#### Smith Avenue Offices Active Living & Culture office renovations & fit-out

#### March 19, 2018



#### **Cultural District**







# Active Living & Culture

- Social Development
- Strong Neighbourhoods
- Cultural Services
- Partnerships
- Grants & Special Projects





# Active Living & Culture

- Improve public access and visibility
- City-owned home
- Co-located office with shared facilities
- Three minutes from City Hall
- Located downtown in Cultural District



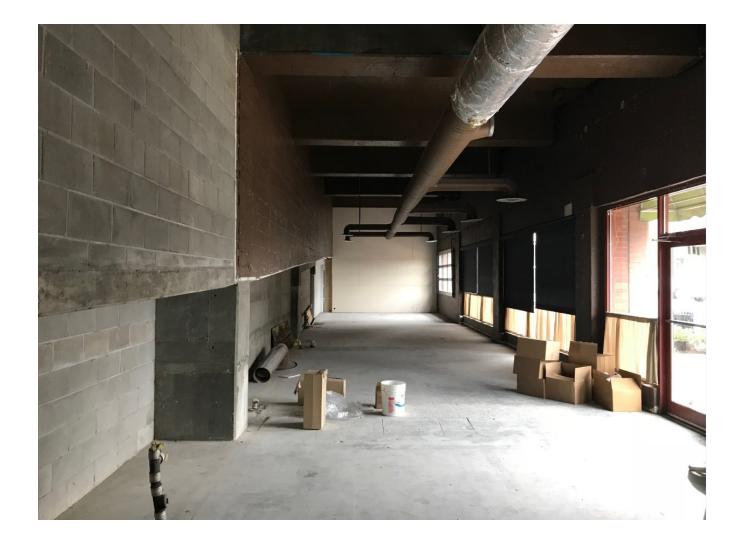
#### **Existing Office Exterior**





#### **Existing Office Interior**





### **Capital Costs**



Shell costs Insulation, HVAC, sprinklers, washrooms, exterior glazing Includes 12% contingency Fit out costs Offices, kitchenette, meeting room, finishes, lighting, furniture, fixtures, security and data

Includes 12% contingency

#### Total

\$300,000

\$325,000

\$625,000

#### **Operational Costs**



Glenmore Drive offices	
Lease costs	(\$48,000)
Shared operational costs	(\$18,000)
Property tax, snow clearing, landscaping, etc	
City operating costs	(\$13,000)
Utilities, cleaning, maintenance	
Smith Avenue offices	
Operating costs	\$19,700

Operating costs

Utilities, cleaning, maintenance

Total

(\$59,300)

#### Recommendations



- Authorize expenditure \$625,000 for renovations
- Transfer \$625,000 from Civic Facilities Reserve
- Omit \$59,300 from annual operating budget



