

# Report to Council



**Date:** February 22, 2016  
**File:** 0615-20  
**To:** City Manager  
**From:** Laura Bentley, Planner II, Policy & Planning  
**Subject:** Heritage Advisory Committee Appointments

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## **Recommendation:**

THAT Council receives, for information, the report from the Planner II dated February 22, 2016, with respect to Heritage Advisory Committee appointments;

AND THAT Council approves the appointment of Stoke Tonne, Abigail Riley, Brian Anderson, Amanda Snyder and Lorri Dauncey to the Heritage Advisory Committee for the remainder of the 2014-2018 term;

AND FURTHER THAT Council approves the appointment of Ryan Esbjerg and Bob Hayes as alternates to the Heritage Advisory Committee for the remainder of the 2014-2018 term.

## **Purpose:**

To consider the recommended appointments of the members of the Heritage Advisory Committee.

## **Background:**

At its regular meeting on December 14, 2015, Council endorsed the Terms of Reference for the Heritage Advisory Committee (HAC) and directed staff to advertise for membership. Advertisements were placed in local papers and contact was made with members of the heritage community to ensure that there was widespread knowledge of the opportunity.

The closing date for applications was January 22, 2016. A total of twelve (12) applications were received. Applicants held a wide variety of expertise, from heritage planning and architecture, to conservation and carpentry.

Staff evaluated the applications based on the requirements identified in the approved Terms of Reference (see Appendix A). Each of the five areas of technical and heritage expertise - design, planning, construction, historical information and heritage conservation - must be represented on the HAC. Staff considered how the applicants' professional and volunteer

experience in these areas will best serve the Committee's objectives. With its refined scope and mandate, the HAC will meet on an as-needed basis to review heritage-related development applications.

In accordance with the Terms of Reference, staff recommend the appointment of five (5) members to form the HAC. The recommended appointments are listed below:

1. Stoke Tonne (technical expertise - design)
2. Abigail Riley (technical expertise - planning)
3. Brian Anderson (technical expertise - construction)
4. Amanda Snyder (heritage expertise - historical information)
5. Lorri Dauncey (heritage expertise - heritage conservation)

In addition, staff are recommending that Council appoint the following two (2) alternates:

1. Ryan Esbjerg (technical expertise - design)
2. Bob Hayes (heritage expertise - historical information)

These alternates will only be called upon in instances where one or more of the regular appointed members of the HAC are unable to attend a scheduled meeting.

After thorough consideration, staff feel that the above appointments represent a very strong HAC, having a broad range of skills, knowledge and experience. The proposed HAC reflects a renewed focus on examining heritage development applications, with a focus on members with experience in planning, architecture, engineering, and conservation.

**Financial/Budgetary Considerations:**

Budget necessary to conduct Heritage Advisory Committee meetings is included in the current department budget.

**Considerations not applicable to this report:**

Internal Circulation:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Personnel Implications:

External Agency/Public Comments:

Communications Comments:

Alternate Recommendation:

Submitted by:

**L. Bentley, Planner II, Policy & Planning**

Approved for inclusion:



**D. Noble-Brandt, Policy & Planning Department Manager**

cc:

City Clerk

Community Planning Department Manager

Parks & Buildings Planning Manager

**Attachments:**

Appendix A - Heritage Advisory Committee Terms of Reference