17-year history have been from the volunteer efforts of members, which have continued to improve the overall experience and enjoyment for all users of the course and park.

The KDGA is extremely proud to be stewards of the Knox Mountain Disc Golf Course and the community it serves, and the organization prides itself on the upkeep and appearance of the course to create a safe and inviting environment for all players and park users to enjoy. By partnering with KDGA, the City is able to offer the activity to the community at no additional cost to the City.

It should be noted that all infrastructure related to the disc golf course has been designed to be temporary, and is removable in short order in the event that the course is no longer active.

The proposed disc golf license does not conflict with short term park planning goals and the relatively short term (3 years) ensures that future planning in the area is not restricted as a result of this license.

As part of the lease renewal process, staff have completed a high-level review of the Kelowna Disc Golf Association and are recommending entering into the proposed agreement.

Key terms of the proposed License of Occupation with KDGA are summarized below:

Kelowna Disc Golf Association Summary of Proposed License of Occupation Terms	
Civic Address of Premises	563 Poplar Point Drive, 565 Poplar Point Drive and 580 Knox Mountain
Commencement Date	December 1, 2021
Term	Three (3) years
Option to Renew	Three (3) years
Rent	Nominal (\$1)
Permitted Use	Disc Golf

Existing Policy:

Council's 2019-2022 priorities identified measures supporting staff's recommendations in this report. Specifically, relevant to this report:

- Accessible and multi-purpose amenities;
- Animated parks and public spaces.

The proposed non-market facility lease aligns with Council Policy 347 – Non-Market Leasing of Civic Lands and Buildings. For this reason, staff are recommending a non-market License of Occupation.

Internal Circulation:

Parks Planning
Parks Operations
Active Living & Culture Division

Considerations not applicable to this report:

Legal/Statutory Authority:
Legal/Statutory Procedural Requirements:
Existing Policy:
Financial/Budgetary Considerations:
External Agency/Public Comments:
Communications Comments:

Submitted by: J. Adamson, Manager, Property Management

Approved for inclusion: J. Säufferer, Real Estate Department Manager

Attachments: 1. Schedule A – License of Occupation
2. Schedule B – PowerPoint Presentation