

# Sesquicentennial Grant Guidelines

## Background

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Canada will celebrate its Sesquicentennial, the 150<sup>th</sup> anniversary of Confederation, in 2017. This milestone is a great opportunity to celebrate Canada's history as well as build excitement for the future both on a national and local level.

In 1967, virtually every Canadian caught Centennial fever. Millions participated in thousands of Centennial projects and events in communities across the country. An unprecedented surge of enthusiasm, creativity and energy swept across the nation. On many levels, the Centennial marked a period of rejuvenation and renewal in Canada. What made the Centennial so impactful were the grassroots initiatives that were fostered at the local level. The intent of this grant program is to encourage the same kind of community driven enthusiasm and to empower residents to create a community they are proud to call home.

Kelowna has a history of coming together to celebrate major milestones:

- Canada's Centennial - 1967
- Millennium - 2000
- Kelowna's Centennial - 2005
- Bridge opening - 2008
- Torch Relay - 2010

In 1967, projects were undertaken to mark the occasion that remain legacies today:

- The Kelowna Museums Society moved into a new Centennial Building in 1967, now known as the Okanagan Heritage Museum
- Rutland Centennial Hall was opened
- Centennial Parade

The Sesquicentennial provides an opportunity to shape the future of our city with celebrations, events and projects. To empower residents to shape the future they desire, the City of Kelowna has created the Sesquicentennial Grant.

The Sesquicentennial Grant will consist of \$60,000 provided by the City to support community driven projects in 2017. Non-profit organizations are eligible for matching funds of up to 50% of total project costs up to \$15,000. Matching funds must be identified in the application process. Matching funds may consist of cash, in-kind-volunteer hours and/or materials and equipment. Volunteer hours are valued at \$10.25 per hour for general labour.

## Goals

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The intent of the Sesquicentennial Grants is to make a lasting impact that reflects the rich culture of Canada and Kelowna's unique attributes. It is the desire of Council to move important community objectives forward through this program.

- To recognize, celebrate and preserve our rich history

- To profile the diverse cultures, traditions and unique attributes of our community
- To empower citizens to make a meaningful contribution to their community
- To connect residents of all ages in all corners of our city
  - To support Council's goal to make Kelowna the best mid-sized city in North America by focusing on projects that lead to the following: An active, inclusive city
  - A safe city
  - A strong economy
  - A clean, healthy environment
  - Resilient, well-managed infrastructure
- To create opportunities for residents to initiate and participate in activities that contribute to building a sense of pride and attachment to Canada and Kelowna.

### Canada 150 Themes

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Projects need to align with at least one of the Canada 150 themes that have been identified as important to Kelowna residents:

- Embrace, preserve and celebrate the natural assets of Kelowna including the lake, trails, landscape and four season recreational opportunities
- Celebrate cultural diversity and freedom
- Empower our youth to shape the community they desire
- Honor the history of our region and the prominent people and events that connect us
- Recognize and celebrate the rich history and knowledge of Indigenous nations who continue to be an integral part of our community
- Lay the groundwork for innovation that will strengthen our community.

### Grant Overview

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Matching grants ranging from \$5,000 to \$15,000 are available.

- There will be two intake dates: September 2, 2016 and January 27, 2017. Availability of grants for the second intake will be dependent on funds remaining after the first intake; there is no guarantee of funding for the second intake.
- Projects must have a broad community focus
- Matching funds must be identified in the application
- Successful applications will demonstrate a broad community interest and the potential to have a positive impact for many years to come. . Projects must align with the goals of the grant and at least one of the Canada 150 themes.
- Organizations are encouraged to partner; however, one organization needs to be identified as the lead and take overall responsibility for the project
- Grant recipients will be required to submit quarterly updates and photos which may be published on the City's website and used to generate excitement and pride throughout the community.
- Project/event cannot be commercial in nature

The types of projects that will be considered are diverse. Some examples of eligible projects are listed below:

- Commemorative publications
- New artistic works
- Public Art/space enhancements
- Upgrades/enhancements to facilities or equipment
- Inaugural events, tournaments or cultural celebrations
- Include additional projects (C150 fund examples)
- Celebratory or commemorative activities and events;
- Community building activities and events;
- Exhibits;
- Plaques, monuments and permanent installations;
- Ceremonies for site dedications;
- Interpretive programming and tours;
- Documentary films;
- Learning materials and activities;
- Theatrical or musical performances;
- Large-scale artwork projects;
- New Canada 150 fairs and festivals;
- Specific Canada 150 programming added to regular or recurrent fairs and festivals

### Funding Details

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The following are eligible expenses for this grant:

- Materials & supplies
- Promotion/marketing
- Facility or equipment rental fees
- Fees for artists, technical support, licences, permits, insurance etc,
- Reasonable salaries or professional fees specifically for the project
- Volunteer recruitment, training and support
- Funds can't be used for
  - Religious/political
  - Retroactive expenses
  - Fundraising
  - Lobbying or advocacy activities;
  - Ongoing activities such as the publication of regular issues of newsletters, magazine and periodicals;
  - Projects that are designed for fundraising purposes, or that generate advantage or profit; and
  - Any activity taking place outside of Canada

Funds cannot be used for on-going operational expenses.

Each project is only eligible for one Sesquicentennial Grant of up to \$15,000.

Projects already receiving City funding are not eligible to apply for the Sesquicentennial Grant. Those projects may, however be eligible for a Canada 150 Incentive Grant.

All projects must be completed on or before December 31, 2017. A final report must be submitted within 30 days of the project completion. Ten percent of funds will be withheld until the final report is received.

### Eligibility

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To be eligible for a Sesquicentennial Grant, the applicant must:

- Be either a **Registered Non-Profit Organizations** that is registered with Canada Revenue Agency and incorporated under the Societies Act; or a **Community Organization** that is non-profit, has established a set of working rules and regulations, a banking account in the group's name and has been operating for at least two years.
- Be physically located, have an active presence and have the majority of its programs and services delivered within the City of Kelowna for at least one (1) year at the time of the application deadline;
- Either solely, or in partnership with others, propose an initiative which is consistent with the vision, principles, goals and objectives of this program;
- Be committed to carrying out its initiative for the benefit of Kelowna residents without exclusion of anyone by reason of religion, ethnicity, gender, age, sexual orientation, language, disability or income;
- Have fulfilled all reporting requirements for any previous grants from the City of Kelowna;
- Have met the matching requirement for the project;
- Submit a project budget;
- Describe how the City's contribution will be recognized in the project

### Application process

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Interested applicants must submit an application prior to 3:00 pm to the address below on the specified deadline (September 2, 2016 or January 27, 2017). All applications received by this time will be reviewed together by the Sesquicentennial Grant Review Team. Applicants will be notified within four weeks of the application deadline. If your application is approved, you must sign a Letter of Agreement outlining the terms and conditions of the grant and show proof of adequate liability insurance before any funds are released.

Application forms can be found at [www.kelowna.ca/grants](http://www.kelowna.ca/grants) and can be submitted by mail/in person to

Sesquicentennial Grant Review Team c/o Mariko Siggers  
Parkinson Recreation Centre  
1800 Parkinson Way  
Kelowna, BC  
V1Y 4P9

Or by email to [canada150@kelowna.ca](mailto:canada150@kelowna.ca)