



City of Kelowna Regular Council Meeting Minutes

Date: Monday, June 20, 2016
 Location: Knox Mountain Meeting Room (#4A)
 City Hall, 1435 Water Street

Council Members Present: Mayor Colin Basran and Councillors Maxine DeHart, Ryan Donn*, Gail Given, Tracy Gray, Brad Sieben, Mohini Singh and Luke Stack

Council Members Absent: Councillor Charlie Hodge

Staff Present: Acting City Manager, Doug Gilchrist*; Deputy City Clerk, Karen Needham; Divisional Director, Corporate & Protective Services, Rob Mayne*; Divisional Director, Infrastructure, Alan Newcombe*; Parks & Building Planning Manager, Robert Parlane*; Financial Planning Manager, George King*; Financial Services Director, Genelle Davidson*; and Legislative Systems Coordinator, Sandi Horning

(* denotes partial attendance)

1. Call to Order

Mayor Basran called the meeting to order at 9:02 a.m.

2. Confirmation of Minutes

Moved By Councillor DeHart/Seconded By Councillor Gray

R501/16/06/20 THAT the Minutes of the AM Meeting of June 13, 2016 be confirmed as circulated.

Carried

3. Reports

3.1 Lost Creek Neighbourhood Park Development

Staff:

- Displayed a PowerPoint presentation summarizing the Lost Creek Neighbourhood Park Development.

Councillor Donn joined the meeting at 9:05 a.m.

Staff:

- Responded to questions from Council.
- Advised that staff is considering a review of the DCC Parkland allocation.
- Advised that there are approximately 17 undeveloped neighbourhood parks within the City.
- Advised that the design of the park will be done in-house.

Divisional Director, Infrastructure:

- Clarified that any staff discussions with the neighbourhood residents would make it clear that this project would be assessed with all other parks for priority through the budget process and that the City cannot commit to anything at this time.

Acting City Manager:

- Responded to questions regarding park development and who should be paying the initial development costs.
- Confirmed that part of the OCP review will include park development options.
- Staff need to look at all City programs that advance park development (DCC Parkland ratio calculation; Partners in Parks Program; Local Area Service process).
- Confirmed that due to topography, the already developed parks in the area are not within walking distance of the proposed park site.
- Clarified how the DCC Parkland program functions.

Council:

- Expressed a concern with the expectations of the neighbourhood residents
- Expressed a concern with the time line and the administration costs associated.
- Expressed a concern that there may not be enough information for Council to make an informed decision.
- Had a discussion regarding various park development options.

Moved By Councillor Given/Seconded By Councillor Stack

R502/16/06/20 THAT Council receives, for information, the report from the Parks and Buildings Planning Manager dated 7 June, 2016 with respect to Lost Creek Neighbourhood Park Development;

AND THAT Council directs staff to work with the Neighbourhood group and the Developer to define the details of the partnership and report back to Council with the partnership details for Council's consideration;

AND FURTHER THAT Council will consider the Lost Creek Neighbourhood Park Development proposal in conjunction with all other outstanding park development projects.

Carried

Councillor Sieben:

- Inquired if Council could be provided with a list of the 17 undeveloped neighbourhood parks and where they are on the priority list.

Divisional Director, Infrastructure:

- Advised that the 10-Year Capital Plan lists the 17 undeveloped neighbourhood parks.
- Would be willing to hold a workshop for Council on the undeveloped parks and how the DCC Parkland acquisition program works.

Council:

- Would like to know how park development is funded and the implications of shifting the DCC park acquisition and DCC park development ratio percentage.

Moved By Councillor Sieben/Seconded By Councillor Given

R503/16/06/20 THAT Council directs staff to hold a workshop with respect to the current status of undeveloped parks within the City.

Carried

3.2 Base Budget Workshop

Staff:

- Displayed a PowerPoint presentation summarizing the City's base budget process and responded to questions from Council.
- Confirmed that the City of Kelowna does not do program level budgeting.
- Confirmed that surplus funds are assigned to reserves in order to plan for the future and minimize risk.
- Downloading by the Federal and Provincial Governments have impacts to the budget that our beyond the City's control.

Acting City Manager:

- Responded to questions from Council with respect to the City's Project Charter program and Working Planning system.

Council:

- Noted that this presentation would be useful during Council orientation.

Moved By Councillor DeHart/Seconded By Councillor Sieben

R504/16/06/20 THAT Council receives, for information, the report from the Financial Planning Manager dated June 20, 2016 with respect to the City's base budget.

Carried

4. Resolution Closing the Meeting to the Public

Moved By Councillor Sieben/Seconded By Councillor DeHart

R505/16/06/20 THAT this meeting be closed to the public pursuant to Section 90(1) (e) of the Community Charter for Council to deal with matters relating to the following:

- Acquisition, Disposition, or Expropriation, of Land or Improvements.

Carried

5. Adjourn to Closed Session

The meeting adjourned to a closed session at 11:12 a.m.

6. Reconvene to Open Session

The meeting reconvened to an open session at 11:45 a.m.

7. Issues Arising from Correspondence & Community Concerns

7.1 Councillor Gray, re: Okanagan Regional Library Renovations - Request to Present to Council

Councillor Gray:

- Advised that Okanagan Regional Library is requesting to present to Council with respect to the renovations to the downtown branch.

Deputy City Clerk:

- Read the request to Council.

Moved By Councillor Sieben/Seconded By Councillor Donn

R506/16/06/20 THAT Council receives, for information, the request from the Okanagan Regional Library to have a delegation present to Council on June 27, 2016 with respect to the Kelowna Downtown Library Branch renovation;

AND THAT Council directs staff to schedule the requested presentation.

Carried

7.2 Deputy City Clerk, re: Meeting with School District No. 23 Board of Trustees - Proposed Agenda Items

Deputy City Clerk:

- Read the list of proposed Agenda items received from the School District and inquired if Council had any items they wished to discuss.

Council:

- Would like to discuss the potential change to the school bus program as there is talk that the School District would like to utilize local transit.
- Would like to understand how the School District prioritizes its Capital Plan.
- Inquired as to the status of the discussions with the School District with respect to school site acquisitions and dispositions.
- Inquired as to the status of the request from the School District to change the times of the school zones and the implications that would have on City signage.
- Inquired as to the status of request to partner with the School District with respect to snow removal.

Acting City Manager:

- Clarified staff-staff discussions with respect to school site acquisitions and dispositions.
- Will look into the proposed change to the school zone times and the snow removal issue.

7.3 Mayor Basran, re: Westbank First Nation

Mayor Basran:

- Advised that Council received a letter from Westbank First Nations thanking the City for supporting their proposed additions to reserve.

7.4 Mayor Basran, re: UBCM

Mayor Basran:

- Confirmed that 7 members of Council are attending the upcoming UBCM Convention; however, only 6 rooms have been booked.
- Will have the Mayor's Confidential Secretary try and find another room.

7.4 Councillor Donn, re: Lady of the Lake

Councillor Donn:

- Made comment regarding a recent Kelowna-Kasugai Sister City Association meeting in which the Lady of Lake program was discussed.
- Noted that the City of West Kelowna has introduced a youth ambassador program and inquired if Council would be interested in considering a similar program for the City of Kelowna.

Acting City Manager:

- Confirmed that the Lady of the Lake program is run by the Lady of the Lake Society and that the only role the City plays is providing annual funding.
- Believes that there is currently a review underway of the City's funding for the Lady of the Lake Society. Will have staff provide an update to Council.

8. Resolution Closing the Meeting to the Public

Moved By Councillor Singh/Seconded By Councillor Sieben

R507/16/06/20 THAT this meeting be closed to the public pursuant to Section 90(1) (f) of the Community Charter for Council to deal with matters relating to the following:

- Law Enforcement.

Carried

9. Adjourn to Closed Session

The meeting adjourned to a closed session at 12:03 p.m.

10. Termination

The meeting was declared terminated at 12:08 p.m.

Mayor

/slh



Deputy City Clerk

DRAFT