

Report to Council



Date: May 10, 2021
To: Council
From: City Manager
Subject: Council Engagement in the Capital Planning Process
Department: Infrastructure Engineering

Recommendation:

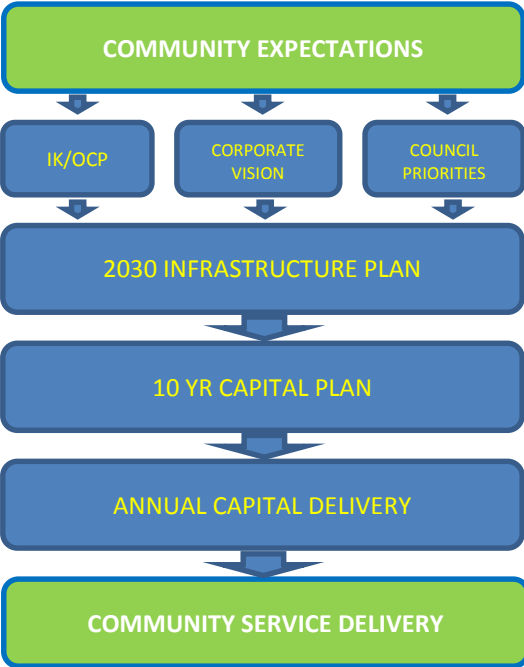
THAT Council receives, for information, the report from the Infrastructure Department dated May 10th, 2021, with respect to Council’s engagement in the Capital Planning Process.

Purpose:

To determine how Council experiences the City’s current capital planning process.

Background:

The City’s long-range capital planning process was changed in 2016 with the adoption of the 2030 Infrastructure Plan. The 2030 Infrastructure Plan is the City’s strategic capital plan and is the link between the higher-level planning documents (i.e. Imagine Kelowna, Official Community Plan, Council and Corporate Priorities) and the infrastructure delivery plans (i.e. 10-Year Capital Plan and the Annual Capital Plan). Council endorsed the 2030 Infrastructure Plan in April 2016, which set the direction for infrastructure investment until 2030. Recognizing that emerging issues and community priorities change, the 10-Year Capital Plan was developed and is updated annually to respond to these changing conditions. The Annual Capital Plan is, in turn, directed by the 10-Year Capital Plan and in the end, the City delivers infrastructure that the community expects.



This capital planning process has been in place for 4-years with annual updates to the 10-Year Capital Plan occurring each year. With the update to the OCP and several key capital planning documents scheduled to be completed in the next year it is time to check in with Council to ensure the current capital planning process is meeting their needs.

This workshop, facilitated by Martin Bell from Urbans Systems, is limited to three focal points:

1. An Appreciative Inquiry exercise to hear what Council has learned and appreciates about the City's current approach to capital planning. In other words, hearing what works for Council.
2. A descriptive exercise to understand the expectations, conflicts, and dynamic tensions Council experiences in the current approach to capital planning.
3. A story building exercise designed to elicit a viewpoint on how Council might best participate and add value, while remaining at the governance level with respect to the capital plan process.

Post workshop, the City's capital planning team will reconvene to debrief on what was heard and to reflect on how this will affect the near-term update to the 10-Year Capital Plan and the longer term impacts to the City's capital planning processes and Council's involvement going forward. A follow-up workshop(s) may be required should further direction and refinement be needed.

Internal Circulation:

Asset Manager
Budget Supervisor
Divisional Director, Corporate Strategic Services
Divisional Director, Financial Services
Divisional Director, Infrastructure Division
Financial Analyst – Infrastructure
Financial Planning Manager

Submitted by:

J. Shaw, P.Eng
Infrastructure Engineering Manager

Approved for inclusion:



A. Newcombe, Infrastructure Divisional Director

Attachment 1 - Council Engagement on Capital Planning Presentation

cc:

Divisional Director, Corporate Strategic Services
Divisional Director, Financial Services
Divisional Director, Infrastructure Division
Financial Planning Manager
Budget Supervisor
Financial Analyst – Infrastructure
Asset Manager