

Report to Council



Date: June 20, 2016
Rim No. 0610-53
To: City Manager
From: Louise Roberts, Community & Neighbourhood Services Manager
Subject: School District #23 Joint Use Agreements

Recommendation:

THAT Council receives, for information, the report from the Community & Neighbourhood Services Manager dated June 20, 2016, regarding School District #23 Joint Use Agreements;

AND THAT Council approves the Joint Use Agreements between School District #23 and the City of Kelowna for Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School as outlined in the report from the Community & Neighbourhood Services Manager dated June 20, 2016;

AND THAT the Mayor and City Clerk be authorized to execute the School District #23 Joint Use Agreements on behalf of the City of Kelowna.

Purpose: To seek Council's authorization to sign off on the Joint Use Agreements for Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School.

Background:

In conjunction with School District #23, the City's Active Living & Culture Division has been providing both general community based recreation and licensed child care programs through Joint Use Agreements since 1995. The intent of these agreements is to outline roles and responsibilities in the management and operations of these facilities.

For the past year, City staff has worked with representatives from School District #23 to review the existing Joint Use Agreements for Bankhead, South Kelowna and Watson Road Elementary Schools. The purpose of the review was to update any policies and/or procedures that had become outdated from the previous agreements and to discuss ways to improve overall services to reflect the current operation and use of the facilities.

In addition to the three school listed above, the City also utilizes a number of other School District #23 facilities, including the Okanagan Mission Secondary School Neighbourhood Learning Centre, and approximately 10-12 other schools each year for various programs/events.

The main changes to the Bankhead, South Kelowna and Watson Road Elementary Schools agreements focus on current operating practices which include:

- Updating the space allocation times to reflect current operations. For example, providing earlier access to some of the facilities in order to offer before school programming;
- Providing greater clarity regarding maintenance, jointly used equipment and custodial services; and
- Establishing annual fixed costs based for the past operational costs

The City currently offers general recreational programs and Licensed Group Child Care at these sites. The general recreational programs focus on active and instructional programs targeted at children, youth and families. The Licensed Group Child Care (school age) programs provide care to children outside of school hours or during periods of school closure.

Over the past year the Active Living & Culture Division has provided:

- Licensed out of school programs, Monday-Friday, 2:30 p.m. - 5:30 p.m. or 5:45 p.m., September through June out of Bankhead Elementary School and Watson Road Elementary School for 50-60 participants
- Licensed out of school programs, Monday-Friday, 7:00 a.m. - 8:30 a.m., September through June out of Watson Road Elementary School for 12 participants
- Licensed day camps, Monday-Friday, 7:30 a.m. - 5:30 p.m. during Spring, Christmas and Summer Break out of Bankhead Elementary School & Watson Road Elementary School for 30-40 participants (10-12 weeks/year)
- General programs such as: sports, fitness, dance, art, crafts, cooking, martial arts, special events & family nights, music, languages, etc. (see table below for details)

2015	Bankhead Elementary		South Kelowna Elementary	Watson Road Elementary		Total
	General programs	Licensed programs	General programs	General programs	Licensed programs	
# of programs offered	39	21	123	254	44	476
# of program hours offered	236	1,066	1,211	1,322	1,667	5,384
Program attendance	2,202	5,783	6,237	7,007	7,344	28,573

The ability to provide these types of programs and services out of schools is an important part of our neighbourhood delivery system and supports our goals of creating inclusive opportunities, building healthy communities, and developing healthy engaged citizens.

Internal Circulation: Divisional Director, Active Living & Culture; Advisor, Communications & Information Services; City Clerk; Parks Services Manager, Civic Operations; Sport & Event Services Manager, Active Living & Culture

Legal/Statutory Authority: Community Charter s.23(1)(a)(c)

Existing Policy: The City currently has agreements with School District #23 to deliver programs and services out of Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School, these existing agreements expired in 2015.

Financial/Budgetary Considerations: No impact on taxation is anticipated during the term of these agreements. A 4% increase to operating expenses is anticipated which will be offset by increased revenue and absorber within the existing base budget.

Personnel Implications: Active Living & Cultural Services will continue to provide multi-age community programming out of Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School within the existing staffing model.

External Agency/Public Comments: City staff worked directly with the Director of Finance of School District #23 to review and update the of Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School Joint Use Agreements. The renewal of the Joint Use Agreements was brought to the Board of Education of School District #23 Finance and Legal Meeting as an information item on June 15, 2016 and will be forwarded to the whole Board as information at the end of June.

Considerations not applicable to this report:

Legal/Statutory Procedural Requirements
Communications Comments
Alternate Recommendation

Submitted by:

L. Roberts, Community & Services Manager

Approved for inclusion: J. Gabriel, Divisional Director, Active Living & Culture

Attachments:

Joint Use Agreement Bankhead Elementary School
Joint Use Agreement South Kelowna Elementary School
Joint Use Agreement Watson Road Elementary School

cc: Divisional Director, Active Living & Culture
Divisional Director, Communications & Information Services
Divisional Director, Civic Operation
Divisional Director, Corporate & Protective Services