

# Report to Council



**Date:** March 23, 2020  
**To:** Council  
**From:** City Manager  
**Subject:** 2020 Financial Plan - Carryover Budget  
**Department:** Financial Planning

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**Recommendation:**

THAT the 2020 Financial Plan be increased by \$7,271,130 to provide for operating carryover projects and \$119,054,170 for capital carryover projects as summarized in Financial Plan Volume 2

**Purpose:**

To present the 2020 Financial Plan - Carryover Budget to Council for approval and inclusion in the 2020 Financial Plan.

**Background:**

The operating and capital projects listed in the Carryover Budget of the 2020 Financial Plan represent projects that were not able to be completed in 2019 or were originally planned to be completed over multiple years.

As these projects were previously approved by Council, they do not add to the taxation demand for 2020. The projects are funded from reserves, debt, and other levels of Government and/or other contributions. The timing of this budget volume is after the fiscal year-end so carryover projects can be presented with certainty of costs. All the capital project and operating program carryover requests were reviewed by the Financial Planning Department to ensure they met the criteria outlined in the Carryover Guidelines.

For 2020, 41% of the carry over funding is for projects that were originally planned for multi-year delivery. With respect to the remainder of the projects, there are various reasons for being delayed or not completed. 26% are due to design delays, 17% due to external factors delaying projects, 8% had internal scheduling challenges, 7% are awaiting grant information and 1% are Council approved or have a policy that direct the carryover of remaining budget.

New to 2020 is the removal of the detailed justifications for multi-year projects. This change has resulted in a reduction of 20 pages from this volume and removed the low-value activity of preparing a justification for projects that were expected to be a carryover request.

A detailed discussion of projects contained in Volume 2 is not planned. Should Council have questions regarding any specific funding carryover and would like it discussed at the March 23 meeting, please advise the City Manager in advance and he will arrange for a division representative to be in attendance at the Council meeting.

**Considerations applicable to this report:**

**Financial/Budgetary Considerations:**

A consolidated 2020-2024 Five Year Financial Plan will be brought to Council for adoption by bylaw at Final Budget on April 27, 2020. This will immediately precede adoption of the 2020 property tax bylaw, in accordance with Section 165 of the Community Charter.

**Considerations not applicable to this report:**

*Discussion:*

*Internal Circulation:*

*Conclusion:*

*Legal/Statutory Authority:*

*Legal/Statutory Procedural Requirements:*

*Existing Policy:*

*External Agency/Public Comments:*

*Communications Comments:*

Submitted by:

Melanie Antunes, Acting Financial Planning Manager

**Approved for inclusion:** G. Davidson, CPA, CMA Divisional Director Financial Services

**Attachment:**

- 1: 2020 Financial Plan – Carryover – Volume 2
- 2: 2020 Financial Plan – Carryover Council Presentation