

# Report to Council



**Date:** September 28, 2020  
**To:** Council  
**From:** City Manager  
**Subject:** COVID-19 Pandemic Delegations of Authority Supplemental Report  
**Department:** Office of the City Clerk

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## **Recommendation:**

THAT Council receives, for information, the Report from the Office of the City Clerk dated September 28, 2020 recommending that Council adopt Bylaw No. 12109;

AND THAT Bylaw No. 12109, being Removal of Temporary Delegation of Authority Bylaw, be forwarded for reading consideration.

## **Purpose:**

To remove temporary delegations of authority for Development Planning and Real Estate related to the COVID-19 pandemic.

## **Background:**

On Monday September 14, 2020, Council directed staff to bring forward amendments to Development Application Procedures Bylaw No. 10540 and Delegation of Authority to Enter into Leases and Licences of Occupation Bylaw No. 11550 to remove the temporary delegations of authority related to the COVID-19 pandemic.

## **Discussion:**

Approved in spring 2020, the temporary delegations of authority were to allow Council and staff to focus on emerging priorities related to the COVID-19 pandemic while allowing regular business to proceed.

Three of the authorities delegated to the Divisional Director of Planning & Development Services were used, while the others were not needed based on applications and real estate transactions that came forward as well as Council's ability to continue meeting.

**Conclusion:**

With removal of the delegations of authority, Council will consider form and character development permits, requests to extend bylaw deadlines, liquor license applications, and real estate transactions that are not otherwise delegated.

**Considerations not applicable to this report:**

*Legal/Statutory Authority:*

*Legal/Statutory Procedural Requirements:*

*Existing Policy:*

*Financial/Budgetary Considerations:*

*External Agency/Public Comments:*

*Communications Comments:*

Submitted by:

L. Bentley, Deputy City Clerk

**Approved for inclusion:** D. Gilchrist, City Manager

cc:

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