



# Financial Plan Policy Updates - Policy 261 & 262

December 2019







# Agenda

- ▶ Why the change?
- ▶ Financial Plan Transfer Policy
- ▶ Financial Plan Amendment Policy
- ▶ Corporate oversight
- ▶ Annual Report to Council

# Why the changes?

- ▶ No longer reflects current realities
- ▶ Approval thresholds no longer appropriate
- ▶ Opportunity to reduce low value activities

# Financial Plan Transfer Policy

*A Financial Plan transfer is defined as the movement of budgeted funds within the Financial Plan after it has been enacted by Council.*

*Transfers do not result in an increase to the City's annual adopted Financial Plan.*

# Transfer policy highlights

Council approval is required for:

- ▶ Program or project cancellation
- ▶ New program or project

# Financial Plan Amendment Policy

*A Financial Plan amendment is defined as a net change (increase or decrease) to the annual Financial Plan after it has been enacted by Council.*

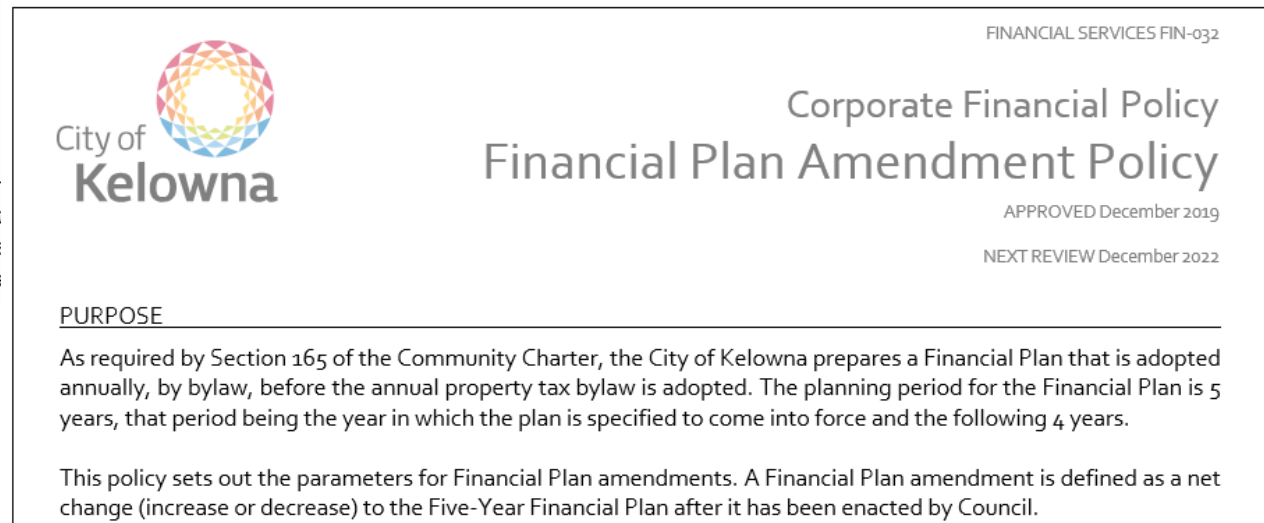
*Amendments may increase the City's total budget only where funding is by a source other than taxation.*

# Amendment policy highlights

Council approval is required for:

- ▶ Increases greater than \$200k

# Strong financial management





# Annual Report to Council

## Report to Council



**Date:** April 15, 2019

**File:** 0220-20

**To:** City Manager

**From:** Budget Supervisor

**Subject:** Amendment No. 1 to the Five Year Financial Plan 2018-2022

Report Prepared by: Kam Dosanjh, Accountant

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### **Recommendation:**

THAT Council receives, for information, the Report from the Budget Supervisor dated April 15, 2019 with respect to amendments to the Five Year Financial Plan 2018-2022 Bylaw;

AND THAT Bylaw No. 11795 being Amendment No. 1 to the Five Year Financial Plan 2018-2022 Bylaw No. 11583 be advanced for reading consideration.

### **Purpose:**

To amend the Five Year Financial Plan 2018-2022 as required by the Community Charter so that it includes the authorized transfers and amendments that occurred throughout the year.

### **Background:**

The City of Kelowna, in order to comply with section 165(1) of the Community Charter (Financial Management), amends the financial plan to provide for expenditures required after adoption of the Five Year Financial Plan Bylaw. These expenditures, in all cases, do not impact taxation demand but rather result in the shift of funding from one source to another and/or shifts in expenditures within, or from, one municipal purpose area to another.

The amended financial plan is impacted on a departmental basis by contingency fund transfers and other transfers as permitted under the Budget Amendment Policy #262 and Budget Transfer Policy #261. The attached Schedule A includes the authorized transfers and amendments that occurred throughout the year.



*Questions?*

For more information, visit [kelowna.ca](http://kelowna.ca).

