

Report to Council



Date: November 9, 2020
To: Council
From: City Manager
Subject: Regional Emergency Management Contract
Department: Fire Department

Recommendation:

THAT Council receives, for information, the report from the Fire Chief dated November 2, 2020, with respect to the Regional Emergency Program contract;

AND THAT the Mayor and City Clerk be authorized to execute the contract on behalf of the City of Kelowna;

Purpose:

To gain approval from Council to enter into an agreement for services with the Regional District of Central Okanagan to continue administering the Regional Emergency Program.

Background:

The City participates in the Regional Emergency Program, providing support to all communities within the Regional District of Central Okanagan in times of emergency or disaster. The program has been engaged in updating its documentation. In October 2019, Council endorsed updates to the program's bylaws and confirmed its resolution to delegate the role of the emergency management organization to the regional program.

Discussion:

The City of Kelowna, through Kelowna Fire Department (KFD) administers the Regional Emergency Program. The Fire Chief is appointed as the Regional Emergency Manager and KFD maintains the region's Emergency Operations Centre.

Currently, there is no formal agreement for services between the City and the Regional District to provide this service. The attached agreement reflects the current arrangement, both operationally and financially and solidifies the understanding between all parties. There is no budgetary impact in this agreement, nor any changes to resources, staffing or activities.

The agreement was developed to protect the strength of the current program and allow better planning for future updates to the emergency program.

Conclusion:

In reviewing the current program and to ensure the program continues to succeed and provide the highest level of service to the participating communities, it was identified a formal agreement needed to be put into place. This agreement reflects the current program and allows the program to continue to provide support to residents during times of emergencies or disasters.

Internal Circulation:

City Clerk
Risk Management
Communications

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

External Agency/Public Comments:

Communications Comments:

Submitted by:

T Whiting, Kelowna Fire Chief

Approved for inclusion:



Stu Leatherdale, Divisional Director, Corporate and Protective Services

cc:

S Fleming, City Clerk

L Kayfish, Risk Manager

C Weaden, Divisional Director, Corporate Strategic Services