

Report to Council



Date: September 10, 2018
File: 0610-010
To: City Manager
From: Fire Chief
Subject: Contract for Fire Dispatch Services for the City of Vernon and Okanagan Indian Band
Report Prepared by: [Keith Meldrum, Deputy Fire Chief]

Recommendation:

THAT Council receives, for information, the report from the Fire Chief dated September 10, 2018 with respect to contracts for fire dispatch services for the City of Vernon (Vernon) and the Okanagan Indian Band (OKIB);

AND THAT Council approves entering into a contract to provide fire dispatch services with Vernon and OKIB in the form attached to this report;

AND THAT the Mayor and City Clerk be authorized to execute all documents associated with these transactions;

AND FURTHER THAT the 2018 Financial Plan be amended to reflect the revenues and expenses as outlined in the Financial/Budgetary Considerations section of this report.

Purpose:

To have Council approve entering into contracts to provide fire dispatch services with the City of Vernon and Okanagan Indian Band.

Background:

Kelowna Fire Department has been successful in responding to a number of Request for Proposals to provide Fire Dispatch Services to communities outside the Regional District of Central Okanagan. Over the past two and a half years, this has included the Regional District of East Kootenay which started receiving service in June of 2016 and the Regional Districts of Central Kootenay and Kootenay Boundary which started receiving service in May of 2018.

Vernon and the OKIB have selected Kelowna Fire Department as the service provider of choice for Fire Dispatch. As Vernon also dispatched the OKIB, when they decided not to maintain their dispatch centre, OKIB needed to find a new dispatch provider as well.

With Council's endorsement of these five (5) year contracts, that include a five (5) year renewal clause, staff will begin the process of implementation with an anticipated service start date for dispatch services on October 15, 2018.

Financial/Budgetary Considerations:

The expected net revenue from the City of Vernon five-year fire dispatch services contract, including records management, is \$944,701.

Vernon						
Year	2018	2019	2020	2021	2022	
Dispatch Revenue	\$ 43,252	\$ 188,920	\$ 198,821	\$ 209,098	\$ 214,327	
FDM RMS Services	\$ 5,822	\$ 28,282	\$ 28,989	\$ 29,714	\$ 30,456	
Revenue	\$ 49,074	\$ 217,202	\$ 227,810	\$ 238,812	\$ 244,783	\$ 977,681
Costs Expense	\$ 4,800	\$ 6,740	\$ 6,910	\$ 7,080	\$ 7,260	
Net Revenue	\$ 44,274	\$ 210,462	\$ 220,900	\$ 231,732	\$ 237,523	\$ 944,891

The expected net revenue from the Okanagan Indian Band five-year fire dispatch services contract is \$77,866.

OKIB						
Year	2018	2019	2020	2021	2022	
Dispatch Revenue	\$8,203	\$ 17,989	\$ 18,438	\$ 18,899	\$ 19,372	
Revenue	\$ 8,203	\$ 17,989	\$ 18,438	\$ 18,899	\$ 19,372	\$ 82,901
Costs Expense	\$ 4,525	\$ 120	\$ 125	\$ 130	\$ 135	
Net Revenue	\$ 3,678	\$ 17,869	\$ 18,313	\$ 18,769	\$ 19,237	\$ 77,866

Based on Vernon and OKIB fire dispatch contract options selected, the contracts include one-time set up costs of \$3,390 and \$4,500 respectively, and ongoing operating expenses.

The 2018 revenues and expenses are based on a prorated service commencement date of October 15, 2018.

Kelowna Fire Department continues to work with Financial Services on ensuring that service growth through new customer acquisition provides value to the local residents.

In addition, the Kelowna Fire Department will continue to work with Information Services to ensure that support to the service is aligned with internal capacity. This includes enhancing technical monitoring services to increase redundancies and reduce risk of technical failures.

Internal Circulation:

Financial Analyst, Kelowna Fire Department
 Financial Planning Manager
 Information Services Department Manager

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Personnel Implications:

External Agency/Public Comments:

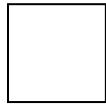
Communications Comments:

Alternate Recommendation:

Submitted by:

T. Whiting
Fire Chief, Kelowna Fire Department

Approved for inclusion:



S. Leatherdale, Divisional Director, Human Resources

cc: Rob Entwistle, Information Services Department Manager
George King, Financial Planning Manager
Genelle Davidson, Divisional Director, Financial Services

Attachments:

Agreement – RFP – Fire Dispatch – Vernon Kelowna Contract Final.pdf
Agreement – RFP – Fire Dispatch – Vernon Kelowna Sched A Final.pdf
Agreement – RFP – Fire Dispatch – Vernon Kelowna Sched B Final.pdf
Agreement – RFP – Fire Dispatch – Vernon Kelowna Sched C Final.pdf

Agreement – RFQ – Fire Dispatch – OKIB Kelowna Contract Final.pdf
Agreement – RFQ – Fire Dispatch – OKIB Kelowna Sched A Final.pdf
Agreement – RFQ – Fire Dispatch – OKIB Kelowna Sched B Final.pdf
Agreement – RFQ – Fire Dispatch – OKIB Kelowna Sched C Final.pdf