

Report to Council



Date: July 16, 2018

File: 0800-50

To: City Manager

From: Purchasing Manager

Subject: Regional Waste Management – Memoranda of Understanding

Report Prepared by: Procurement Management Supervisor, Wendy Emery

Recommendation:

THAT Council authorizes the City to enter into Memoranda of Understanding with the District of Peachland, District of Lake Country, City of West Kelowna, Regional District of Central Okanagan regarding waste collection services, in the forms attached to the Report from the Purchasing Manager dated July 16, 2018;

AND THAT Council authorizes the City Manager to execute all documents associated with these transactions.

Purpose:

To authorize the City to enter into Memoranda of Understanding with the District of Peachland, District of Lake Country, City of West Kelowna, and the Regional District of Central Okanagan regarding waste collection services.

Background:

The current Waste Collection Agreement for the Regional District expires April 2019. In January 2018, the RDCO (Regional District of Central Okanagan) entered into discussions with the City of Kelowna and other municipalities with the intent of extending the current contract and to run the tender within the next two years. Discussions for delaying the process included the fact as to whether the recycling portion of waste collection will be integrated into the tender. This decision will not be reached until October 2018. According to the Canada Trade Agreement specifications, extending the term of the contract for this reason does not fit under the guidelines. Through discussions with the RDCO, the City of Kelowna Purchasing Branch agreed to run the tender on behalf of the RDCO and the Municipalities involved. In June, Memoranda Of Understandings were distributed to the District of Peachland, District of Lake Country, the City of West Kelowna and the Regional District of Central Okanagan to ensure full

commitment and buy-in to the tendering process. Once the Memoranda Of Understandings have been approved, the Purchasing Branch will be moving forward with the public procurement process.

Internal Circulation:

Stephen Fleming, City Clerk

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

Personnel Implications:

External Agency/Public Comments:

Communications Comments:

Alternate Recommendation:

Submitted by:

Darren Tompkins
Purchasing Manager

Approved for inclusion: Genelle Davidson, Divisional Director, Financial Services

cc: Stephen Fleming, City Clerk