Letter of Intent

A) Purpose:

HQ49 offers the space for family oriented entertainment. The types of entertainment offered are electronic darts, pool, free boardgames, private room karaoke and non-alcoholic beverages such as bubble tea, slushies and smoothies. Because we strive for family fun, we push our costs of all entertainment and beverages extremely low and we intend to use the margins obtained from alcohol sales to sustain our current business model.

B) Target Market:

The target market of the proposed establishment will be neighbouring communities, with focus on family during the day and more college and university students at night.

C) Composition of the neighbourhood:

The establishment is in the middle of a commercial area, a stand alone building in between two shopping plaza, the no named plaza consists of 5 venders and the Rutland Plaza has at least 5 different venders. Directly across is a automotive shop and behind is the parking lot of a large thrift shop.

D) Benefits of the proposed establishment to the community:

Kelowna has desperately been needing a family oriented location and Rutland especially because of its poor image that has passed on since forever ago. The local government has been working hard to improve the area and HQ49 is one of the many venders who are trying to help the cause. We provide a safe environment where families do not have to worry about spending too much money. We understand that there are many families in the area that aren't as fortunate as others and it is horrible for these families to not be able to go out for a family day due to cost. HQ49 wants to be able to sell alcohol to those who also wants to contribute to the community by having fun! We will be using the margins from alcohol sales to keep the business afloat while making the costs of service and beverages even more affordable. We are an one of a kind business and hopefully with our success, we will inspire others to open their arms to families.

E) Impact of noise on the community:

The establishment of HQ49 is a stand alone building and all the rooms are sound proofed. With the current seating limits of 50, we will never fill up the entire building and should not cause noise that will impact the community. A staff will be scheduled to stay outside to check all ID and contain the noise but we are not expecting lineups outside of the building.

F) Other impacts on the surrounding community:

There's been a concern of trouble and drugs in the Rutland area for years. We have been avoiding these problems by having security cameras both inside (the sitting area and in all karaoke rooms as well) and outside of the establishment.

G) Other

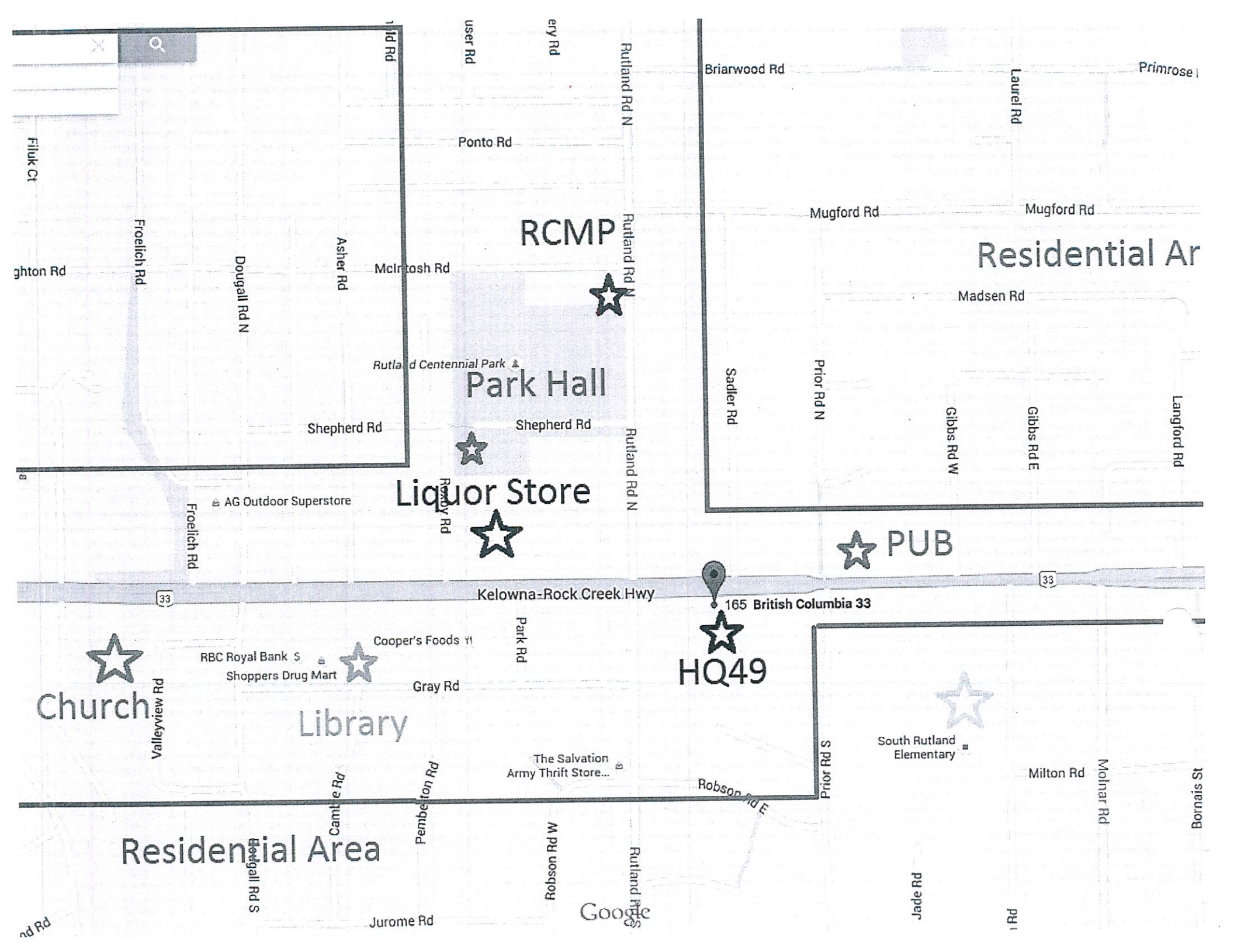
H) Additional Request

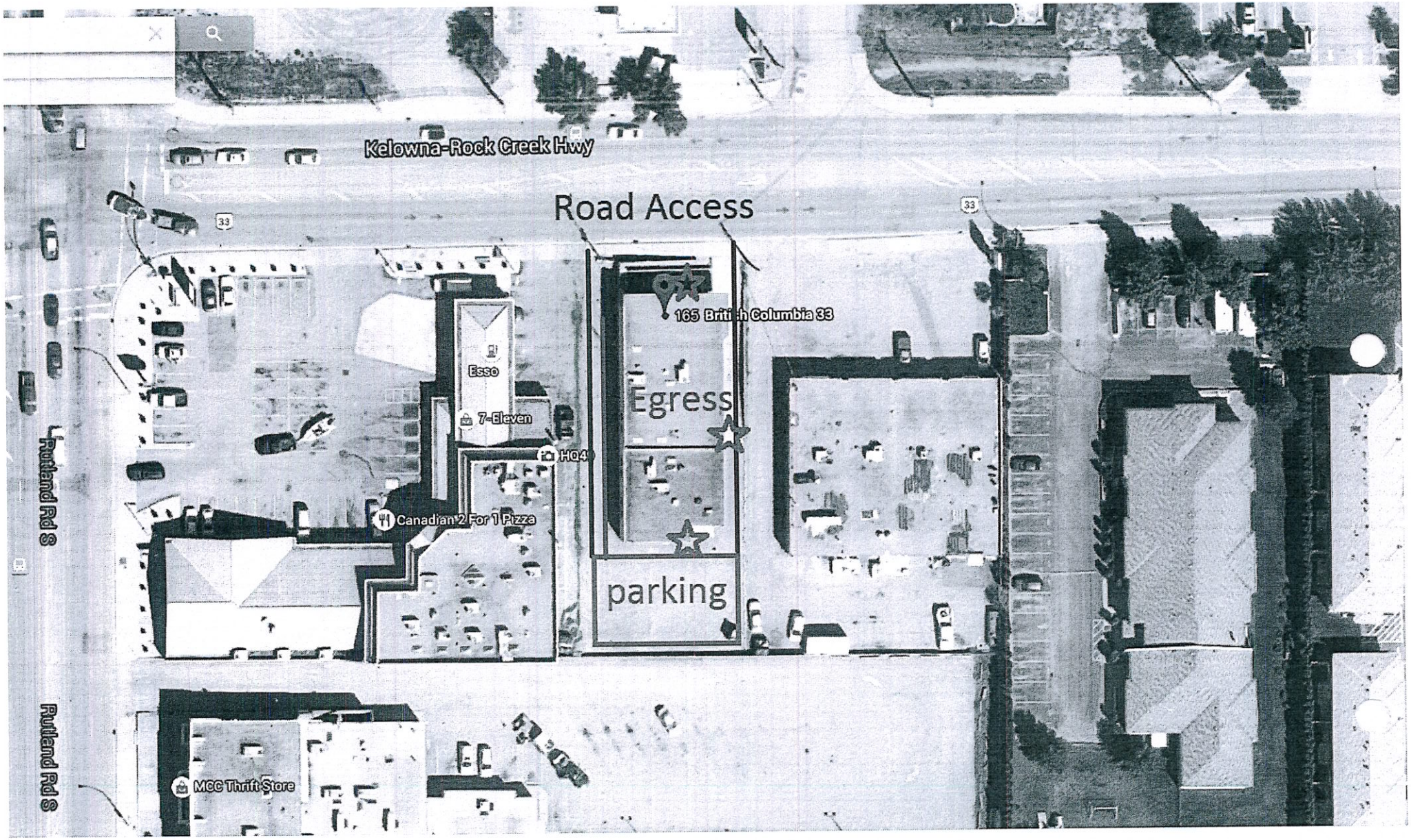
Site Map Explanation

The map focuses more on Highway 33 rather Rutland road because more location of interest are on Highway 33. There is a secondary school (Rutland Secondary) further down Rutland road but by including it in the map, it would make all other locations harder to identify.

The blue indicates the parking that is in the back and along the side of the building. There are additional parking underground that is not open to the public (parks 6 cars) and is not indicated on the map because did not want to create confusion.

The red indicates the two different road access while the orange stars shows the 3 different egress of the establishment.


Briarwood Rd
Primrose
Laurel Rd
Ponto Rd
Rutland Rd N
Mugford Rd
Mugford Rd
Residential Ar
RCMP
Madsen Rd
Fluk Ct
Froelich Rd
Dougall Rd N
Asher Rd
McIntosh Rd
ghton Rd
Rutland Centennial Park
Park Hall
Shepherd Rd
Shepherd Rd
Sadler Rd
Prior Rd N
Gibbs Rd W
Gibbs Rd E
Langford Rd
Liquor Store
AG Outdoor Superstore
Froelich Rd
Rutland Rd N
PUB
33
Kelowna-Rock Creek Hwy
33
165 British Columbia 33
Cooper's Foods
RBC Royal Bank
Shoppers Drug Mart
Park Rd
HQ49
Church
Gray Rd
Valleyview Rd
Library
South Rutland Elementary
The Salvation Army Thrift Store...
Milton Rd
Molnar Rd
Bonnais St
Prior Rd S
Robson Rd E
Residential Area
Pembleton Rd
Robson Rd W
Dougall Rd S
Jurome Rd
Jade Rd
Google


Kelowna-Rock Creek Hwy
Road Access
33
165 British Columbia 33
Esso
7-Eleven
HQ4
Egress
Canadian 2 For 1 Pizza
parking
Rutland Rd S
MCC Thrift Store
Rutland Rd S

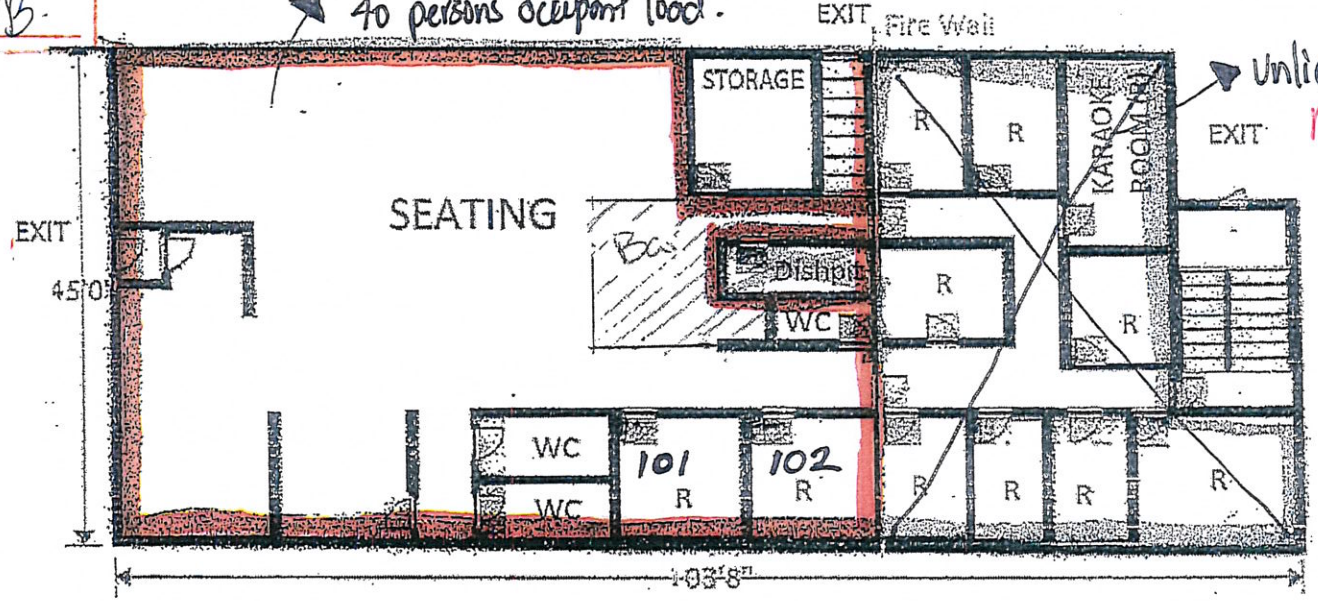
CITY OF KELOWNA - COMMUNITY PLANNING

REVISED PLANS

File No.: LL15-0031

Date Received: Apr 26/16 TB

licensed area
40 persons occupant load.



Unlicensed area.
max 10 persons.

HQ 49, 165 Hwy 33 EAST.

The KARAOKE LOUNGE has a net floor area of ___ m². The maximum occupant load shall be 40 persons, based on ___ m²/person. TB

A maximum occupant load of **40 for Liquor Licensing Purposes.** This shall be posted in a conspicuous location near the principal entrance, by a permanent sign, with lettering not less than 50mm high with a 12mm stroke. Area outlined in red is licensed area (front lounge area plus 2 front private rooms that are visible from the bar area numbered 101 and 102). Maximum occupancy of business is 50 during unlicensed hours due to washrooms and existing water supply as outlined on July 6, 2015 by the Authority Having Jurisdiction.

BRITISH COLUMBIA

Liquor Primary
Licence Application

Liquor Control and Licensing Form LCLB001

INSTRUCTIONS: Complete all applicable fields, attach required documents and submit with payment as outlined in Part 12. You may complete this form one of two ways: 1) at your computer, save and then print; or 2) by hand - print clearly using dark ink.
- If you have any questions about completing this application, call the Branch toll-free at **1-866-209-2111**
- LCLB forms and supporting materials which may be referred to in this document can be found at: **www.pssg.gov.bc.ca/lclb**
- Approximate processing time for this application is between **7 - 12 months**.

PART 1: Type of Application

Office use only
Job No._____

Please check (☑) to indicate the type of application you are submitting:

☑ **New Liquor Primary Licence**

A Liquor-Primary licence is issued to an establishment whose primary business focus is hospitality, entertainment or beverage service, i.e., a lounge, bar, night club, etc. but cannot cater to youth-oriented activities, such as video arcades. Proper preparation and service of food to the public is required during all hours of liquor service. At minimum, licensees must have available hot or cold snacks and non-alcoholic beverages at reasonable prices. All types of liquor may be served once licensed.

***Note:** An incomplete application package will be held for forty-five (45) days and if still incomplete, the application may be terminated.*

Gaming Facilities: Check (☑) appropriate box below if you are applying for a Liquor-Primary licence in a gaming facility:

☐ Casino ☐ Community gaming centre ☐ Commercial bingo hall

☐ **New Liquor Primary Club Licence**

Only a society registered under the *Societies Act*, in existence for one year or longer, with more than 50 members who pay annual fees of at least $10 may apply for a Liquor-Primary Club Licence. A Liquor Primary Club Licence is void if the society (club) ceases to exist. A Liquor Primary Club Licence must meet the same eligibility and operational criteria as a liquor-primary, indicated above. Liquor Primary Club Licence applicants may be eligible for certain club privileges under section 27 of the *Liquor Control and Licensing Act*. Contact LCLB for more information. Restaurants are not eligible for a Liquor Primary Club Licence.

***Note:** An incomplete application package will be held for forty-five (45) days and if still incomplete, the application may be terminated.*

PART 2: Applicant

Applicant name: Headquarter49 Entertainment Ltd.

[Enter the name of the Public or Private Corporation, Partnership, Sole Proprietor (last name, first name, middle name), Society or other entity applying for the licence.]

Applicant phone: 778-821-1645 Applicant fax:

Applicant email: info@headquarter49.com Business Number*: 778-753-2617

Mailing address: (All correspondence will go to this address) 165 Highway 33 East (Street) | Kelowna (City) | BC (Province) | V1X 2A1 (Postal Code)

***NOTE**: Prior to licensing applicants must have a Canada Revenue Agency issued **Business Number** in place in the legal name of the applicant for the liquor licence. This is the first 9 digits of your 15 digit GST/HST registration number. If you don't have a GST/HST registration number, you can apply for one through the Canada Revenue Agency at **http://www.cra-arc.gc.ca**.

PART 3: Application Contact Information

The applicant authorizes the person below to be the primary contact for the duration of the application process only.

Name: Chun Li Phone number: 778-821-1645

Fax number: E-mail address: lichun011@gmail.com

PART 4: Applicant Information

1. Do you or any of your shareholders currently hold, have held, or have previously applied for a British Columbia liquor licence? Please check (☑) one box:

☒ **No**, I do not currently hold - and have never held or applied for - a British Columbia liquor licence.

☐ **Yes**, I currently hold a British Columbia liquor licence, or I have held or applied for one in the past. If ***Yes***, provide details of current or previous licence(s) or previous applications (date held, licence #(s), location, type of licence and name of establishment(s) :

2. Do you hold a Rural Agency Store Appointment? Please Check (☑) one:

☒ **No**, I do not currently hold a Rural Agency Store Appointment.

☐ **Yes**, I currently hold a Rural Agency Store Appointment.

3. Do you, or any of your shareholders, have any connection, financial or otherwise, direct or indirect, with a distillery, brewery or winery? Please check (☑) one:

☒ **No**, I do not have any connection, financial or otherwise, directly or indirectly, with a distillery, brewery or winery.

☐ **Yes**, I acknowledge a connection, financial or otherwise, directly or indirectly, with a distillery, brewery or winery. If ***Yes***, provide details:

PART 5: Resident Manager (Complete this section if there will be a resident manager for your business)

A licensee who does not reside in BC or who will not be present to manage the day to day business must hire an individual to manage the establishment. The resident manager must be an employee of the licensee, a resident of BC, a Canadian citizen or lawfully admitted to Canada under the Immigration and Refugee Protection Act (Canada) for permanent residence, and must be 19 years of age or over.

Legal Name of Resident Manager: (Last) (Given Names)

Contact telephone with area code:

Submit the following documents for the resident manager with this application:

☐ a completed Consent for Disclosure of Criminal Record Information (RCMP GRC3584) form,

☐ a completed Personal History Summary and Consent for Criminal Record Search (LCLB004) form and required documents noted on form.

PART 6: Type of Business

There are six types of businesses identified here. Choose (☑) the type of business used to operate your liquor primary establishment. Beneath the type of business you indicate are further fields to complete and/or a list of documents to submit with this application.

☐ **Partnership**

Please check (☑) if you are a ☐ Registered Partnership or a ☐ Non-Registered Partnership

List Partners in the space provided below:

PARTNER 1: Percentage of Ownership: Legal Name:

PARTNER 2: Percentage of Ownership: Legal Name:

PARTNER 3: Percentage of Ownership: Legal Name:

PARTNER 4: Percentage of Ownership: Legal Name:

If there are more than four partners, provide same information for other partners on separate sheet and attach. If one or more of the partners are a private corporation, a public corporation or a society, submit all the documents listed under that business type with this application.

Plus, each partner (individual) must submit:

☐ a completed Consent for Disclosure of Criminal Record Information (RCMP GRC3584) form,

☐ a completed Personal History Summary and Consent to Criminal Record Search (LCLB004) form and required documents on form.

For a registered partnership the following documents are required and must be submitted with this application:

☐ Statement of Registration of General Partnership, OR

☐ Partnership Agreement.

☐ **Society**

The society's annual membership fee is: $ The society has members.

The following documents are required and must be attached to this application:

☐ Certificate of Incorporation under the Society Act,

☐ current list of officers and directors,

Plus the top four executive officers must submit:

☐ a completed Consent for Disclosure of Criminal Record Information (RCMP GRC3584) form, and

☐ a completed Personal History Summary and Consent to Criminal Record Search (LCLB004) form and required documents noted on form.

☒ **Private Corporation**

The following documents are required for this type of business and must be submitted with this application:

- ☒ Certificate of Incorporation,
- ☐ Extra-provincial registration, if your business is located outside British Columbia,
- ☒ Central Securities Register,
- ☒ Notice of Articles, and
- ☐ Special Rights and Restrictions within the articles of incorporation that detail the class and types of shares and whether or not each class or type of share has voting privileges (if the information is not already included in the Notice of Articles).

And, if one of the shareholders is a private corporation, a public corporation, a society or a partnership, submit all the documents listed under that business type.

Plus, all shareholders (individuals) holding 10% or greater interest in the applicant corporation must submit all the documents listed:

- ☒ a completed Consent for Disclosure of Criminal Record Information (RCMP GRC3584) form,
- ☒ a completed Personal History Summary and Consent to Criminal Record Search (LCLB004) form and required documents noted on form.

Note: Shareholders (individuals) holding less than 10% interest in the applicant corporation must provide their full legal name and date of birth in the space provided below or on a separate sheet of paper.

☐ **Public Corporation**

Check box (☑) if your shares are publicly traded: ☐

The following documents are required for this type of business and must be submitted with this application:

- ☐ Certificate of Incorporation,
- ☐ Extra-provincial registration, if your business is located outside British Columbia, and
- ☐ List of Directors and Officers.

Plus, for the four top executive officers in your public corporation, attach:

- ☐ a completed Consent for Disclosure of Criminal Record Information (RCMP GRC3584) form,
- ☐ a completed Personal History Summary and Consent to Criminal Record Search (LCLB004) form and required documents noted on form.

☐ **Sole Proprietorship**

The sole proprietor must submit the following documents with this application:

- ☐ a completed Consent for Disclosure of Criminal Record Information (RCMP GRC3584) form,
- ☐ a completed Personal History Summary and Consent to Criminal Record Search (LCLB004) form and required documents noted on form.

☐ **Other**

This includes entities incorporated through Federal or Provincial legislation. Examples: Local Government, First Nations, colleges, universities, etc. Contact the branch to discuss documentation requirements.

PART 7: Establishment Information

NOTE: *Signs should not be ordered prior to approval of the establishment's name by the Liquor Control and Licensing Branch.*

Proposed establishment name: HQ49

Proposed establishment physical address: 165 Highway 33 East (Street) | Kelowna (City) | BC (Province) | V1X 2A1 (Postal Code)

Proposed establishment mailing address: 165 Highway 33 East (Street) | Kelowna (City) | BC (Province) | V1X 2A1 (Postal Code)

Establishment Phone # with area code and extension:

Establishment fax with area code:

Business e-mail: info@headquarter49.com

Local police jurisdiction: Rutland RCMP

Local government or First Nation:

Legal description of site: Plan# 38074 Lot: B

(Legal description and parcel identifier (PID) or Strata Plan number of the establishment site, found on property tax notice or from Land Titles office)

PART 8: Establishment Proposal

An occupant load calculation will be required for each proposed licensed area(s). The occupant load calculation represents the maximum number of all persons permitted in a licensed area, if approved. Occupant load includes patrons plus staff (as set by the authority in your area).

The occupant load that you detail on the application form (although you may not have the floor plans finalized) will be subject to local government/First Nations consideration and will need to be stamped on the floor plan and signed off by the authority in your area. An alternate qualified architect or design professional may be used in locations only where fire and building authorities do not have jurisdiction to provide an occupant load. Written consent must be provided by local government/First Nations.

1. **Proposed interior licensed area(s)**

Provide the occupant load of each **interior licensed area** for which you are requesting approval for liquor service and consumption:

Area 1	Area 2	Area 3	Area 4	Area 5	Area 6
50 40					

2. **Proposed patio(s)**

Provide the occupant load of each **patio** area for which you are requesting approval for liquor service and consumption:

Patio 1	Patio 2	Patio 3	Patio 4

a) Describe the patio perimeter or bounding that you intend to construct to control patron entry/exit (i.e., railing, fencing, planters, hedging, etc.):

b) Describe how your staff will manage and control the patio from the interior licensed area (i.e., surveillance cameras, staff frequency, etc.):

c) For information on patio policy, please see the Licensing Policy Manual: http://www.pssg.gov.bc.ca/lclb/docs-forms/lclb207-policy-licensing.pdf#page=85

2. **Proposed hours of sale:** Enter the opening and closing times proposed for the establishment. Hours requested must fall between 9:00 am and 4:00 am of each business day. Requested hours are subject to your local government/First Nation consideration:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
OPEN	9pm	9pm	9pm	9pm	9pm	9pm	9pm
CLOSE	2am	2am	2am	2am	2am	2am	2am

7 days/week.
8:30 pm
12am

3. **Zoning:** If a zoning change/amendment is required, please indicate the status of your application.

C4

4. **Minors**

☐ Tick this box if you are applying to licence a recreation facility such as a curling club, stadium, golf course, bowling alley, etc., and are applying for permission to allow minors unaccompanied in the lounge area until 10pm when the facility is functioning for recreational purposes on a day-to-day basis.

☐ Tick this box if you are applying for the Family Foodservice Term and Condition for permission to allow minors accompanied by a parent or guardian in all licensed areas of the liquor primary establishment until 10 pm when meal service is available for families.

Continued on next page...

To qualify for the Family Foodservic[illegible]rm and Condition, the following conditions mu[illegible]e met. Please confirm by checking the boxes below:

- ☐ Meal service includes a selection of appetizers and main courses or equivalent.
- ☐ Meal service will be available when minors are present in your establishment and prepared in: (check one)
  - ☐ Kitchen at establishment
  - ☐ Kitchen at another establishment located in the same building. If so, please explain below:
- ☐ Signage will be posted at all access points stating minors are permitted until 10 PM when accompanied by a parent or guardian.
- ☐ Minors will be prohibited from the establishment when there is adult entertainment or licensed gaming events (except for ticket raffles or bingo events licensed by Gaming Policy Enforcement Branch (GPEB)).
- Sale of lottery products (check one):
  - ☐ Lottery products are not offered at my establishment.
  - ☐ Lottery products are sold at my establishment and I have contacted British Columbia Lottery Corporation (BCLC) and satisfied BCLC that minors will be restricted from purchasing self-serve lottery products.
- Sale of tobacco products (check one):
  - ☐ Tobacco products are not offered for sale at my establishment.
  - ☐ Tobacco products are sold at my establishment and I will meet the Tobacco Control Program of the Ministry of Health requirements by covering tobacco vending machines and tobacco advertising during hours when minors are present.
- ☐ I understand that LCLB may share this information with the Ministry of Health, BCLC and GPEB.

5. **Catering Endorsement:** A liquor primary applicant (but not a liquor primary club applicant) may apply for a catering endorsement if they wish to be licensed to transport and sell liquor at catered events where they have been hired to provide food service. The catered events must be hosted by other people and must take place outside the `red-lined area' (the area where liquor is sold, served and consumed) and generally away from the establishment. The caterer must be present for the duration of a catered event. A catering endorsement is subject to an annual licensing fee of $100.

   To qualify for an endorsement the applicant must demonstrate at the time of inspection:
   - Catering service is focused on the preparation and serving of food.
   - The applicant has the personnel and infrastructure necessary to prepare and serve food at events hosted by others. This includes a requirement to have a full commercial kitchen at the applicant's establishment. For more details please see the Catering Terms & Conditions Guide.

   Are you applying for a Catering Endorsement? ☐ Yes ☒ No

6. **Temporary Use Area (TUA) Endorsement** (For a Golf Course and Ski Hills ONLY)
   Please refer to Policy Directive 14-16 for eligibility criteria. If you would like to apply for a TUA endorsement, submit an Application for a Temporary Use Area endorsement (LCLB051), found on our website here: http://www.pssg.gov.bc.ca/lclb/docs-forms/LCLB051.pdf.

   If you are applying for for a new LP and TUA endorsement, please send both applications directly to the branch (do not send it to your local government first) as these applications should be reviewed concurrently.

PART 9: Letter of Intent and Site Map

1. **Letter of Intent -** Attach a detailed letter describing the functions and services your facility or venue will provide. The information you provide must address all of the categories below.
   a) **Purpose:** Describe the purpose and business focus of your establishment. If you intend to offer entertainment in your establishment, please describe the types you intend to offer. The business focus must fall within beverage service, entertainment and hospitality services and must not be youth-oriented.
   b) **Target market:** Describe the target market your proposed establishment will serve (e.g., urban locals, suburban locals, rural locals, neighbouring communities, tourists, etc.).
   c) **Composition of the neighbourhood:** Describe the composition of the neighbourhood surrounding the establishment location (e.g., commercial, residential, industrial, light industrial, urban, downtown, rural, ALR, First Nations' Land, etc.).
   d) **Benefits of the proposed establishment to the community:** Describe the community/market need you are addressing by providing an additional licensed establishment in the community (e.g., the proposed establishment will be located in a new mixed-use development where businesses, government offices, residences and sports facilities are located and the LP will be meeting a food and beverage need, there are currently no licensed establishments in the area, etc.).
   e) **Impact of noise on the community:** Describe the potential for noise impacts on the community from your proposed establishment and the measures that you intend to implement so that others are not disturbed by your establishment (e.g., entertainment involving amplified music will be addressed by soundproofing walls; noise from outdoor patio will be addressed by closing the patio by 10 p.m., outdoor entry lineups will be monitored according to our security plan by trained door security and outdoor lighting and cameras will be installed, etc.).

(continued on next page...)

f) **Other impacts on the surroun(community:** Describe any other issues expe ' from your establishment and the measures you will take to address them (e.g., late night community disturbance).

g) **Other:** Any other relevant information or details you wish to provide.

h) **Additional requests:** Detail any additional requests that you may have.

2. **Site Map -** Provide a site map (can be a tourist map, golf course layout, zoning map of the site, google map, etc.) and detail the following:

a) Provide a site map of the area surrounding your proposed location identifying the following within a reasonable distance* of the proposed establishment:

- Site location
- Road access, egress, parking and all residential areas
- All other licensed liquor primary or liquor primary club establishments and liquor primary applications in progress
- Churches
- Clubs
- Schools (K-12, colleges, universities)
- Preschools
- Day care centres
- Health care facilities
- Seniors facilities
- Recreational/sports facilities
- Police stations
- Fire halls
- Libraries
- Government buildings
- Any other social, public or private facilities

*Reasonable Distance Guidelines

What constitutes a reasonable distance will vary depending on individual circumstances.

- In a densely populated city or municipality, reasonable distance is probably a 2 block radius;
- In a pocket community having no adjacent developed regional areas (e.g. Gold River, Tumbler Ridge, Whistler, Valemont) reasonable distance is probably the whole community;
- In a rural area having large acre parcels, reasonable distance is probably up to 8 km (5 miles);
- In a moderately populated area of developed subdivisions, suburbs, reasonable distance is probably 1.5 or 2 km (1 mile).

a) On the same map, please mark the boundaries of the neighbourhood of the proposed location as per the reasonable distance guidelines above. State what distance measure you chose and explain your logic.

PART 10: Required Documents

(an application must be complete before it can be processed)

To be considered a "complete application", the following documents must be provided:

☐ 1. Completed *Liquor Primary Licence Application* (LCLB001).

☐ 2. Letter of intent (See Part 9)

☐ 3. Site Map (See Part 9)

☐ 4. Application fee. See Part 12 of this application form.

☐ 5. Completed *Consent for Disclosure of Criminal Record information* (RCMP GRC3584) for all required individuals. (Please note, you must complete Part 1, 4 and 5 of the *Consent for Disclosure* form and all category boxes must be initialled in section 5.) Refer to the LCLB web page for information on criminal record searches:
http://www.pssg.gov.bc.ca/lclb/LLinBC/criminal_record_search.htm

☐ 6. Completed *Personal History Summary and Consent for Criminal Record Search* (LCLB004) forms for all required individuals.

☐ 7. Statutory Declaration must be completed by all individuals that answered "Yes" to 2, 3 or 10 in the *Personal History Summary and Consent for Criminal Record Search* form (LCLB004)

☐ 8. Driver's abstract (driving record) by all individuals that answered "Yes" to 9 or 10 in the *Personal History Summary and Consent for Criminal Record Search* form (LCLB004)

☐ 9. Relevant business documents as identified in Part 6 of this application form. These documents will vary according to applicant type: public corporation, private corporation, partnership, sole proprietorship, society or other.

☐ 10. Preliminary floor plan drawings that show access/egress, kitchen, washrooms, bar, stairs, patio(s), unlicensed areas and proposed occupant load determinations for the licensed area(s).

☐ 11. If you intend to advertise your business with a sign that includes graphics, please provide a sketch of the proposed signage for Branch approval. Refer to Section 13 of the Licensing Policy Manual (http://www.pssg.gov.bc.ca/lclb/docs-forms/lclb207-policy-licensing.pdf#page=159) for more information on signage. The graphics and/or name cannot be directed at minors, associate liquor with driving or show people drinking liquor or being intoxicated or behaving irresponsibly.
If your signage simply displays your "establishment name", there is no need to submit a sketch of the sign. Staff will advise you if the establishment name is not acceptable.

Motor vessels, also provide:

☐ 12. Motor vessels: a) Evidence of moorage showing that the moorage contract is for at least 12 months from the date the liquor licence is issued.
b) Site map showing the moorage location, berth number and surrounding areas.

☐ 13. Floor plans showing public access areas, kitchen/food service areas, liquor service bar and washroom facilities on the vessel.

☐ 14. A captain accreditation certificate.

☐ 15. Photocopy of registration and safety certificates. Motor vessels – Passenger Vessel: *Transport Canada Passenger Vessel Inspection Certificate*; Charter Vessel: *Small Vessel Regulation Certificate or a Courtesy Examination for Pleasure Craft.*

Golf courses, also provide:

☐ 16. Attach a map of the entire golf course clearly marking the following:

- Label the holes (1-9 or 1-18 as applicable)
- Public roads that may divide the golf course playing area (if applicable)
- Existing licensed areas (which may include clubhouse, liquor primary and food primary licensed areas)
- Putting green and driving range (these areas are not permitted for licensing)
- Any other external buildings located on the golf course

PART 11: Declaration of Signing Authority Including Valid Interest

My signature, as Applicant, indicates that, with respect to the establishment:

- I am the owner of the business to be carried on at the establishment or the portion of the establishment to be licensed.
- I am the owner or lessee of the establishment or portion of the establishment to be licensed. If I have an option/offer to lease the establishment, or portion of the establishment to be licensed, prior to a licence being issued, I will obtain a completed lease that will not expire for a minimum of 12 months after the date the licence is issued.
- I understand that the general manager has the right to request the following documentation supporting valid interest at any time and I agree to provide the requested documentation in a timely manner upon request:
  - If the applicant owns the property, a Certificate of Title in the applicant's name.
  - If the applicant is renting or leasing, a fully executed lease or assignment/offer of lease which does not expire for at least 12 months from the date the licence is issued. An offer for rent/lease must show rent paid, have a term and an expiry date and be signed by both the applicant and the property owner.
  - If the applicant is buying the land and the building(s), a copy of the offer or option to purchase the property and building(s). An offer must show price paid, have a term and expiry date, and be signed by both the applicant and the property owner.
- I understand that loss of valid interest at any time while holding a licence is reason for the general manager to consider cancelling the licence.
- I understand that I must advise the branch immediately if at any time the potential exists to lose valid interest either during the licensing process or once a licence has been issued.
- I understand that the name(s) on documentation demonstrating valid interest must be identical to the applicant names(s).
- As the licensee, I will be accountable for the overall operation, for all activities within the establishment and will not allow another person to use the licence without having first obtained a written approval from the general manager.
- For licensees with a catering endorsement: I will be accountable for the overall operation, for all activities at catered events and will not allow another person to use the licence without having first obtained a written approval from the general manager.
- I understand that a licence can only be renewed if I am the owner of the business carried on at the licensed establishment and I am the owner or lessee of the licensed portion of the establishment.

I solemnly declare that the statements in this declaration are true.

Signature of any shareholder of a private corporation, signing officer of a public corporation or society, sole proprietor or all individuals in a partnership is required below:
***Note:** An agent, lawyer, resident manager or third party operator **may not** sign the declaration on behalf of the applicant.*

Name of Official: Li Hao (last / first / middle) Position: Director Date: (Day/Month/Year)

Signature: Position: Date: (Day/Month/Year)
Name of Official: (last / first / middle)

Signature: Position: Date: (Day/Month/Year)
Name of Official: (last / first / middle)

Signature: Position: Date: (Day/Month/Year)
Name of Official: (last / first / middle)

Signature:

Section 15(2) of the Liquor Control and Licensing Act states: "A person applying for the issue, renewal, transfer, or amendment of a licence who fails to disclose a material fact required by the form of application or makes a false or misleading statement in the form of application commits an offence".

False declaration of valid interest is reason for the general manager to consider terminating the licence application and/or cancelling the licence.

Headquarter 49 Entertainment LTD.
165 Highway 33 East
Kelowna, BC V1X 2A1

Board of Directors
Uptown Rutland Business Improvement Area
158 Valleyview Rd
Kelowna BC, V1X 3M4

April 19, 2016

Dear Sirs and Madams of the board:

Purpose:

HQ49 offers the space for family oriented entertainment and we are trying to obtain a liquor license for summer of 2016. The types of entertainment offered at HQ49 are electronic darts, pool, free boardgames, private room karaoke and non-alcoholic beverages such as bubble tea, slushies and smoothies. Because we strive for family fun, we push down the costs of all entertainment and beverages extremely low and we intend to use the margins obtained from alcohol sales to sustain our current business model.

Target Market:

The target market of the proposed establishment will be neighbouring communities, with focus on family during the day and more mature audience at night. Liquor sales hours will be from 8:30 pm onwards until midnight 6 days a week (Closed on Monday).

Area and Internal Monitoring:

The proposed liquor licensed area is the front lounge and rooms 101 and 102. The rest of the rooms in the back will not be licensed until HQ49 can prove to the City that we can sustain without causing problems. Both rooms are located right beside the bar and does have CCTV in the rooms in case of emergencies.

Benefits of the proposed establishment to the community:

Kelowna has desperately been needing a family oriented location and Rutland is no different. The local government has been working hard to improve the area and HQ49 is one of the many venders who are trying to help the cause. We provide a safe environment where families do not have to worry about spending too much money. We understand that there are many families in the area that aren't as fortunate as others and it is horrible for these families to not be able to go out for a family day due to cost. HQ49 wants to be able to sell alcohol to those who also wants to contribute to the community by having fun! We will be using the margins from alcohol sales to keep the business afloat so we can maintain the low charges on services and beverages.

Best wishes,

Chun Li.
Director/Operator.