

COUNCIL POLICY REVIEW

October 19, 2015



COUNCIL POLICY

Purpose

To provide strategic direction related to:

- Governance
- Programs
- Services

In alignment with:

- A clear objective, Council Priority

POLICY REVIEW WORKSHOP

Each Policy evaluated based on:

- ▶ Policy Objective
- ▶ Policy Effectiveness
- ▶ Policy Effort

Summary of Evaluation

- ▶ Proposed Action(s)

POLICY 336 - VIDEO SURVEILLANCE

Evaluation

Policy Objective	<i>Why does it exist?</i>	Originally created in 2006 to provide oversight of camera use at a time when the Federal Privacy Commissionaire sighted concerns with our single security camera at the Queensway bus loop
Policy Effectiveness	<i>How is it working?</i>	<ul style="list-style-type: none"> -Council approves cameras though the budget process. -Capture, use, disclosure and retention covered under bylaw and legislation
Policy Effort	<i>What is the cost?</i>	-Reduces flexibility and responsiveness
Evaluation Summary	<ul style="list-style-type: none"> -Use of cameras in 2015 is a less political concern than in 2006 -Appropriate camera use is an operational matter best managed by the City Manager & administrative policy -Other laws are in place to govern privacy protection 	
Proposed Action	Rescind as duplicated Bylaw 9682, 10400 & relevant regulation	

POLICY 25 - CITY MANAGER ATTENDANCE AT MEETINGS OF THE COUNCIL

Evaluation

Policy Objective	<i>Why does it exist?</i>	Introduction of the City Administrator position in 1970
Policy Effectiveness	<i>How is it working?</i>	<ul style="list-style-type: none"> -currently part of the CM role -demonstrates accountability for Council direction -ensures Council direction is being followed -provides information & recommendations to Council
Policy Effort	<i>What is the cost?</i>	-role of City Manager 'one-employee'
Evaluation Summary		<ul style="list-style-type: none"> -provides Council direction to CM -confirms 'one-employee' model -add, 'or designate', to meet objective in CM absence
Proposed Action	Amend	

POLICY 43 - USE OF COUNCIL CHAMBERS

Evaluation

Policy Objective	<i>Why does it exist?</i>	completion of the new Council Chamber in 1982
Policy Effectiveness	<i>How is it working?</i>	-currently a standard practice -demonstrates chambers is a public asset -ensures a balance between use & resources
Policy Effort	<i>What is the cost?</i>	-resources for administration, maintenance of equipment and supplies
Evaluation Summary	-1972 need no longer relevant -has evolved to a well established practice	
Proposed Action	Transfer to an Administration Policy	

POLICY 285 - COUNCIL COMMITTEES

Evaluation

Policy Objective	<i>Why does it exist?</i>	Legislation changes in the Municipal Act in 2000
Policy Effectiveness	<i>How is it working?</i>	-is a duplication of legislation, City bylaw, and Committee Terms of Reference
Policy Effort	<i>What is the cost?</i>	-legislated; possible communication risk
Evaluation Summary	-duplication of existing legislation and bylaw	
Proposed Action	Rescind	

POLICY 286 - MINUTES OF STANDING & SELECT COMMITTEE MEETINGS

Evaluation

Policy Objective	<i>Why does it exist?</i>	Legislation changes in the Municipal Act in 2000
Policy Effectiveness	<i>How is it working?</i>	-duplicated by legislation and City bylaw
Policy Effort	<i>What is the cost?</i>	-legislated; possible communication risk
Evaluation Summary	-duplication of existing legislation and bylaw	
Proposed Action	Rescind	

POLICY 299 - FREEDOM OF THE MUNICIPALITY

Evaluation

Policy Objective	<i>Why does it exist?</i>	Originally created as Policy No.56 in 1988 as a guideline, replaced in 2001 to add a package of benefits and expand scope
Policy Effectiveness	<i>How is it working?</i>	<ul style="list-style-type: none"> -provides guidelines for conferring an honour to an individual; -provides for recognition of contributions to community or country in various areas
Policy Effort	<i>What is the cost?</i>	<ul style="list-style-type: none"> -part of regular administration duties -venue choice determines cost to confer -benefit package approx \$250 plus foregone revenue (parking & bus passes)
Evaluation Summary	<ul style="list-style-type: none"> -still relevant (conferred in 2015) -change name to 'honour' to differentiate from Civic Awards -clarify 'civic events'; add airport parking 	
Proposed Action	Amend	