

Attachment A – Outline of Current Council Process and Requirements for Consideration of Bylaws:

1) Initial Consideration and 1st Reading:

- a) Traffic Impact Assessment (TIA) – Is a coordinated effort between the Ministry of Transportation and Infrastructure, the City of Kelowna (Development Engineering & Development Planning Departments), and the Traffic Consultant on behalf of the Applicant.
 - i. All requirements must be determined and negotiated prior to the application being considered by Council. This may include items such as, but not limited to: the addition of stop lights/ signage, addition of turn lanes, modifications to intersections that are directly or indirectly impacted due to the increased trip count generated by a proposed development and the number of residential dwelling units.
 - ii. This is a costly exercise which depending on the complexity of the proposal and affected roadways can take anywhere from 6 months to 1 – 2 years to complete. The endeavor requires a large amount of time from all participants.

2) Public Hearing, 2nd & 3rd Readings:

- a) Fulfillment of the requirements as noted within:
 - i. Council Policy 367 - Public Notification and Consultation for Development Applications
 - ii. City of Kelowna – Development Notice Signage Policy
 - iii. Department of the City Clerks – Notice Posting requirements

3) 4th Reading and Adoption

- a) Development Engineering requirements must be completed (this may include entering into a Service Agreement and the provision of Security for the required works to be completed)
- b) MOTI must provide written approval of the Bylaw prior to adoption.