



Partnership Reporting Framework

May 25, 2020

Overview

Connections



Rationale



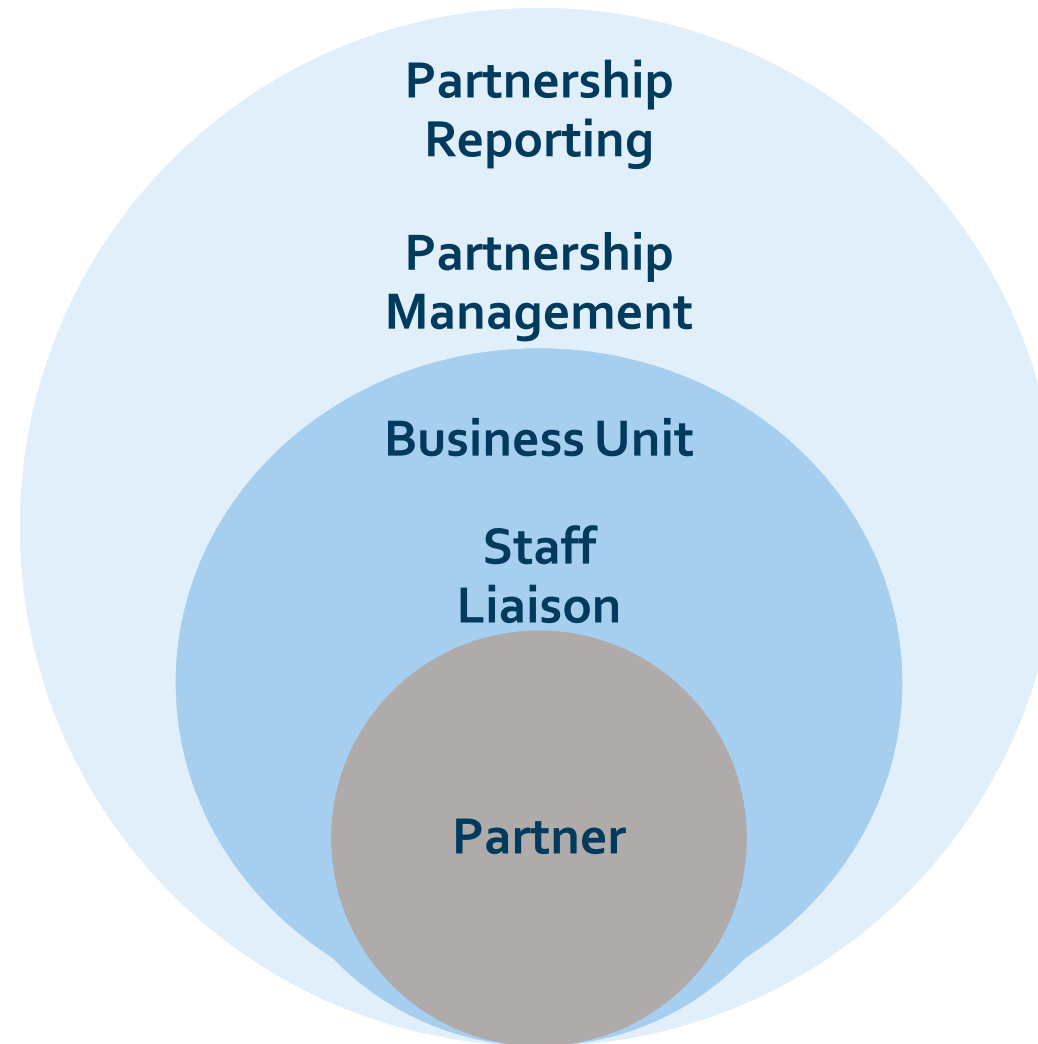
Proposed Categories



Reporting objectives and
process by category



Partnership Relationships



Internal Stakeholders- Partnership Oversight



Improve +
Clarify

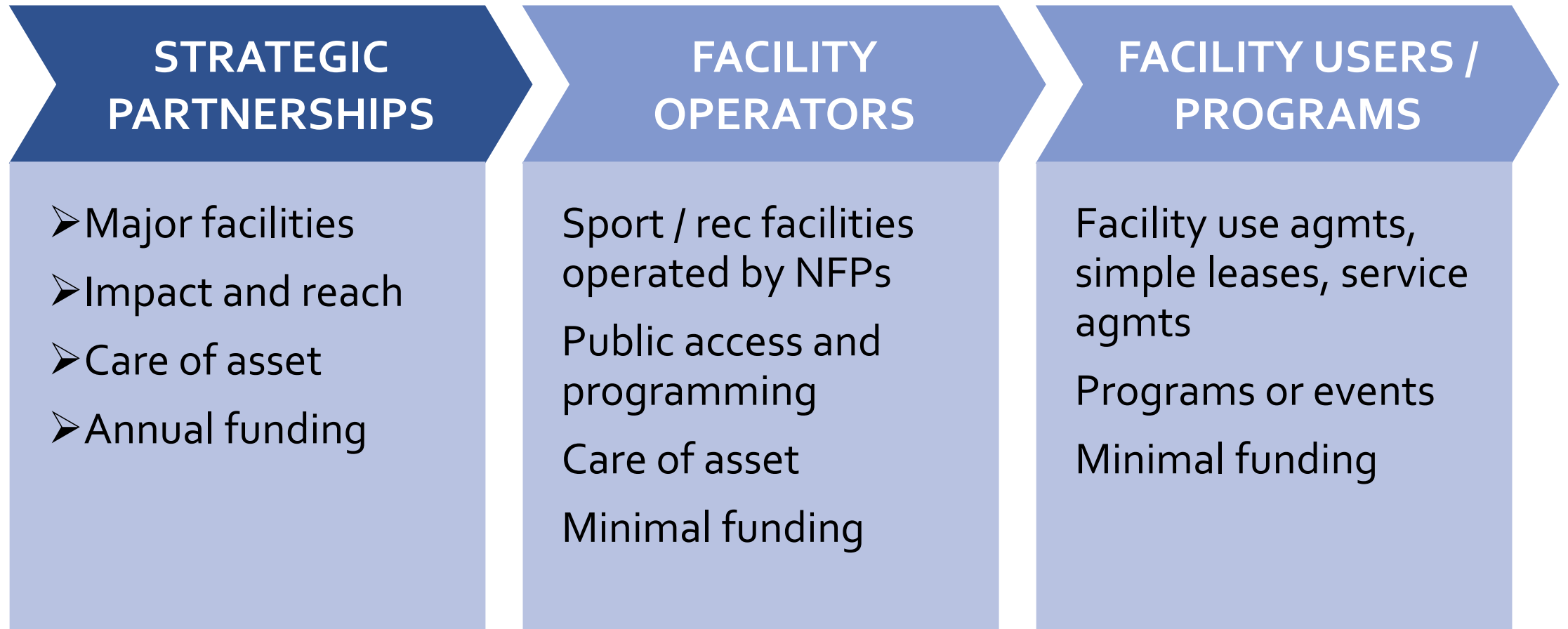
Internal +
External

Roles

Systems

Oversight

Proposed Reporting Framework – Categories



STRATEGIC PARTNERSHIPS

Annual
Reporting

Objectives



Organization health

- ✓ Financial
- ✓ Governance
- ✓ Planning & Alignment

Asset Management

- ✓ Repairs / Maintenance
- ✓ Lifecycle Planning
- ✓ Reserves
- ✓ Regulatory & Safety Compliance

Community Impact

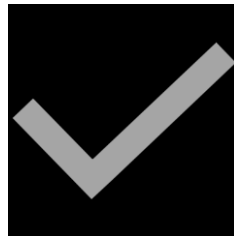
- ✓ Program Delivery
- ✓ Facility Usage
- ✓ Services

Strategic Partnerships – Proposed Process



Intake Q1

Report submitted by partner
Facility inspection & report
Reports circulated internally



Review Q2

Multi-dept roundtable review
Prepare dashboards
Identify follow up



Report Q2/Q3

Partnership Manager report to
Council
Staff liaisons review follow up with
partners
Documentation maintained by
Partnership Office

FACILITY OPERATORS

Annual
Reporting

Objectives



Organization health

- ✓ Financially sustainable
- ✓ Governance

Asset Management

- ✓ Repairs / Maintenance
- ✓ Lifecycle Planning
- ✓ Reserves
- ✓ Regulatory & Safety Compliance

Community Impact

- ✓ Facility Usage
- ✓ Services

FACILITY USERS / PROGRAMS

Periodic Review

Objectives



Organization health

- ✓ Financially sustainable
- ✓ Governance

Asset Management

- ✓ Repairs / Maintenance
- ✓ Regulatory & Safety Compliance

Community Impact

- ✓ Program Delivery
- ✓ Facility Usage

SUMMARY

Strategic Partnerships - comprehensive annual report for Council

Partnership health, activity and impact and comment on asset management

Annual reporting cycle informs budget preparation

Staff coordinate internal reporting in other categories

Very few organizations report directly to Council

Additional Options



Workshops



Handbooks



Videos



Events



Questions?

For more information, visit kelowna.ca.