

Report to Council



Date: January 11, 2021
To: Council
From: City Manager
Subject: Kelowna Memorial Park Cemetery Bylaw Update
Department: Parks

Recommendation:

THAT Council receives the report from the Cemetery Manager, dated January 11, 2021 recommending changes to the Kelowna Memorial Park Cemetery Bylaw 11664;

AND THAT Council gives reading consideration to Bylaw No. 12124 being amendment No. 8 to Kelowna Memorial Park Cemetery Bylaw No. 11664.

Purpose:

To update the Kelowna Memorial Park Cemetery Bylaw to adjust fees based on a new cashier computer system, cost increases, and language updates.

Background:

The cemetery utilizes a proprietary reservation and permit system that is integrated with the cashier system and the budgeting and financial reporting systems. When the cemetery upgraded the cashier system, it was determined that this system rounded figures differently than the previous system. A number of prices that were previously approved by council for 2021 have been affected. Most of these figures show a difference of one dollar (\$1.00).

Amending the prices in the cemetery's fee schedule will prove to be more efficient than trying to force the three software systems to re-produce the price in the current bylaw. Staff notes that all future pricing will account for the software changes and any fee moving forward will be based on the calculations of the new software.

Additionally, an increase in the fee for bronze date plate changes for memorial plaques is required due to price increase from manufacturer.

Language surrounding niche plots in sections that are no longer available have been updated to be consistent with the current niche plots for sale in the event that any of these older, previously sold niche plots were to be surrendered to the city and become available to re-issue.

A bylaw change table has been submitted in conjunction with this report in order to detail the recommended changes.

Internal Circulation:

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Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

External Agency/Public Comments:

Communications Comments:

Submitted by:

David Gatzke, Cemetery Manager

Approved for inclusion:



Joe Creron, Deputy City Manager