



**City of Kelowna**  
**Regular Council Meeting**  
**Minutes**

Date:	Monday, March 16, 2020
Location:	Council Chamber City Hall, 1435 Water Street
Members Present	Mayor Colin Basran, Councillors Maxine DeHart, Ryan Donn, Gail Given, Brad Sieben*, Mohini Singh, Luke Stack and Loyal Wooldridge*
Members Absent	Councillor Charlie Hodge
Staff Present	City Manager, Doug Gilchrist; City Clerk, Stephen Fleming, Deputy City Manager, Joe Creron*; Divisional Director, Active Living & Culture, Jim Gabriel*; Recreation Technician, Melina Moran*; Director, Planning & Development Services, Ryan Smith*; Community Planning & Development Manager, Dean Strachan; Policy & Planning Department Manager, Danielle Noble-Brandt*; OCP Project Planner, Robert Miles*; Integrated Transportation Department Manager, Rafael Villarreal*; Divisional Director, Infrastructure, Alan Newcombe*; Infrastructure Engineering Manager, Joel Shaw*; Parks & Buildings Planning Manager, Robert Parlane*; Utility Planning Manager, Rod MacLean*; Divisional Director, Partnership & Investments, Derek Edstrom*; Revenue Supervisor, Angie Schumacher*; Legislative Coordinator (Confidential), Arlene McClelland
Guest:	Superintendent, Brent Mundle*

(\* Denotes partial attendance)

**1. Call to Order**

Mayor Basran called the meeting to order at 1:34 p.m.

Mayor Basran advised that the meeting is open to the public and all representations to Council form part of the public record. A live audio and video feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.

Mayor Basran read a statement regarding City responses to the COVID19 Pandemic.

**2. Confirmation of Minutes**

Moved By Councillor Donn/Seconded By Councillor Singh

R0208/20/03/16 THAT the Minutes of the Regular Meetings of March 9, 2020 be confirmed as circulated.

Carried

### 3. Report

#### 3.1 RCMP Report to Council, Year End 2019

Councillor Sieben joined the meeting at 1:42 p.m.

Brent Mundle, Superintendent Kelowna RCMP Detachment

- Provided comments on the Sexual Assault review including changes and improvements moving forward.
- Displayed a PowerPoint Presentation outlining goals and achievements in the 2016-2019 Crime Reduction Strategy and provided year-to-date crime statistics.
- Responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor Sieben

R0209/20/03/16 THAT Council receive the RCMP Update report from the Superintendent, Kelowna RCMP Detachment dated March 9, 2020.

Carried

### 4. Committee Report

#### 4.1 45th Annual Civic and Community Awards Finalist Announcement

Staff:

- Made introductory comments regarding the Award Ceremony and timing of ticket sales currently being under review due to the effects of COVID-19 and noted a revised plan will be released in the coming weeks.
- Displayed a PowerPoint Presentation introducing the finalists for the 45th Annual Civic and Community Awards.

Moved By Councillor Wooldridge/Seconded By Councillor Donn

R0210/20/03/16 THAT Council receives, for information, the report from Active Living & Culture, dated March 16<sup>th</sup>, 2020, that announces the finalists for the 45<sup>th</sup> Annual Civic & Community Awards.

Carried

### 5. Development Application Reports & Related Bylaws

#### 5.1 Radant Rd 575 Z18-0063 (BL11698) - Extension

Moved By Councillor Wooldridge/Seconded By Councillor Given

R0211/20/03/16 THAT in accordance with Development Application Procedures Bylaw No. 10540, the deadline for the adoption of Rezoning Amending Bylaw No. 11698, for Z18, 0063, Lot A, District Lot 14, ODYD, Plan EPP86528, 575 Radant Road, Kelowna, BC, be extended from December 4, 2019 to December 4, 2020;

AND THAT Council directs Staff to not accept any further extension requests.

Carried

## 6. Non-Development Reports & Related Bylaws

### 6.1 OCP 2040 Revised Draft Land Use Plan and Project Update

Staff:

- Displayed a PowerPoint Presentation providing an update on the 2040 Future Land Use mapping refinements and next steps pertaining to the detailed Servicing analysis and responded to questions from Council.

Councillor Sieben left the meeting at 2:56 p.m.

Moved By Councillor Given/Seconded By Councillor Stack

**R0212/20/03/16** THAT Council receive the report dated March 16, 2020 from Policy and Planning Department for the purposes of the next steps for the OCP review.

**Carried**

### 6.2 20-Year Servicing Plan Update

Staff:

- Displayed a PowerPoint Presentation introducing infrastructure cost models for parks, transportation and utilities to service the 2040 Growth Scenario and responded to questions from Council.

Councillor Wooldridge left the meeting at 4:12 p.m.

Moved By Councillor Given/Seconded By Councillor Singh

**R0213/20/03/16** THAT Council receives, for information, the report from the Infrastructure Engineering Manager dated March 16, 2020, with respect to the 20-Year Servicing Plan and Financing Strategy update, in conjunction with the 2040 Official Community Plan;

AND THAT Council direct staff to prepare infrastructure servicing options outlining service levels and associated costs for consideration in future reports to Council.

**Carried**

Councillor Sieben rejoined the meeting at 4:21 p.m.

### 6.3 Downtown Kelowna Association - BIA - 2020 Budget

Staff:

- Displayed a PowerPoint Presentation summarizing the 2020 levy for the Downtown Kelowna Business Association 2020 Budget.

Moved By Councillor Stack/Seconded By Councillor Given

**R0214/20/03/16** THAT Council approves the Downtown Kelowna Association 2020 Budget as attached to the report of the Revenue Supervisor dated March 16, 2020.

AND THAT Council approves the 2020 levy of \$1,067,297 on Class 5 and Class 6 properties located within the boundaries of the Kelowna Downtown Business Improvement Area.

**Carried**

#### 6.4 URBA - BIA - 2020 Budget

Staff:

- Displayed a PowerPoint Presentation summarizing the 2020 levy for the Uptown Rutland Business Association 2020 Budget and responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor Donn

**R0215/20/03/16** THAT Council approve the Uptown Rutland Business Association 2020 Budget as attached to the report of the Revenue Supervisor dated March 16, 2020;

AND THAT Council approve the 2020 levy of \$189,706 on the Class 5 and Class 6 properties located within the boundaries of the Uptown Rutland Business Improvement Area.

**Carried**

#### 6.5 Transit 2019-2020 Amended Annual Operating Agreement

Staff:

- Displayed a PowerPoint Presentation summarizing the Amendment to the 2019/2020 Transit Annual Operating Agreement and responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor DeHart

**R0216/20/03/16** THAT Council approves Amendment #1 to the 2019/2020 Annual Operating Agreement for conventional and community transit as outlined in the report of the Revenue Supervisor dated March 16, 2020;

AND THAT Mayor and City Clerk be authorized to execute Amendment #1 to the 2019/2020 Annual Operating Agreement for transit.

**Carried**

#### 6.6 Application for an Infrastructure ICIP Grant - Kelowna Septic System Elimination and Sewer Connection Project

Staff:

- Provided an overview of the Investing in Canada Infrastructure Grant program and responded to questions from Council.

Moved By Councillor Stack/Seconded By Councillor Sieben

**R0217/20/03/16** THAT Council receives, for information, the report from the Utilities Planning Manager dated March 16, 2020, with respect to an application for an Investing in Canada Infrastructure Program (ICIP) Grant - Kelowna Septic System Elimination and Sewer Connection Project;

AND THAT Council authorizes staff to apply for an ICIP Grant - Kelowna Septic System Elimination and Sewer Connection Project in the amount of \$12.44M, as outlined in this report;

AND THAT Council authorizes the Mayor and City Clerk to execute the Kelowna Septic System Elimination and Sewer Connection Grant and provide overall grant management, if the application is successful;

AND FURTHER THAT the 2020 Financial Plan be amended to include the grant and supporting reserve funding, if the application is successful.

**Carried**

## 6.7 June Springs Rd 4370 - Water Servicing

Staff:

- Provided background to the reasons for the request to provide water servicing to a property in the Regional District and responded to questions from Council.

Moved By Councillor Given/Seconded By Councillor Donn

**R0218/20/03/16** THAT Council receives, for information, the report from the Utility Planning Manager dated March 16, 2020, regarding water servicing to Block A of the South East ¼ of Section 34 Township 29 ODYD on June Springs Road;

AND THAT Council direct staff to forward to the RDCO a letter requesting consent from them to allow the City to supply water to Block A of the South East ¼ of Section 34 Township 29 ODYD on June Springs Road from the South East Kelowna Water Local Area Service;

AND THAT upon receiving consent, the City of Kelowna will establish an agreement describing basic terms of service provided to this property and a process for terminating provision of the water service, if necessary;

AND FURTHER THAT the Utility Services Manager be authorized to execute all documents necessary, in order to complete this transaction.

**Carried**

## 7. Bylaws for Adoption (Non-Development Related)

### 7.1 Stewart Road West, BL12000 (RN18-0002) - City of Kelowna

Moved By Councillor Singh/Seconded By Councillor Given

**R0219/20/03/16** THAT Bylaw No. 12000 be adopted.

**Carried**

## 8. Mayor and Councillor Items

Councillor DeHart:

- Spoke to addressing new City employees as part of their orientation.

Councillor Donn:

- Inquired as to the City's response to the new lower maximum limit of persons allowed to assemble at City facilities due to COVID-19.

City Manager:

- Staff are currently evaluating the situation and will make an announcement tomorrow.

Councillor Sieben:

- Spoke to the economic impacts on small businesses due to the COVID-19 pandemic and the importance of supporting these businesses.

Councillor Singh:

- Encouraged residents to support small businesses and also look after their neighbours.

Councillor Given:

- Support comments made by Councillors Sieben and Singh.

9. Termination

This meeting was declared terminated at 4:40 p.m.

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Mayor Basran

/acm

  
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City Clerk

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