

Report to Council



Date: September 17, 2018
File: 0610-50
To: City Manager
From: Martin Johansen, Manager Building Services
Subject: Amendment to 2018 Financial Plan – City Hall Elevator Renewal

Recommendation:

THAT Council receives, for information, the report from the Building Services Manager dated September 17, 2018, with respect to a budget amendment for \$77,850.

AND THAT the 2018 Financial Plan be amended to include up to \$77,850 for the City Hall Elevator Renewal project funded from the Building Repair Reserve.

Purpose:

To amend the 2018 Financial Plan to include additional funding requirements for the City Hall Elevator Renewal project.

Background:

The existing City Hall elevator equipment was manufactured and installed by Northern Elevator Limited (circa 1980). The technology is outdated and does not conform to the current code. A complete modernization would improve overall elevator safety and reliability of the system. This would avoid a prolonged and unplanned future shutdown due to unavailable parts, as well as reduce future maintenance costs. A modernization of the elevator was approved by Council during the 2018 budget deliberations. A consultant (GUNN Consulting) was subsequently hired to develop a specification for public tendering purposes.

A public tender was issued, but no compliant bids were received. The issuance of the public tender fulfilled the City's obligation to Purchasing Policy and Trade Agreement regulations. Staff were then able to engaged in direct negotiations with a qualified elevator contractor in pursuit of an agreement of the needed works.

The total project cost, including a \$30,000 contingency for possible asbestos abatement and additional work related to underground conditions for cylinder replacement, is \$208,850 (excluding GST). In order to move forward and complete the project, additional budget of \$77,850 is required.

Financial/Budgetary Considerations:

The additional costs and required funding associated with the City Hall Elevator Renewal project is not part of the City's current financial plan. The 2018 Financial Plan will require an amendment as detailed in the Recommendations section of this report.

Internal Circulation:

Genelle Davidson, Divisional Director, Financial Services
George King, Financial Planning Manager
Ian Wilson, Infrastructure Operations Department Manager
Darren Tompkins, Purchasing Manager

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Personnel Implications:

External Agency/Public Comments:

Communications Comments:

Alternate Recommendation:

Submitted by: Martin Johansen, Manager, Building Services

Approved for inclusion:



Ian Wilson, Infrastructure Operations Department Manager

cc: Genelle Davidson, Divisional Director, Financial Services
George King, Financial Planning Manager
Joe Creron, Deputy City Manager