Notes to the Consolidated Financial Statements December 31, 2020

(all tabular amounts reported in 000's of dollars)

The notes to the consolidated financial statements are an integral part of the statements. They explain the significant accounting and reporting policies and principles underlying these statements. They also provide relevant supplementary information and explanations which cannot be conveniently expressed in the consolidated financial statements.

The consolidated financial statements are the responsibility of and prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS). The preparation of these consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

1. Significant accounting policies

Basis of presentation

The City of Kelowna's resources and operations are segregated into General, Airport, Wastewater Utility, Water Utility, Development Cost Charges and Statutory Reserve Funds for accounting and financial reporting purposes. The consolidated financial statements include all the accounts of these funds. All material interfund transactions and balances have been eliminated within the consolidated financial statements.

On March 11, 2020 the World Health Organization officially declared the COVID19 outbreak a pandemic. The pandemic has forced governments to implement extraordinary measures to slow the progress of infections and to stabilize disrupted economies and financial markets. The City has deployed initiatives in order to protect the health and safety of its employees, to support its customers, and mitigate the impact of the crisis while ensuring continuity of its activities. Although decreased flights and passenger volumes have significantly impacted the Airport, the impact to the rest of the City's operations has not been as significant. As of this time, it is difficult to assess the impact of the City's future results as it is dependent on the length and severity of the pandemic. Management will continue to monitor and assess the situation and respond accordingly.

Accrual accounting

The accrual method for reporting revenues and expenses has been used. Revenues are recognized in the period in which the transactions or events occur that give rise to the revenues. Expenses are recognized in the period in which the goods or services are acquired and a liability is incurred.

Assets held for resale

Assets held for sale are those expected to be sold within one year. They are valued at the lower of cost or expected net realizable value. Cost includes amounts for improvements to prepare the asset for sale.

Inventory

Inventory is valued at the lower of cost, determined principally on a weighted average and specific item basis, or replacement cost.

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(all tabular amounts reported in 000's of dollars)

Municipal Finance Authority cash deposits and demand notes

The City issues the majority of its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds is withheld by the Municipal Finance Authority as a debt reserve fund. The City also executes demand notes in connection with each debenture whereby the City may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature. The Debt Reserve and Demand Note balances are as follows:

	2019			
\$	1,812	\$	1,906	
	4,152		4,655	
\$	5,964	\$	6,561	
	\$ \$	\$ 1,812 4,152		

Municipal pension plan

The City of Kelowna's pension plan follows the guidelines of the Municipal Pension Plan which is administered by the Province of British Columbia for all British Columbia municipalities. The City and its employees contribute to the Municipal Pension Plan (a jointly trusteed pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan.

Reserves for future expenditures

Reserves for future expenditures are non-statutory reserves which represent an appropriation of surplus for specific purposes. Transfers to reserves for future expenditures include funds to finance incomplete projects and accumulations for specific purposes.

Statutory reserve funds

The use of these funds is restricted by the Community Charter and associated Municipal Bylaws. Statutory reserve funds are funded 100% by cash and portfolio investments.

Intangible assets

Intangible assets include works of art and historic assets located throughout the City. They are not reflected in these consolidated financial statements.

Interest capitalization

The City of Kelowna only capitalizes interest on projects being financed internally which will require debenture borrowing upon completion. Interest is calculated on monthly expenditures at the bank prime rate less 2%.

Work in progress

Work in progress represents capital projects under construction but not yet completed and are valued at cost.

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

Tangible capital assets

The City records tangible capital assets, including assets held as work in progress or capital lease, at cost in the period they were acquired or when the asset is put into use.

All tangible capital assets are valued at cost which includes all costs directly attributable to acquisition, construction, development or betterment of the tangible capital asset.

Assets owned by the City but not paid for by the City including contributions, dedications, gifts and donations, are valued at fair value at the date of contribution, dedication, gift or donation, where fair value is reasonably determinable.

Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair market value.

Amortization

The cost less residual value of the tangible capital assets is amortized on a straight-line basis over the useful lives of the asset as follows:

Asset Type	<u>Useful</u>	Asset Type	<u>Useful</u>
	<u>Life</u> (years)		<u>Life</u> (years)
Parks infrastructure		Vehicles	
Playground equipment	15 - 20	Cars and light trucks	5 - 10
Artificial turf field	10 - 12	Fire trucks	15 - 20
Washrooms, concessions, picnic shelters	40 - 50	IT infrastructure	
Outdoor pools, spray pools	50 - 60	Hardware	4 - 5
Building structure	40 - 75	Software	5 - 10
Building improvements		Telephone system	7 - 10
Exterior envelope	30 - 40	Infrastructure	
HVAC systems	10 - 12	(dependent upon component an	d material)
Roof	15 - 20	Electrical	20 - 25
Electrical, plumbing and fire	15 - 20	Water	10 - 100
Site works - asphalt, water and sewer lines, etc	10 - 100	Wastewater	10 - 100
Machinery & equipment		Drainage	10 - 100
General equipment	7 - 10	Transportation	10 - 100
Grounds equipment and machinery	10 - 15		
Heavy construction equipment	5 - 10		

Land and Work in Progress are not amortized.

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

Revenue recognition

Taxation revenue

Annual levies for non-optional municipal services and general administrative services are recorded as taxes for municipal purposes. Levies imposed by other taxing authorities are not included as taxes for municipal purposes. Taxes are recognized as revenue in the year they are levied.

Through the BC Assessment appeal process taxes may be adjusted by way of supplementary roll adjustments. The effect of these adjustments on taxes are recognized at the time they are awarded.

Fees and charges revenue

Charges for transportation, environmental health, building permits, water, wastewater, and airport are included in this category. These revenues are recorded on the accrual basis and recognized as earned which is usually when services are provided or facilities are utilized.

Development Cost Charges (DCC) contributions

Development Cost Charges (DCC) contributions are recognized as revenue during the period in which the related costs are incurred.

Government transfers

Government transfers are recognized as revenue in the period that the transfer is authorized, eligibility criteria, if any, has been met by the City, and a reasonable estimate of the amount to be received can be made.

Investment income

The City's investments are disclosed in Note 3.

Investment income is recorded on the accrual basis and recognized when earned.

A portion of the City's investments are invested in pooled funds of the Municipal Finance Authority of British Columbia. Earnings on these funds are allocated to the members from time to time based on the market value of the pool. The City recognizes only its share of the realized earnings of the pool. This revenue is recorded as investment income and the amount is added to the cost base of the investment.

To the extent that investments have no stated rate of return, investment income is recognized as it is received.

Expenses

Expenses are recorded in the period in which the goods or services are acquired and a liability is incurred.

Notes to the Consolidated Financial Statements December 31, 2020

(all tabular amounts reported in 000's of dollars)

Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the City is directly responsible; or accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

In late 2019, the city acquired and accepted responsibility to remediate a site located on Harvey Avenue. In 2020, \$118,674 was spent on cleanup activities, primarily consisting of soil delineation and groundwater monitoring. Further work of \$35,282 was identified resulting in an increase to the liability and work will continue in 2021. A liability in the amount of \$46,609 (2019 - \$130,000) is based on contractor estimates of the work required to be undertaken, actual costs could be higher.

In early 2020 the city acquired and accepted responsibility to clean up contamination found at the site located at 1746 Water Street. Clean up activities took place in 2020 and further work will be undertaken in 2021 to remediate the site. This will consist of Groundwater and vapour monitoring and sampling, drilling investigation and monitoring to assess plume stability and seasonality. A liability in the amount of \$170,000 is based on contractor estimates of the work required to be undertaken, actual costs could be higher.

The City's liability of \$216,609 (2019 - \$130,000) for contaminated sites is included in Accounts payable.

Use of estimates

Management has made estimates and assumptions that affect the amounts reported in preparing these financial statements. Actual results could differ from the estimates. Significant areas requiring the use of management estimates relate to the determination of tangible capital assets estimated useful life and related amortization, allowance for doubtful accounts, contaminated site liabilities, landfill post closure costs and settlement costs associated with outstanding legal actions.

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

2. Future accounting changes

PS 3280 Asset retirement obligations

This section revises and replaces the existing Section PS 3270 Solid Waste Landfill Closure and Post-Closure Liability. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

PS 3160 Public private partnerships

This section establishes standards on how to account for and report public private partnerships. This section applies to fiscal years beginning on or after April 1, 2023, with early adoption permitted.

PS 3400 Revenues

This section establishes standards on how to account for and report on revenue. This section applies to fiscal years beginning on or after April 1, 2023, with early adoption permitted.

PS 3450 Financial instruments

This section establishes standards for recognizing and measuring financial assets, financial liabilities and non-financial derivatives. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted. Adoption of this standard requires corresponding adoption of PS 1201 Financial Statement Presentation, PS 2601 Foreign Currency Translation and PS 3041 Portfolio Investments in the same fiscal period.

PS 1201 Financial Statement Presentation

This section revises the general reporting principles and standards for the disclosure of information in the financial statements. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

• PS 2601 Foreign Currency Translation

This section revises and replaces the existing Section PS 2600 Foreign Currency Translation. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

• PS 3041 Portfolio investments

This section revises and replaces the existing Section PS 3040 Portfolio investments. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

3. Financial assets and liabilities

Cash and cash equivalents

Cash and cash equivalents consist of cash and short-term investments with maturities of 90 days or less from the date of acquisition.

Accounts receivable

Accounts receivable are recorded net of allowance and are comprised of the following:

Type of receivable	2020			2019
Property tax	\$	5,718	\$	4,888
Trade receivables		11,559		13,732
Due from government		1,058		1,448
Due from provincial government		1,285		6,613
Due from regional government		41		146
Utilities		5,344		5,333
Deferred development cost charges		4,778		7,978
	\$	29,783	\$	40,138

Portfolio investments

Portfolio investments are recorded at cost and are comprised of the following:

Type of investment		2019		
Municipal Finance Authority investment funds	\$	130,507	\$	108,795
Provincial and bank issued bonds		94,713		100,826
Publicly traded shares		69,016		65,232
Guaranteed Investment Certificates and deposit notes		253,563		274,339
Total Portfolio investments	\$	547,799	\$	549,192

The quoted market value of the publicly traded shares at December 31, 2020 was \$103.92 million (2019 - \$103.86 million).

Operating line of credit

The City has an operating line of credit with the Royal Bank of Canada for an authorized amount of \$5.0 million, bearing interest at bank prime rate less 0.50%. At December 31, 2020 the balance outstanding was \$nil (2019 - \$nil).

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

Deferred revenue

Total

The City records deferred revenue for funds received in advance of services not yet rendered and is recognized into revenue during the period in which the service is provided. The City also records deferred revenue when a contract specifies how the resources are to be used and therefore funds received in advance are deferred until the period in which the requirements are met. Because these funds are restricted in nature they are shown as a liability.

Deferred Revenue										
by Type	 2019	Receipts			Interest	Tra	nsfers Out	2020		
Tax prepayments	\$ 20,779	\$	35,134	\$	114	\$	37,361	\$	18,666	
Construction	14,935		2,363		121		1,748		15,671	
Grants	145		494		1		21		619	
Other	5,301		10,825		10		9,851		6,285	
Local Area Service	4,244		432		-		407		4,269	

49,248

\$

246 \$

49,388

Deferred development cost charges (DCC)

The City collects development cost charges to pay for a proportionate share of infrastructure related to new growth. In accordance with the Local Government Act, these funds must be deposited into a separate reserve fund. Because these funds are externally restricted in nature they are shown as a liability.

45,404 \$

	2019	Receipts		I	nterest	Tra	nsfers Out	2020		
Parks	\$ 22,114	\$	5,727	\$	526	\$	7,023	\$	21,344	
Roads	50,642		7,864		1,196		2,055		57,647	
Water	14,422		336		340		256		14,842	
Wastewater	 (8,078)		3,300		(244)		5,057		(10,079)	
Total Deferred DCC	\$ 79,100	\$	17,227	\$	1,818	\$	14,391	\$	83,754	

Long term debt

Sinking fund installments and mortgage payments on net outstanding debt and loans payable over the next five years and thereafter are as follows:

	Total
2021	\$ 11,036
2022	10,395
2023	9,149
2024	8,711
2025	8,741
2026 and thereafter	 44,621
Total	\$ 92,653

45,510

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

Total outstanding debt issued was \$166.0 million and total debt payable at December 31, 2020 was \$92.7 million (2019 - \$105.6 million).

Schedule 3 provides a breakdown of long term debt.

4. Tangible capital assets (TCA) and work in progress

	2020 Work in progress	2020 Tangible capital assets (NBV)		2019 Work in progress	2019 Tangible capita assets (NBV)			
Land	\$ -	\$	339,192	\$ -	\$	319,486		
Land improvements	86		35,243	116		36,697		
Buildings	9,015		188,373	5,132		191,499		
Infrastructure	13,420		1,180,216	55,335		1,140,750		
Machinery and equipment	1,571		80,477	973		78,690		
	\$ 24,092	\$	1,823,501	\$ 61,556	\$	1,767,122		

Contributions received in 2020 include:

Type of contribution	ontribution_			
Land	\$	2,263	\$	420
Infrastructure		-		82
Total Contributed tangible capital assets	\$	2,263	\$	502

Schedule 1 provides a break down of tangible capital assets and work in progress.

During the year, tangible capital assets with a cost of \$82,082 (2019 - \$1,164,262) were written off due to impairment.

Notes to the Consolidated Financial Statements

December 31, 2020 (all tabular amounts reported in 000's of dollars)

Accumulated surplus

	serves for Future penditures	tatutory Reserves	Fund Surpluses]	in Tangible Capital Assets		Total 2020	Total 2019
Accumulated surplus, beginning of year	\$ 266,878	\$ 88,356	\$ 59,209	\$	1,725,969	\$	2,140,412	\$ 2,041,982
Annual surplus (deficit)	4,933	2,521	100,340		(45,039)		62,755	98,430
Transfers	 3,117	 2,951	 (86,504)		80,436	_	-	-
Accumulated surplus, end of year	\$ 274,928	\$ 93,828	\$ 73,045	\$	1,761,366	\$	2,203,167	\$ 2,140,412

Accumulated Surplus detail as follows:

Description	Balances, Beginning of Year			Transfer From			Annual Surplus			Balances, End of Year
Non-Statutory Reserves										
General Fund reserve	\$	203,538	\$	18,118	\$	24,842	\$	4,554	\$	214,816
Airport Fund reserve		30,336		12,247		10,043		236		28,368
Waste Water Fund reserve		10,677		1,629		1,875		24		10,947
Water Fund reserve		22,327		7,941		6,292		119		20,797
		266,878		39,935		43,052		4,933		274,928
Statutory Reserves										
Parking reserve		6,490		2,148		2,985		146		7,473
Land reserve		10,550		6,653		5,149		250		9,296
Capital works, machinery and equipment reserve		71,316		24,914		28,532		2,125		77,059
		88,356	Ξ	33,715		36,666	_	2,521		93,828
Surplus by Fund										
General Fund surplus		4,323		113,590		48,784		73,746		13,263
Airport Fund surplus		2,407		8,699		2,803		5,896		2,407
Waste Water Fund surplus		40,903		12,306		8,739		10,700		48,036
Water Fund surplus		11,576		12,235		-		9,998		9,339
Accumulated Surplus		59,209	_	146,830	_	60,326		100,340	Ξ	73,045
Investment in Non Financial Assets										
Investment in tangible capital assets		1,725,969	_	10,876	_	91,312	_	(45,039)		1,761,366
Accumulated Surplus	\$	2,140,412	\$	231,356	\$	231,356	\$	62,755	\$	2,203,167

Notes to the Consolidated Financial Statements

December 31, 2020 (all tabular amounts reported in 000's of dollars)

6. Taxation

Taxation revenue comprises the following amounts raised less transfers to other governments:

	 2020	2019		
Taxes collected				
Property taxes	\$ 239,997	\$ 243,487		
Local improvement levies	146	146		
Frontage tax - water	1,548	1,527		
Specified sewer area recoveries	1,292	1,358		
Grants in lieu of taxes	655	583		
Levies - library	6,797	6,389		
Levies - other	1,282	1,168		
	251,717	254,658		
Less transfers to other governments				
Province of BC (school taxes)	60,941	72,384		
BC Assessment Authority	2,262	2,038		
Regional Hospital District	13,105	12,147		
Regional District of Central Okanagan	13,004	12,465		
	89,312	99,034		
Net taxes available for municipal purposes	\$ 162,405	\$ 155,624		

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

7. Government transfers

Government transfers are the major source of transfers to the City. Government transfers received are for completed projects that meet the required criteria as set out by the Government body providing the funding. Government transfers do not include grants in lieu of taxes received from the Federal and Provincial governments. Due to the completion of projects in 2020 there are no deferred revenue balances related to these transfers. In 2020 the City received and recorded as revenue the following transfers:

	 2020	2019
Operating transfers		
Federal	\$ 176	\$ 166
Provincial	27,078	20,756
Other governments	224	226
	27,478	21,148
Capital transfers		
Federal	357	16,801
Provincial	6,720	15,067
Other governments	 24	-
	7,101	31,868
Total Government transfers	\$ 34,579	\$ 53,016

COVID-19 Safe Restart Grant for Local Governments

The COVID-19 Safe Restart Grant was received from the Provincial Government in 2020 and is included above under Operating transfers, Provincial. The schedule below provides disclosure of funds received, spent and remaining for the year. A balance at the end of the year represents unused funds received and is included in the General fund reserve.

	2020	2019
Balance, beginning of year	\$ - \$	-
COVID-19 Safe Restart Grant received	7,884	-
Less funds used to support:		
Airport revenue losses	(500)	-
Gaming revenue losses	(1,517)	-
Corporate preparedness planning	(464)	
	(2,481)	-
Balance, end of year	\$ <u>5,403</u> \$	

Notes to the Consolidated Financial Statements December 31, 2020

(all tabular amounts reported in 000's of dollars)

8. Contingent liabilities

Regional District of Central Okanagan

Regional District debt is, under the provisions of the Local Government Act, a direct, joint and several liability of the District and each member municipality within the District including the City of Kelowna.

The loan agreements with the Regional District of Central Okanagan and the Municipal Finance Authority provide that if at any time the scheduled payments provided for in the agreements are not sufficient to meet the Authority's obligation with respect to such borrowing, the resulting deficiency becomes a liability of the member municipalities.

Pension liability

The employer and its employees contribute to the Municipal Pension Plan (a jointly trusteed pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2019, the plan has about 213,000 active members and approximately 106,000 retired members. Active members include approximately 41,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The City of Kelowna paid \$7.8 million (2019 - \$7.5 million) for employer contributions while employees contributed \$6.5 million (2019 - \$6.3 million) to the plan in fiscal 2020.

The next valuation will be as at December 31, 2021, with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

Post employment benefits and compensated absences

The City of Kelowna does not accrue expenses for post-employment benefits and compensated absences. Post-employment benefits are benefits expected to be provided after employment but before retirement to employees and their beneficiaries. Compensated absences are benefits for employee absences for which employees will be paid (i.e. sick leave). City employees retiring do not receive any post-employment related benefits that either vests or accrues over the period of employment. Compensated absences: such as sick leave benefits do not accrue and are not vested. The City recognizes the expense for compensated absences when the event obligates the City to pay.

Notes to the Consolidated Financial Statements December 31, 2020

(all tabular amounts reported in 000's of dollars)

Legal actions

The City of Kelowna is currently engaged in certain legal actions, the outcome of which is not determinable at this time. Accordingly, no provision has been made in the accounts for these actions.

The amount of loss, if any, arising from these contingent liabilities will be recorded in the accounts in the period in which the loss is realized. The City of Kelowna has insurance policies and financial reserves to offset associated risks.

9. Commitments

Agreements, contracts and purchase orders

The City has entered into various agreements and contracts for services and construction with periods ranging from one to five years.

The City has purchase orders open as at December 31, 2020 which have not been recorded in the accounts. The balance of these open purchase orders is not determinable at this time. The funding for the majority of these obligations has been set aside in reserves for future expenditures. These amounts will be recorded in the accounts in the period the goods and services, to which they relate, are received.

Landfill closure and post closure costs

As required by PSAS and regulated by the Ministry of Environment & Climate Change Strategy, the City has agreed to obligations regarding the operation of the landfill site. These obligations include recognition of closure and post-closure liability. As currently engineered, and based on current waste disposal patterns, the landfill has a remaining life expectancy of 88 years. The estimated length of time needed for post-closure is 80 years.

The present value of future cash flows for the expected landfill closure and post-closure care costs is estimated to be \$30.7 million based on a Design, Operations and Closure Plan (DOCP) completed in 2018.

The City's liability for these landfill closure and post-closure care cost expenditures is recognized as the landfill site's capacity is used. The reported liability of \$4.3 million (2019 - \$4.1 million) represents the portion of the estimated total expenditure recognized as at December 31, 2020. The remaining capacity of the landfill site is estimated at 27.0 million tonnes which is 90% of the site's total capacity.

The liability and annual expenditure is calculated based on the ratio of current usage to the total capacity of the site and the discounted estimated future cash flows associated with closure and post-closure activities using an inflation rate of 0.96% and discount rate of 2.25%.

The reported liability is based on estimates and assumptions with respect to events extending over the remaining life of the landfill. Future events may result in significant changes to the estimated remaining useful life, estimated total costs, total or used capacity and the estimated liability. These would be recognized prospectively as a change in estimate when applicable.

Notes to the Consolidated Financial Statements

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YMCA of Okanagan Association loan guarantee agreement

The City has, under the terms of the partnering agreement between the City of Kelowna and YMCA of Okanagan Association, guaranteed repayment in the event that the YMCA of Okanagan Association defaults on a \$1.8 million, 20-year loan issued in 2001. Under the agreement the City shall resume operation of the facility and assume responsibility for the repayment of the debt incurred by the YMCA of Okanagan Association. During 2010 an amendment was made to the agreement for additional financing of \$700,000 for a 20-year term. Both loans have an interest rate of lender's prime less 0.5%. As at December 31, 2020, the outstanding loan balance was \$560,010 (2019 - \$669,382). The City does not expect to make any payments on the guarantee and no amounts have been accrued in the financial statements.

Multi-Purpose Facility Public/Private Partnership

The City of Kelowna, subject to the terms and conditions of the Tripartite Agreement between the City of Kelowna, Royal Bank of Canada and RG Arenas (Kelowna) Ltd., RG Properties Ltd., Prospero Canadian Land Investment Fund Ltd. group of companies, committed to the annual purchase of community use time at the Multi-Purpose Facility with the option to make a lump sum payment before the 15th day of one of year 6, 11, 16, 21 or 26, commencing with the year of substantial completion (November 10, 1999).

The City chose to exercise its option to make a lump sum payment of \$6.7 million in 2019 (Year 21) as prepayment for community use time with no further amounts payable under the Tripartite Agreement until November 9, 2029.

The balance of \$6.1 million in prepaid community use time is included in Prepaid expenses.

Royal Canadian Mounted Police Services

The Province of British Columbia and the Federal Government have an agreement with the Royal Canadian Mounted Police to provide police services for various municipalities in the Province, including the City of Kelowna. This agreement has a 20 year term expiring on March 31, 2032.

10. Long term investments

Kelowna Developments Ltd.

The investment in Kelowna Developments Ltd., a wholly owned subsidiary, is carried at its cost of \$2. The company is inactive with no assets or liabilities and is being retained for potential future use.

RG Arenas (Kelowna) Ltd.

The investment in preferred shares in RG Arenas (Kelowna) Ltd. is carried at its cost of \$6.0 million. The shares were purchased under the terms of the Preferred Share Agreement between the City of Kelowna, RG Arenas (Kelowna) Ltd., RG Properties Ltd., and Prospero Canadian Land Investment Fund Ltd. and represents the City's investment in the Multi-Purpose facility. The City has the option to purchase the Facility for the sum of \$1 and the surrender of the preferred shares within the 10 year period beginning 30 years and one week from the date of Substantial Completion of the Facility, that being November 19, 2029. If exercised, the Facility will be conveyed to the City free and clear of all liens, charges and encumbrances.

Notes to the Consolidated Financial Statements

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11. Letters of credit

In addition to the performance deposits reflected in cash balances, the City is holding irrevocable Letters of Credit in the amount of \$50.0 million (2019 - \$52.7 million) which were received from depositors to ensure their performance of works to be undertaken within the City. These amounts are not reflected in the financial statements but are available to satisfy any liabilities arising from non-performance by the depositors. Included in the \$50.0 million, the City is holding irrevocable Letters of Credit in the amount of \$6.2 million (2019 - \$9.1 million) which are received from developers to ensure payment of development cost charges in future years.

12. Trust funds

In accordance with PSAS, trust funds are not included in the City's consolidated financial statements. The City administers a Cemetery Maintenance Fund for the perpetual care and maintenance of the City owned and operated cemetery. As at December 31, 2020 the Trust Fund balance is \$3.2 million (2019 - \$3.0 million).

13. Segmented information

The City of Kelowna is connecting communities and providing a multitude of services to the citizens of Kelowna. The City's operations and activities are organized and reported by funds and departments. The General Fund reports on operations, funded primarily by property taxes, which include services provided by the City such as general government, protective services, transportation services, recreation and cultural services, as well as public health, and environmental and development services. The City also operates its own airport and City utilities comprised of the wastewater and water systems that are self-sustaining operations. Operating results reported by the following segments are included in Schedule 2.

General government

General Government operations are primarily funded by property taxation and business tax revenues. The expenses within the department are for executive and legislative costs, general administration, and other general government areas such as community service grants and rental property operating costs within the municipality. The general revenue reported under the department includes revenues associated with taxation, business tax revenues and senior government payments in lieu of taxes. These revenues have not been apportioned to other departments supported by the General Fund.

Protective services

Protective services are comprised of police services provided by the Royal Canadian Mounted Police, fire protection services, building inspection services and bylaw enforcement.

Police services include administration, crime investigation and prevention, traffic, prisoner custody and court liaison expenses.

The fire department is responsible for effective fire protection and public safety services to the City. This includes fire suppression and rescue, prevention and investigation, specialty rescue/first medical responses and fire safety inspections.

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

Transportation services

Transportation services are responsible for the delivery of municipal public works services related to the planning, development and maintenance of streets and roads, bridges, drainage systems, street lights, traffic lights and signals, parking lots and on-street parking, and public transit as well as maintenance of workshops, yards and other buildings. The mandate is to provide a safe, efficient, environmentally-sensitive and cost-effective transportation network.

Recreation and cultural services

Recreation and cultural services provide services related to recreation, leisure and culture including administration and program costs as well as grounds and building maintenance. Facilities managed within this area include parks and playgrounds, arenas, swimming pools, beaches, boat launches, stadiums as well as community and seniors centers. The H2O Adventure & Fitness Centre, Parkinson Recreation Centre, Kelowna Community Theatre, Kelowna Museum, Kelowna Library, Kelowna Art Gallery and the Rotary Centre for the Arts are some of the larger facilities included.

Other services (Public Health/Environmental/Development services)

Public health services are comprised of cemetery operations and maintenance, environmental and development services including community planning and zoning as well as landfill operations.

Airport services

The Airport, owned and operated by the City of Kelowna, provides quality airport services in a safe and cost effective manner in compliance with Federal regulations. The Airport is accounted for in its own fund.

Wastewater services

Kelowna's sanitary sewer system collects, conveys, treats and disposes of domestic wastewater (derived from the home) and industrial wastewater (resulting from business use, manufacturing and processing). The system currently services approximately 70% of Kelowna's population and continues to be extended to unserviced areas. Kelowna's wastewater system has a treatment capacity of 72 million litres per day. Wastewater Utility is accounted for in its own fund.

Water services

The Water Utility is responsible for planning, designing, building, operating and maintaining the City's Water Utility and is one of four water suppliers operating within Kelowna's boundaries. The Water Utility is accounted for in its own fund.

Statutory reserves

Statutory Reserves include funds for parking, land and capital works, machinery and equipment.

14. Expenses by object

Total consolidated expenses by object are itemized in Schedule 2 – Segmented information.

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

15. Budget data

The budget figures are from the Annual Five-Year Financial Plan Bylaw adopted before May 15th of each year. Subsequent amendments have been made by Council to reflect changes in the budget as required by law. Amortization of tangible capital assets was not included in the budget. The table below shows the reconciliation between the approved budget and the budget presented in these consolidated financial statements.

	Budge	t Amount
Revenues:		
Operating budget	\$	327,890
Capital budget		49,212
		377,102
Expenses:		_
Operating budget		252,000
Capital budget		238,049
		490,049
Annual deficit per approved budget		(112,947)
Add: tangible capital asset purchases		238,049
Annual surplus per statement of operations	\$	125,102

16. Contractual rights

The City of Kelowna contractual rights arise from rights to receive payments from lease agreements. During 2020, the City of Kelowna entered into a long term lease agreement with Rise Commercial Developments Inc to lease 350 Doyle Avenue commencing in 2021. The long term lease is for \$7 million to be received over 80 years with an option to renew for an additional 19 years.

The City of Kelowna has contractual rights to receive the following amounts of lease revenue in the next 5 years.

	Total
2021	\$ 87.5
2022	87.5
2023	87.5
2024	87.5
2025	87.5
2026 and thereafter	 6,562.5
Total	\$ 7,000

Notes to the Consolidated Financial Statements

December 31, 2020

(all tabular amounts reported in 000's of dollars)

17. Comparative figures

Certain comparative figures have been reclassified to conform to the presentation format adopted in the current year.

Schedule 1 - Tangible Capital Assets For the Year Ended December 31, 2020

(in thousands of dollars)

						_		Machine	ry &	Equipment		
		Land	Imp	Land provements	Buildings		Vehicles	Machinery Equipme		Computers	Ma	Subtotal schinery & quipment
Cost Balance, beginning of year Add: additions during the year Add: transfers to tangible capital assets Less: assets held for resale Less: disposals during the year	\$	319,486 27,827 (6,100) (2,021)	\$	77,974 945 192 -	\$ 351,584 2,094 3,470	\$	34,207 1,753 1,021 1,054 (1,883)	3,	011 240 992 - (8)	\$ 19,516 1,975 830	\$	156,734 6,968 3,843 1,054 (1,891)
Balance, end of year		339,192		79,111	 357,148		36,152	108,	235	22,321		166,708
Accumulated Amortization Balance, beginning of year Add: amortization Less: accumulated amortization on disposals Less: amortization on assets held for resale		- - - -		41,277 2,591 -	160,085 8,690 -		20,437 1,988 (781) 53		007 680 -	10,600 2,247 -		78,044 8,915 (781) 53
Balance, end of year	<u></u>	-		43,868	168,775		21,697	51,	687	12,847		86,231
Net Book Value of Tangible Capital Assets	\$	339,192	\$	35,243	\$ 188,373	\$	14,455	\$ 56,	548	\$ 9,474	\$	80,477

				mmus	i uc	ture						
	Plant & acilities	Sid	ads, Lanes, lewalks & ike Paths	Bridges, Tunnels & Overpasses	(nderground, Overhead & Other Networks	Airport rastructure	In	Subtotal afrastructure	Work In Progress	Total 2020	Total 2019
Cost Balance, beginning of year Add: additions during the year Add: transfers to tangible capital assets Less: assets held for resale Less: disposals during the year	\$ 212,185 1,899 5,796	\$	570,008 5,522 3,357	\$ 35,152 - - -	\$	1,130,461 2,593 64,452 - (75)	\$ 81,641 701 3,180	\$	2,029,447 10,715 76,785 - (75)	\$ 61,556 46,826 (84,290)	\$ 2,996,781 95,375 (5,046) (3,987)	\$ 2,875,397 131,495 (1,670) (8,441)
Balance, end of year	219,880		578,887	35,152		1,197,431	85,522		2,116,872	24,092	3,083,123	2,996,781
Accumulated Amortization Balance, beginning of year Add: amortization Less: accumulated amortization on disposals Less: amortization on assets held for resale	89,394 7,369		332,506 19,795	9,682 540		423,659 17,507	33,456 2,748		888,697 47,959 -	- - -	1,168,103 68,155 (781) 53	1,106,429 67,697 (5,970) (53)
Balance, end of year	96,763		352,301	10,222		441,166	36,204		936,656		1,235,530	1,168,103
Net Book Value of Tangible Capital Assets	\$ 123,117	\$	226,586	\$ 24,930	\$	756,265	\$ 49,318	\$	1,180,216	\$ 24,092	\$ 1,847,593	\$ 1,828,678

Infrastructure

CITY OF KELOWNA Schedule 2 - Segmented Information For the Year Ended December 31, 2020 (in thousands of dollars)

	General Government	Protective Services	Transportation	Recreation & Cultural	Other Services	Airport	Wastewater	Water	Statutory Reserves	2020
Revenue										
Taxation	\$ 159,393	\$ -	\$ 146	\$ -	\$ -	\$ -	\$ 1,292	\$ 1,574	\$ -	\$ 162,405
Fees and charges	12,399	7,650	12,686	3,169	28,203	18,887	18,754	16,043	355	118,146
Interest earned	9,129	-	151	-	-	301	1,044	408	2,166	13,199
DCC contributions	-	-	2,869	6,210	-	-	5,056	256	-	14,391
Government transfers	12,282	752	12,698	1,107	141	1,149	186	6,264	-	34,579
Other capital contributions	3,309	-	-	-	-	194	850	361	-	4,714
Gain on disposal of tangible capital assets	884		1,760	243						2,887
	197,396	8,402	30,310	10,729	28,344	20,531	27,182	24,906	2,521	350,321
Expenses										
Salaries and benefits	21,435	30,722	9,811	10,162	8,490	4,221	3,675	3,954	-	92,470
Contract and professional services	5,085	2,611	25,331	7,701	8,731	1,031	771	637	-	51,898
RCMP Contract	-	29,756	-	-	-	-	-	-	-	29,756
Materials and supplies	6,171	1,630	5,784	11,232	1,495	6,317	1,494	1,518	-	35,641
Equipment	664	405	3,592	1,594	2,237	16	879	749	-	10,136
Allocations	(7,390)	(29)	(109)	(188)	1,919	1,852	3,077	953	-	85
Cost recoveries	(1,908)	(2,232)	(9,537)	(177)	(1,469)	(398)	(333)	(525)	-	(16,579)
Grants and external transfers	2,211	81	4	1,591	226	-	-	13	-	4,126
Utilities	154	296	1,351	1,821	359	537	1,133	1,274	-	6,925
Loss on disposal of tangible capital assets	21	-	-	-	798	-	-	-	-	819
Write down of tangible capital assets	-	-	82	-	-	-	-	-	-	82
Amortization of tangible capital assets	4,782	1,823	27,555	7,971	2,043	7,748	10,531	5,702	-	68,155
Total before Debt	31,225	65,063	63,864	41,707	24,829	21,324	21,227	14,275		283,514
Debt interest and fiscal services	2,484					584	687	297		4,052
Total operating expenses	33,709	65,063	63,864	41,707	24,829	21,908	21,914	14,572		287,566
Annual Surplus (Deficit)	\$ 163,687	\$ (56,661)	\$ (33,554)	\$ (30,978)	\$ 3,515	\$ (1,377)	\$ 5,268	\$ 10,334	\$ 2,521	\$ 62,755

CITY OF KELOWNA Schedule 2 - Segmented Information For the Year Ended December 31, 2019 (in thousands of dollars)

	General Government	Protective Services	Transportation	Recreation & Cultural	Other Services	Airport	Wastewater	Water	Statutory Reserves	2019
Revenue										
Taxation	\$ 152,569	\$ -	\$ 146	\$ -	\$ -	\$ -	\$ 1,358	\$ 1,551	\$ -	\$ 155,624
Fees and charges	17,569	10,388	16,227	5,586	27,735	38,826	18,452	15,690	43	150,516
Interest earned	9,463	-	-	-	-	660	1,112	832	2,249	14,316
DCC contributions	-	-	4,122	6,427	-	-	6,117	175	-	16,841
Government transfers	3,339	4,228	9,739	729	3,687	297	241	30,756	-	53,016
Other capital contributions	1,738	-	-	-	-	128	2,282	375	-	4,523
Gain on disposal of tangible capital assets	1,171		63			7				1,241
	185,849	14,616	30,297	12,742	31,422	39,918	29,562	49,379	2,292	396,077
Expenses										
Salaries and benefits	20,707	29,528	9,228	11,829	7,647	4,619	3,424	3,556	-	90,538
Contract and professional services	6,639	2,356	27,591	8,895	9,309	1,772	712	936	-	58,210
RCMP Contract	-	31,235	-	-	-	-	-	-	-	31,235
Materials and supplies	6,303	1,771	6,808	11,014	2,027	8,115	1,464	1,566	-	39,068
Equipment	543	324	2,994	1,895	2,376	23	748	548	-	9,451
Allocations	(7,162)	(50)	(93)	(172)	1,933	1,690	3,107	840	-	93
Cost recoveries	(2,133)	(1,875)	(11,519)	(318)	(1,521)	(723)	(272)	(541)	-	(18,902)
Grants and external transfers	9	117	20	1,904	3,702	-	-	1	-	5,753
Utilities	188	304	1,288	2,080	330	573	1,151	1,076	-	6,990
Loss on disposal of tangible capital assets	1	1,084	-	-	-	-	-	-	-	1,085
Write down of tangible capital assets	696	-	51	186	-	196	24	11	-	1,164
Amortization of tangible capital assets	3,969	1,838	28,128	8,333	1,908	7,850	10,571	5,100		67,697
Total before Debt	29,760	66,632	64,496	45,646	27,711	24,115	20,929	13,093	-	292,382
Debt interest and fiscal services	2,740					584	1,644	297		5,265
Total operating expenses	32,500	66,632	64,496	45,646	27,711	24,699	22,573	13,390		297,647
Annual Surplus (Deficit)	\$ 153,349	\$ (52,016)	\$ (34,199)	\$ (32,904)	\$ 3,711	\$ 15,219	\$ 6,989	\$ 35,989	\$ 2,292	\$ 98,430

Schedule 3 - Long Term Debt

For the Year Ended December 31, 2020 (in thousands of dollars)

Long term debt - General Fund

Debenture Debt

Year of Maturity	Purpose	Debt Balance ember 31, 2019	Amount of Issue	D	Debt Balance ecember 31, 2020	nking Fund Balance ecember 31, 2020	Current Interest Rate
	Public Works						%
2022	Chapman Parkade	\$ 890	\$ 4,071	\$	607	\$ 3,464	2.25
	Local Improvements						
2035	Lawrence Ave LAS	282	345		268	77	3.00
	Recreation and Cultural						
2021	Kokanee Gym Facility	75	500		38	462	1.75
2027	H2O Centre	13,624	27,500		12,145	15,355	2.25
2027	Kokanee Gymnastic	396	800		353	447	2.25
2028	H2O Centre	1,094	2,000		991	1,009	2.90
2035	Police Facilities	17,019	20,000		16,208	3,792	2.75
2035	Library Parkade Ext & Memorial Parkade	12,764	15,000		12,156	2,844	2.75
2036	Police Facilities	15,133	17,000		14,466	2,534	2.60
2037	Police Facilities	2,773	3,000		2,655	345	3.15
2038	Police Facilities	 1,310	 1,360		1,257	103	3.15
Total Debt - Ger	neral Fund	\$ 65,360	\$ 91,576	\$	61,144	\$ 30,432	

Schedule 3 - Long Term Debt

For the Year Ended December 31, 2020 (in thousands of dollars)

Long term debt - Wastewater Fund **Debenture Debt**

Year of Maturity	Purpose	Bal Decen	ebt ance iber 31,)19	 Amount of Issue	B Dece	Debt alance mber 31, 2020	B Dece	king Fund Balance ember 31, 2020	Current Interest Rate
2022	Spec. Area 22A - Gerstmar	\$	9	\$ 40	\$	6	\$	34	1.75
2024	Spec. Area 21A - McKenzie Bench		469	1,350		384		966	2.25
2024	Spec. Area 22B - Vista Rd		28	80		23		57	2.25
2024	Spec. Area 22C - Hein Rd		92	266		76		190	2.25
2024	Spec. Area 22D - Elwyn Rd		52	149		42		107	2.25
2024	Spec. Area 22E - Dease Rd		33	96		27		69	2.25
2024	Spec. Area 22F - Mills Rd		119	342		97		245	2.25
2024	Spec. Area 29 - Campion Cambro		304	874		248		626	2.25
2024	Spec. Area 30 - Acland		127	364		104		260	2.25
2025	Spec. Area 20 - North Rutland		2,609	6,822		2,210		4,612	0.91
2025	Spec. Area 28A - Okaview		244	638		207		431	0.91
2028	Spec Area 26 - Fisher Rd		1,106	2,021		1,001		1,020	2.90
2028	Spec Area 34 - Country Rhodes		238	435		216		219	2.90
2028	Spec Area 36 - Clifton		146	267		132		135	2.90
	Sewage Treatment Plant								
2020	Waste Water Treatment Expansion		1,185	10,000		-		10,000	1.28
2031	Brandt's Creek Tradewaste Treatment		2,051	3,800		1,792		2,008	3.25
Total Debt - Wa	stewater Fund	\$	8,812	\$ 27,544	\$	6,565	\$	20,979	

Schedule 3 - Long Term Debt

For the Year Ended December 31, 2020 (in thousands of dollars)

Long term debt - Water Fund

Debenture Debt

Year of Maturity	Purpose		Debt Balance cember 31, 2019		Amount of Issue	Debt Balance cember 31, 2020	I	king Fund Balance ember 31, 2020	Current Interest Rate
	Specified Area Programs								%
2023	Spec Area 16 - Byrns	\$	11	\$	39	\$ 9	\$	30	2.85
2024	Spec Area 18 - Lakeshore		8		24	7		17	2.25
2028	Spec Area 26 - Fisher Rd		163		297	147		150	2.90
2038	Local Area Service - Aspen Rd		46		48	44		4	3.20
	Water Improvement Programs								
2028	Cedar Creek Pump Station		4,145		7,577	3,754		3,823	2.90
2031	Poplar Point Pump Station Upgrade		1,381	_	2,000	1,290		710	3.25
Fotal Debt - W	Vater Fund	<u>\$</u>	5,754	\$	9,985	\$ 5,251	\$	4,734	
ong term d Debenture I	lebt - Airport Fund <u>Debt</u>								
2025	Airport Expansion	\$	4,805	\$	7,500	\$ 4,072	\$	3,428	2.75
2026	Airport Expansion		2,573		3,500	2,242		1,258	2.60
2026	Airport Expansion		2,191		3,000	1,905		1,095	2.10
2027	Airport Expansion		6,583		8,000	 5,843		2,157	2.80
Total Debt - A	irport Fund	\$	16,152	\$	22,000	\$ 14,062	\$	7,938	
ong term d	lebt - Other								
020	Wastewater - Commonage	\$	110	\$	439	\$ -			nil
021	Airport - 3770 Bulman road		1,800		4,500	900			nil
022	General Land - Diamond Mountain		4,675		6,900	2,450			nil
2023	General Land - Dewdney Park		2,952		2,952	2,214			nil
029	Airport - Enterprise Rental Car Kiosk			_	73	 67			nil
otal Debt - O	ther_	\$	9,537	\$	14,864	\$ 5,631			
Γotal City Lon	ng Term Debt	\$	105,615	\$	165,969	\$ 92,653			



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