

Report to Council



Date: May 13, 2019
File: 0710-30
To: City Manager
From: Mariko Siggers, Community & Neighbourhood Services Manager
Subject: 2019 Community Social Development Grants

Recommendation:

THAT Council receives, for information, the report from the Community & Neighbourhood Services Manager dated May 13, 2019, regarding the distribution of the Community Social Development Grants.

Purpose:

To provide Council with background information about the Community Social Development Grants, the grant review process and the decision of the Grant Review Committee regarding the distribution of the 2019 program funds.

Background:

The Community Social Development Grants provide assistance to community organizations for the purpose of improving the social well-being and resiliency of the community. Organizations funded through Community Social Development Grants focus on an approach that is responsive to social needs, strengthens and stabilizes family and community life and improves peoples' abilities to identify and act on their own social needs.

The annual budget for the Community Social Development Grant is \$187,000. The Central Okanagan Foundation (COF) has been contracted by the City since 2005 to administer an arms-length, independent evaluation process for the social grants. This relationship is governed by an annual Memorandum of Understanding.

COF is responsible for establishing a Grant Review Committee and providing oversight to this committee. The Grant Review Committee evaluates submitted grant applications based on parameters established through Council Policy 218 and the Community Social Development Grant Guidelines. Award amounts are determined based on the applicants' ability to demonstrate how the objectives of

the grant program will be met and to clearly identify how the funds will be used. Applications that do not demonstrate this are given partial or no funding.

Applicants can apply to one of two different streams within the Community Social Development Grant program:

Grant	Purpose	Funding Levels
Operational Grants	Assist with expenditures incurred funding the operation and/or delivery of existing programs	A maximum of 25% of the organization's operating budget
Project Grants	Assist with special events or to operate short term programs or projects	A maximum of 50% of the costs of the project

The 2019 deadline for grant applications was February 22, 2019. Following that, the Grant Review Committee had a number of weeks to review the submissions before vetting as a group on April 3, 2019. In total, the committee reviewed 23 applications totaling almost \$360,000 in requests. After a thorough evaluation process, the committee awarded 12 grants totaling \$187,000.

A list of the grant recipients and a brief description of the project or organization is included in Attachment A and has been summarized below:

	Organization	Amount Awarded	Type of Grant	Funding Level
1	Autism Okanagan	\$7,500	Operational	Partial
2	Canadian Mental Health Association, Kelowna	\$7,500	Operational	Full
3	Central Okanagan Elizabeth Fry Society	\$12,000	Operational	Partial
4	Central Okanagan Nutrition Society	\$2,500	Operational	Partial
5	Freedom's Door	\$30,000	Operational	Full
6	Hands in Service	\$25,000	Operational	Full
7	John Howard Society of the Central & South Okanagan	\$22,000	Operational	Partial
8	Karis Support Society	\$15,000	Operational	Full
9	Kelowna & District SHARE Society	\$3,000	Operational	Partial
10	Kelowna Pride Society	\$20,000	Operational	Full
11	NOW Canada	\$36,000	Operational	Full
12	Project Literacy	\$6,500	Project	Full
	Total	\$187,000		

Total Grant Applications Received: 23
Total Grant Applications Funded: 12
Total Funds Distributed: \$187,000

Total Funds Requested: \$358,199
2019 Grant Funding Available: \$187,000

Applicants have all been notified of the decisions. Unsuccessful applicants received feedback as to how the decision was reached and how they can improve their application for next time. Successful applicants must sign a Letter of Agreement outlining the terms and conditions of the grant and show

proof of adequate liability insurance before any funds will be released. A final report is required within 90 days of the end of the grant term and will include the following information:

- how the agreed upon measureable performance targets were met,
- project statistics and supplementary data as they relate to project goals, objectives and outcomes,
- a financial statement certified correct by the directors of the agency or an independent auditor, showing all revenue and expenses related to the project and detailing how the grant funds were dispersed.

Next Steps

As the social health of our community continues to be a high priority, this grant program plays a critical role in enabling local organizations to address some of the key issues facing our community.

Internal Circulation: Divisional Director, Active Living & Culture; Divisional Director, Communications Advisor; Social Development Manager

Existing Policy:

Council Policy 218 Community Social Development Grants
Council Policy 360 Social Policy

Financial/Budgetary Considerations:

Allocated in the Community & Neighbourhood Services branch the annual budget is \$187,000 for Community Social Development Grants and \$15,000 for contracted services for grant administration.

External Agency/Public Comments:

This report has been prepared in consultation with the Central Okanagan Foundation in their role as the contractor providing arms-length administration and review of this grant program.

Considerations not applicable to this report:

Legal/Statutory Authority
Legal/Statutory Procedural Requirements
Personnel Implications
Communications Comments
Alternate Recommendation

Submitted by:

M. Siggers, Community & Neighbourhood Services Manager

Approved for inclusion: J. Gabriel, Divisional Director, Active Living & Culture

Attachments:

Appendix A: Report from the Central Okanagan Foundation
Presentation: 2019 Community Social Development Grants

Cc: Divisional Director, Corporate Strategic Services
Divisional Director, Financial Services