

Schedule "A"

Retail Cannabis Sales Application Requirements

In accordance with City of Kelowna's Development Application Procedures Bylaw No. 10540 (Schedule '2', Section 1.1) the following items are required as part of a rezoning application:

- (a) Application fee (established in Development Application Fees Bylaw No. 10560)
- (b) Application Form, indicating proposed location
- (c) State of Title Certificate
- (d) Owners Authorization form (if applicable)
- (e) Site Profile or Site Profile Waiver (if applicable)
- (f) Zoning Analysis Table
- (g) Project Rationale
- (h) Photographs of the existing site
- (i) Site plan
- (j) Floor Plan
- (k) Elevation Drawings

Schedule '2', Section 1.2 of the Development Application Procedures Bylaw gives the Department Manager, Community Planning authority to require additional development approval information, to adequately evaluate an amendment application, in accordance with Section 2.4 of this bylaw. As such, Staff are looking for the following additional information to be provided as part of a rezoning application for a retail cannabis sales subzone:

1. Description of how the proposed location is in compliance with all applicable City Bylaws
2. Security Requirements shown on a site plan and/or floor plan
3. Details of signage to demonstrate conformance with the Sign Bylaw (to be shown on Elevation Drawings)

Evaluating Applications to Rezone to a Retail Cannabis Sales Subzone

Evaluation Criteria	
Zoning Bylaw Requirements and Location	<ul style="list-style-type: none"> - The identified location complies with Zoning Bylaw Requirements for Retail Cannabis Sales Establishments. If located within 500m of another retail cannabis sales establishment a text amendment application is required. <ul style="list-style-type: none"> o The application must include a description of how the proposed location is in compliance with all applicable City Bylaws - The location is an adequate distance (a minimum of 150 metres, measured from closest lot line to closest lot line) from additional sensitive uses not identified within the Zoning Bylaw, which include: <ul style="list-style-type: none"> o Supportive Housing, Special Needs Housing or Temporary Shelter Services o Social Services Offices o Child Care Centres, Major o Community Recreation Services o Public Libraries o Retail Liquor Sales Establishments
Security	<ul style="list-style-type: none"> - The applicant demonstrates an awareness of the Provincial Non-Medical Cannabis Retail License Store Security Requirements and outlines in their application how they are proposed to be met. Any requirements are shown on a site plan and/or floor plan - Any site-specific additional security has been reasonably addressed for the particular site and operation, which <i>may</i> include lighting, supervised parking areas and signage