



Electronic Council Meetings & Public Hearings

September 2021

Background

- ▶ New legislation following temporary orders
 - ▶ Comes into force September 29
- ▶ Amendments to Council Procedure Bylaw No. 9200

Council & Committee Meeting Options

Item	Option 1A: Status Quo	Option 1B: Conditional	Option 1C: Unconditional
Fully electronic meeting	Special meeting Mayor authorization	Conditions (e.g., special meeting, state of emergency)	✓
Electronic Council participation	Mayor authorization	Conditions (e.g., unable to attend in person, have audio & video, maintain confidentiality)	✓
Electronic public participation	X	Conditions (e.g., scheduled on agenda, have audio & video, maintain confidentiality)	✓

Public Hearing Options

Item	Option 2A: Status Quo	Option 2B: Hybrid – Pandemic Changes	Option 2C: Hybrid – Refined Changes
Electronic Council participation	X	✓	✓
Electronic public participation	X	✓	✓
Correspondence deadline	4 pm Monday	12 pm Tuesday	8 am Tuesday
Start time	6:00 pm	6:00 pm standard 4:00 pm when needed	6:00 pm standard 4:00 pm when needed
Item scheduling	Single start time	Individual or bundled start times	Individual or bundled start times
Bylaw consideration	After all public hearing items	Immediately after each public hearing item	Immediately after each public hearing item

Waiving Public Hearings Process

1. Staff recommendation to Council based on criteria:
 - a) Consistent with OCP;
 - b) Staff recommendation of support; and
 - c) Not expected to generate significant public input.
2. Newspaper ad, direct mailouts, development notice sign.
3. Written correspondence accepted for 2 weeks, circulated to Council.
4. Supplemental report with recommendation to give bylaw further readings, send to public hearing, or defeat.

Waiving Public Hearings Statistics

- ▶ Rezoning & text amendments with no corresponding OCP amendment
- ▶ January 1, 2021 to August 31, 2021

Item	Public Hearing Waived	Public Hearing Held
# of applications	33	49
# of items with correspondence	6	16
% of items with correspondence	18%	33%
# of pieces of correspondence	9	65
Average # pieces of correspondence per application	1.5	4.1

Waiving Public Hearing Options

Item	Option 3A: Status Quo	Option 3B: Hybrid – Pandemic Changes	Option 3C: Hybrid – Refined Changes
Waiving public hearings (zoning applications)	<p>Council Policy No. 307:</p> <ul style="list-style-type: none"> - Consistent with OCP - Commercial, industrial, institutional, mixed use - No residential development - Not adjacent to residential development 	<p>New criteria:</p> <ul style="list-style-type: none"> - Consistent with OCP - Recommendation of support from staff - Not expected to generate significant public input 	<p>New criteria & reporting:</p> <ul style="list-style-type: none"> - Consistent with OCP - Recommendation of support from staff - Not expected to generate significant public input - Regular reporting

Recommendation & Next Steps

- ▶ Proceed with Options 1B, 2C, 3C
- ▶ Direct staff to prepare bylaw & policy amendments
 - ▶ Public notice of Council Procedure Bylaw amendments after first 3 readings
- ▶ Continue with in-person & electronic public hearings until bylaw is amended



Questions?

For more information, visit kelowna.ca.