



**City of Kelowna  
Regular Council Meeting  
Minutes**

Date:	Monday, September 13, 2021
Location:	Council Chamber City Hall, 1435 Water Street
Members Present	Mayor Colin Basran, Councillors Maxine DeHart, Ryan Donn, Brad Sieben*, Luke Stack* and Loyal Wooldridge
Members participating remotely	Councillors Charlie Hodge and Mohini Singh
Members Absent	Councillor Gail Given
Staff Present	City Manager, Doug Gilchrist; Deputy City Clerk, Laura Bentley; Infrastructure Engineering Manager, Joel Shaw*; Divisional Director, Infrastructure John Vos*; Divisional Director, Partnership & Investments, Derek Edstrom*; Divisional Director, Planning & Development Services, Ryan Smith*; Divisional Director, Financial Services, Genelle Davidson*; Financial Analyst, Chris Gregson*
Staff participating remotely	Legislative Coordinator (Confidential), Arlene McClelland*
Guest participating remotely	Craig Binning*, Hemson Consulting

(\* Denotes partial attendance)

**1. Call to Order**

Mayor Basran called the meeting to order at 9:02 a.m.

**2. Confirmation of Minutes**

Moved By Councillor Wooldridge/Seconded By Councillor DeHart

**Ro832/21/09/13** THAT the Minutes of the Regular AM Meeting of August 23, 2021 be confirmed as circulated.

**Carried**

Councillor Sieben joined the meeting at 9:03 a.m.

### 3. Reports

#### 3.1 Development Cost Charge Update

Staff:

- Provided opening remarks and introduced Consultant Craig Binning.
- Displayed a PowerPoint Presentation summarizing the Development Cost Charge program, objectives and challenges.
- Identified eligible infrastructure that can be funded by DCC's as well as ineligible infrastructure.
- Provided an outline of proposed updates to the DCC program and changes.
- Displayed the difference between current and proposed DCC rates in various land uses and compared them to other municipalities.

Craig Binning, Hemson Consulting

- Spoke to the significant cost increases with construction and land acquisition in Kelowna and British Columbia.
- Made comment on the impact the Pandemic has had on increased pressures and costs of municipal infrastructure.
- Responded to questions from Council.

Councillor Stack joined the meeting at 9:31 a.m.

Moved By Councillor Wooldridge/Seconded By Councillor DeHart

**Ro833/21/09/13** THAT Council receives, for information, the report from the Infrastructure Engineering Manager dated September 13, 2021, with respect to updating the 20-Year Servicing Plan and the associated Development Cost Charge Bylaw (No. 1505);

AND THAT Council direct Staff to move forward with stakeholder engagement prior to returning to Council for reading consideration.

Carried

Guest, Craig Binning disconnected from the meeting.

#### 3.2 Deputy City Clerk, Verbal Report, 2022 Council Meeting Schedule

Staff:

- Indicated that the final Council Meeting schedule will show the pre-budget meeting for the evening instead of 9:00 a.m.
- Responded to questions from Council.
- Confirmed that a report on outstanding Service Requests will come to Council before the end of 2021.

Moved By Councillor Hodge/Seconded By Councillor Stack

**Ro834/21/09/13** THAT Council approve the Draft 2022 Council Meeting Schedule.

Carried

#### 3.3 Deputy City Clerk, Verbal Update, re: December Public Hearing

Moved By Councillor Stack/Seconded By Councillor Sieben

**Ro835/21/09/13** THAT Council move the December 7, 2021 Public Hearing to November 30, 2021.

Carried

### 3.4 Electronic Council Meeting and Public Hearing Procedures

Staff:

- Displayed a PowerPoint Presentation summarizing electronic Council and Committee Meetings and Public Hearing options and recommendations.
- Spoke to Waived Public Hearing process and statistics and options moving forward.
- Responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor Stack

**Ro836/21/09/13** THAT Council receives, for information, the report from the Office of the City Clerk dated September 13, 2021 with respect to electronic Council meeting and public hearing procedures;

AND THAT Council direct staff to prepare amendments to Council Procedure Bylaw No. 9200 and relevant policies in accordance with Options 1B, 2C, and 3C in the report from the Office of the City Clerk dated September 13, 2021;

AND FURTHER THAT Council continue to hold public hearings and Tuesday regular meetings in-person and electronically and continue with pandemic procedural changes for public hearings and Tuesday regular meetings until Council Procedure Bylaw No. 9200 is amended to reflect the proposed changes.

Carried

#### 4. Resolution Closing the Meeting to the Public

Moved By Councillor Stack/Seconded By Councillor Wooldridge

**Ro837/21/09/13** THAT this meeting be closed to the public pursuant to Section 90(1)(c) and (g) and Section 90(2)(b) of the Community Charter for Council to deal with matters relating to the following:

- Labour Relations
- Litigation
- Confidential Information from the Provincial Government

Carried

#### 5. Adjourn to Closed Session

The meeting adjourned to a closed session at 10:42 a.m.

The meeting recessed at 10:42 a.m.

The meeting reconvened to a closed session at 10:52 a.m.

#### 6. Reconvene to Open Session

The meeting reconvened to an open session at 11:35 a.m.

#### 7. Issues Arising from Correspondence & Community Concerns

##### 7.1 Mayor Basran, re: BC Urban Mayors' Caucus

Moved By Councillor Hodge/Seconded By Councillor Sieben

**Ro838/21/09/13** THAT Council authorizes up to \$1,000.00 from Council contingency for operating expenses for the BC Urban Mayors' Caucus.

Carried

8. Termination

The meeting was declared terminated at 11:36 a.m.

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Mayor Basran

lb/acm



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Deputy City Clerk

DRAFT